



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, May 17, 2023

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R88

Authorization for Contract with AW Trucking School, LLC as the primary and IEC US Holdings, Inc. (d/b/a) Sage Truck Driving Schools) as secondary in the estimated sum of \$90,000.00 per contract year to provide CDL Training for Class A Commercial Driver's License as required for some City of Allentown work activities. The contractor must be able to provide this training to selected employees and provide all needed assistance in obtaining a CDL; , multiple quotes, the contract is for three (3) years; and can be extended for up to an additional two (2) one (1) year terms beyond the contract expiration period at the City's sole and absolute discretion.

Attachments: [R88 CDL Training Services](#)

R89

Authorization for Contract with PA Fire Recovery Service, LLC (PAFRS) to enhance recovery of all reasonable costs of responding to emergency incidents. Customers will pay PAFRS fifteen percent (15%) of all monies collected on their behalf through the billing efforts of PAFRS. This percentage is for incidents collected on from the Incident Report Date and for a period of 6 months after. If an incident is collected on that exceeds said condition, the Customer will pay PAFRS thirty percent (30%) of the monies collected on their behalf for incidents that fall under this period. The City shall receive the funds that are collected minus the fees for collection. The City of Allentown believes that the cost of providing emergency services should be borne partially by the individuals insurance companies; multiple bids, contract is for one (1) year and may be extended for up to an additional four (4), one (1) year renewals..

Attachments: [R89 Cost Recovery Services](#)

Minutes of Previous Meeting

April 12, 2023 Special Council Meeting

Attachments: [April 12, 2023 City Council Meeting Minutes](#)

April 26, 2023 Special Council Meeting

Attachments: [April 26, 2023 Special Council Meeting](#)

Communications

Old Business

REPORTS

Special Committee: A Special Committee is scheduled for June 7th at 5:30 PM to deal with Bill 47, the initiative, and Resolution R87 which recommends an expenditure of 21M in ARPA funding for city capital and physical infrastructure and housing related issues

Budget and Finance: Chair Napoli, Hendricks, Gerlach
The Committee met and forwarded items on this evening's agenda; the next meeting is not yet scheduled.

Community and Economic Development: Chair Mota, Napoli, Affa
The committee met and forwarded some items on this evening's agenda; the next meeting is scheduled for May 24th at 5:30 pm.

Human Resources, Administration and Appointments: Chair Santos, Zucal, Napoli
The Committee met this evening; there are no future meetings scheduled.

Parks and Recreation: Chair Gerlach, Affa, Mota
The Committee met this evening; there are no future meetings scheduled.

Public Safety: Chair Affa, Hendricks, Zucal
The Committee has not met since the last council meeting; a future meeting is not scheduled.

Public Works: Chair Zucal, Santos, Hendricks
The Committee met this evening; the next meeting is scheduled for June 7th at 6:15 PM.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Gerlach
The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

Controller's Report (3 minutes)

Mayor's Report (3 minutes)

Controllers Reports

Attachments: [Accts Payable April](#)
 [Bank Rec - Feb](#)
 [Bank Rec - Jan](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 31 Community and Economic Development Committee, forwarded favorably Provides for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

Sponsors: Administration

Attachments: [Bill 31 - HUD New Account Setup](#)

Bill 39 Community and Economic Development Committee, forwarded favorably Amending the 2023 General Fund budget to allow for a position title change in the Health Bureau, changing the Sanitarian position to Environmental Health Specialist, needing no additional funds.

Sponsors: Administration

Attachments: [Bill 39 Environmental Health Specialist Title Change](#)

Bill 41 Community and Economic Development Committee, forwarded favorably Amending the 2023 General Fund budget to allow for a position name change in the Department of Community and Economic Development, Building Standards and Safety changing the Building Inspector Supervisor to the Review Coordinator needing no additional funds.

Sponsors: Administration

Attachments: [Bill 41 Position Rename Review Coordinator](#)

Bill 44 Amending the 2023 Capital Fund Budget to provide for a transfer in the amount of Four Hundred Twenty Thousand (\$420,000) Dollars from the Trexler Fund to the Jordan Skatepark and WPA Structures capital projects accounts. These funds will be used for Phase 2 of the Skatepark in Jordan Park, project manuals for the repairs to Lehigh Parkway Phase 4 and repairs at Union Terrace Park.

Sponsors: Administration

Attachments: [Bill 44 - Skatepark and WPA Transfer](#)

Bill 45 Budget and Finance, forwarded favorably Amending § 5-16 Amendments after adoption. C. Rules and regulations on transfers, (3) Intrafund transfers by changing the threshold for Council approval of transfers at a public meeting from \$5,000 to \$10,000.

Sponsors: Napoli and Hendricks

Attachments: [Bill 45 Transfers](#)
[Transfers - Resolutions Report](#)

Bill 46 Budget and Finance, forwarded favorably

Amending § 5-21 Contracts. (1) For the award of contracts or the engagement of professional services by adding a 10,000 threshold for council approval of professional contracts.

Sponsors: Hendricks and Napoli

Attachments: [Bill 46 Professional Contract Threshold](#)
[Professional Services Resolutions](#)

CONSENT AGENDA

R90

Certificate of Appropriateness: 346 N. 8th St.

Sponsors: Administration

Attachments: [R90 - HARB Approval 346 N. 8th Street](#)
[346 N 8th Street Final Review](#)

R91

Sewage Planning Module – 939 Hamilton Street

Sponsors: Administration

Attachments: [R91 - Sewage Planning Module at 939 Hamilton Street - Sewage Planning Mod](#)
[Sewage Planning Module - Entertainment Venue \(939 Hamilton Street\)](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R81

Approves the submission of the Action Plan to the United States Department of Housing and Urban Development.

Sponsors: Administration

Attachments: [R81- 49 Action Plan HUD](#)

R92

Approves one transfer: \$75,000 in CED for Artwork is in Dire Need of Repair and Maintenance.

Sponsors: Administration

Attachments: [R92 Transfer Funds](#)
[Artwork Repair and Maintenance](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 48 Refer to Public Works Committee

Providing for the vacation of Cumberland Street from the centerline of South 6th Street to the centerline of South 5th Street, the vacation of South Virginia Street from the centerline of Cumberland Street to the centerline of Susquehanna Street, the vacation of South 6th Street from the centerline of Cumberland Street to the centerline of Susquehanna Street,

and the vacation of South Fair Street from the centerline of Cumberland Street to the North Property line 1029 South 6th Street in the Twelfth Ward of the City of Allentown:

Sponsors: Administration

Attachments: [Bill48 Vacation of Cumberland Street](#)
[Cumberland Street from the centerline of South 6th Street Map](#)
[Letter from Mike Hanlon regarding West Cumberland Street from S. Sixth Street](#)
[Letter from Mark Hartney regarding Petition to Vacate Segment of W. Cumberland](#)
[Letter from Lehigh Valley Planning Commission - West Cumberland + Other St](#)
[West Cumberland Street from S. Sixth Street to Susquehanna Street South Sixt](#)
[Brian Borzak 10-31-22](#)
[Staff Report Vacation Cumberland et al](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R93

Denial of a Certificate of Appropriateness – 616 N. 6th Street

Sponsors: Administration

Attachments: [R93 HARB Denial - 616 N 6th St](#)
[616 N 6th St Final Review](#)

R94 Refer to Community and Economic Development Committee
Denial of a Certificate of Appropriateness – 828-30 W. Turner Street

Sponsors: Administration

Attachments: [R94 HARB Denial - 828 - 30 W Turner St](#)
[828-30-W-Turner-St Final-Review](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules

Procurement Procedures

Code of Ethics

Attachments: [Council Rules 2023](#)
[Contract/Procurement Procedures from the Code](#)
[Ethics Code](#)

