

**Jeff Glazier**  
**Controller**

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**TO:** Matt Tuerk, Mayor (Administration)  
Michael Hanlon, City Clerk (City Council)

**CC:** Seth O'Neill, Finance Director  
Jessica Baraket, Deputy Director Finance  
Bina Patel, Treas & Acct Manager

**FROM:** Jeff Glazier, Controller

**DATE:** January 06, 2022

**SUBJECT:** Bank Reconciliation Review  
For the month ended 08/31/2021



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My office recently conducted a review of Bank Reconciliations for the month ended 08/31/2021. Testing included a review and aging of the reconciling items and the timeliness of the bank reconciliations. Attached is the final report for your records.

1 new issue was identified, and 3 issues were revised.

If you have any questions regarding the attached report, please contact me directly.

Bank Reconciliation Review  
For the month ended 08/31/2021

