



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, November 6, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R184

Authorization for Contract with Baker Tilly Vantagen, LLP in the amount of \$12,500.00 to perform an update of the city Personnel Policy Manual (PPM) and provide associated services related to the rollout of the new manual. One (1) proposal was submitted, contract shall be for twelve (12) months with one (1) three (3) month renewal beyond the contract expiration period.

Attachments: [R184 - Baker Tilly](#)

R185

Authorization for Contract with George E. Ley Company in the amount of \$404,904.45 to complete the bunker renovation located at the Allentown Municipal Golf Course for

the Allentown Department of Parks and Recreation. Two (2) bids were received, contract shall be for one (1) year with one (1) one (1) year renewal beyond the contract expiration period.

Attachments: [R185 - George E. Ley](#)

R186

Authorization for Contract with Pacific Crest Uniform Company (d/b/a Mountain Uniforms) in the amount of \$460 each set / or \$80,500 for 175 sets including shipping to provide two-piece jacket ensemble, consisting of a waterproof outer shell jacket and a coordinating softshell jacket. One (1) bid was received, contract shall be for one (1) year with three (3) one (1) year renewals beyond the contract expiration period.

Attachments: [R186 - Pacific Crest](#)

R187

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services, with Canon Solutions America, Inc.

Attachments: [R187 Cooperative Approval - 11.6](#)

Minutes of Previous Meeting

Communications

Old Business

REPORTS

November 13 Human Relations Commission Discussion

5 to 5:30 PM – Special Council meeting called for the purpose of looking at Human Relations Issues

5:30 PM Special Council Meeting – Budget Review

Solicitor's Office (Other Non-Departmental has been changed to November 20th)

Public Works, Solid Waste Fund, Liquid Fuels, Administrative Order Fund, Stormwater Fund

Community and Economic Development, Rental Unit Licensing Fund, Housing Fund

November 20

5:15 PM – Public Safety Committee Meeting

5:30 – 6:00 PM Budget Review

Human Resources

Non-Departmental

6:00 PM Public Hearing – Liquor License Transfer

Budget and Finance: Chair Napoli, Hendricks, Gerlach

The Committee met on October 30 at 5:30 PM and reviewed the audit and monthly finances.

Community and Economic Development, Hendricks, Mota, Napoli

The Committee met has not met since the last council meeting. There are no future meetings scheduled at this time. (Might get update on two denials that were sent back to the CED Dept for review.)

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting. There are no future meetings scheduled at this time.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee has not met since the last council meeting. There are no future meetings scheduled at this time.

Public Safety: Chair Zucal, Hendricks, Mota

The committee has not met since the last council meeting. The next scheduled meeting is for November 20th at 5:15 PM to review the Fire fees.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening. There are no future meetings scheduled at this time.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee has not met since the last council meeting. There are no future meetings scheduled at this time.

Controller's Report:

The mayor has not submitted anything for the agenda.

Controller's Reports

Attachments: [Bank Rec.pdf](#)
 [Check Review.pdf](#)
 [PCard.pdf](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 84

Providing for the vacation of East Clay Street from the centerline of North Wall Street to the centerline of Club Avenue in the Fifteenth Ward of the City of Allentown:

Attachments: [Bill 84 E Clay Street](#)
 [Planning Staff Report - Vacate E. Clay St](#)
 [Letter from Jennifer Gomez regarding ACPC Action Vacate East Clay Street](#)
 [East Clay Street from North Wall Street to Club Avenue Vacation Staff Report](#)
 [Letter from Lehigh Valley Planning Commission regarding E. Clay Street from N](#)
 [Letter from Mike Hanlon regarding E Clay Street from N Wall Street to Club Ave](#)
 [East Clay Street from the centerline of North Wall Street to the centerline of Clu](#)

Bill 98

Amending the 2024 Capital Fund Budget to provide for an appropriation in the amount of Eighteen Thousand Dollars (\$18,000.00) from the Trexler Fund to the Rose Garden capital project account. These funds will be used to complete the stone entrance step repairs at the Rose Garden.

Sponsors: Administration

Attachments: [Bill 98 - Rose Garden Improvements Allocation](#)

Bill 99

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Two Hundred Twenty-Eight Thousand Nine Hundred Thirty Dollars and Fourteen Cents (\$228,930.14) from UGI for the purpose of construction ADA handicap ramps and for the milling and paving of streets under the City's Utility Paving Program.

Attachments: [Bill 99 - UGI Cost Share Agreement](#)

Bill 100

Amending the 2024 Capital Fund Budget to provide for a transfer of One Hundred Thirty Thousand Dollars (\$130,000.00) from Irving Pool Improvements capital project into Roosevelt Park for demolition of the old pool house building and a new pavilion.

Sponsors: Administration

Attachments: [Bill 100 - Parks Irving to Roosevelt Transfer](#)

Bill 101

Amending the 2024 Capital Fund Budget to provide for a transfer of One Hundred Ninety-Eight Thousand Seven Hundred Seventy Dollars and Five Cents (\$198,770.05) from various accounts within the Bridge Capital Project for inspection services, conceptual cost estimate services, scour protection designs, deck repair designs, and sidewalk/pedestrian barrier improvement designs on various city bridges. This will

transfer the unused funds from the various accounts within this capital project to the correct account for these services.

Sponsors: Administration

Attachments: [Bill 101 - Public Works Bridge Transfer](#)

Bill 102

Amending the 2024 Federal Grants Fund to provide for a supplemental appropriation of One Hundred Fifty Thousand Dollars (\$150,000.00) from the Pennsylvania Department of Health, Bureau of Family Health Lead Abatement Grant.

Sponsors: Administration

Attachments: [Bill 102 - Lead Abatement Grant](#)

CONSENT AGENDA

R188

Certificate of Appropriateness for work in the Historic Districts: 953 W Turner St., 1651 Linden St.

Sponsors: Administration

Attachments: [R188 HARB Approvals](#)
[1651 Linden Street Pre - Review](#)
[953 W Turner Street Pre - Review](#)

R189

Sewage Planning Module at 366 West Allen Street

Sponsors: Administration

Attachments: [R189 366 West Allen Street - Sewage Planning Module](#)
[366 West Allen Street - Planning Module](#)
[366 W Allen Completeness Checklist](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R190

Mayor Matt Tuerk and the Council of the City of Allentown, hereby authorize a sign at the drop off center on Martin Luther King Drive that says, Dedicated to Ann Saurman

Attachments: [R190 AS Dedication.docx](#)
[AnnS.docx](#)

R191

Approves three transfers: (1) \$65,422.00 in Parks to correct negative balances: Premium pay is over due to the snow storms and necessary increase of trash pick up and bathroom cleanings due to park usage in the summer; (2) \$21,799.20 in Traffic Planning required for purchase of traffic equipment to maintain and upkeep with various projects throughout the city; (3) \$20,000.00 in Recreation for funds needed to be transferred to the 50 – other services & charges account to cover the cost of credit card fees assessed by Global Payments (payment processor).

Sponsors: System

Attachments: [R191 Transfer Funds](#)

[Funds needed to be transferred to the 50 – other services & charges account to Traffic Planning required for purchase of traffic equipment to maintain and upke
To correct negative balances - Premium pay is over due to the snow storms and](#)

R192

Authorizes submission of a formal application to the Department of Community and Economic Development for a grant of One Million Dollars (\$1,000,000) to support the construction of a 1.2-mile extension of the Martin Luther King Drive (MLK) Trail.

Attachments: [R192 - DCED LSA Grant](#)

R193

Authorizes the submission of a Formal Application for funding from the Pennsylvania Department of Transportation Green Light Go Grant (GLG) Services in the amount of approximately One Million Dollars (\$1,000,000) for signal modernization at 19th Street and Roth Avenue.

Attachments: [R193 - GLG 19th St Grant](#)

R194

Authorizes the submission of a Formal Application for the Local Share Account (LSA) Grant for funding from the Pennsylvania Department of Community and Economic Development Services in the amount of approximately One Million Dollars (\$1,000,000) to supplement the reconstruction of Lehigh and Union Streets.

Sponsors: Administration

Attachments: [R194 - Lehigh & Union St Grant](#)

R195

Authorizes the submission of a Formal Application for funding from the Pennsylvania Department of Transportation Multimodal Transportation Fund Grant (MTF-PennDOT) Grant Services in the amount of approximately One Million Dollars (\$1,000,000) for pedestrian safety improvements on three blocks of Hamilton Street (12th, 13th, and 14th Street).

Attachments: [R195 - MTF-PennDOT Grant](#)

R196

Authorizes the submission of a Formal Application for funding from the Pennsylvania Department of Transportation Multimodal Transportation Fund Grant (MTF-PennDOT) Grant Services in the amount of approximately Five Hundred Thousand Dollars (\$500,000) for safety improvements on Hanover Avenue and East Linden Street.

Attachments: [R196 - MTF-PennDOT Hanover Ave Grant](#)

R197

Authorizes the submission of a Formal Application for the Local Share Account (LSA) Grant for funding from the Pennsylvania Department of Community and Economic Development Services in the amount of approximately Three Hundred Thousand

Dollars (\$300,000) to purchase a truck, trailer and paint eradicator for improvements and maintenance of crosswalks within City limits.

Attachments: [R197 - Public Works Equipment LSA Grant](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 104

Amending the 2024 Grant Fund budget to accept Twenty Million Dollars (\$20,000,000) from the US Economic Development Administration (EDA) grant.

Attachments: [Bill 104 Recompete Phase 2](#)

Bill 105

Amending the 2024 Capital Fund Budget to provide for a transfer of Sixty Thousand Dollars (\$60,000.00) from the unappropriated balance of the Golf Funds to the Golf Capital Projects fund. These funds will be used for the bunker capital improvements to enhance the golf course.

Attachments: [Bill 105 - Golf Funds Appropriation](#)

Bill 106

Amending the 2024 Capital Fund Budget to provide for a transfer of Two Thousand Nine Hundred Thirty-One Dollars and Fifty-Six Cents (\$2,931.56) from the Jordan Greenway Trail Capital Project into the MLK Trail Capital Project. These funds will be utilized for the construction of the trail.

Attachments: [Bill 106 - MLK Trail Allocation](#)

Bill 107

Amending the Environmental Advisory Council by allowing nonresidents who have a significant property or business interest in the City to serve on the Council at the discretion of City Council in order to encourage the broadest participation authorized under the Home Rule Charter.

Sponsors: Mota, Napoli and Administration

Attachments: [Bill 107 EAC membership.docx](#)

Bill 108

Amending Chapter 393 Neighborhood Improvement, Section § 393-9 Maintaining Property, by adding a requirement that dumpsters in the public-right-of-way be covered when not in use to prevent unauthorized use or scattering of contents.

Sponsors: Administration, Gerlach, Mota and Napoli

Attachments: [Bill 108](#)

Bill 109

Amending Part II General Legislation, Chapter 525 Solid Waste, Article I Waste Storage, Collection and Disposal, Section 2 Authorization of City contractor(s); scope of work by updating the rebates and penalties portion as well as the language of the ordinance.

Sponsors: Administration

Attachments: [Bill 109 - Solid Waste Fee Amendment.docx](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.