

**Ray O'Connell, Mayor**  
City of Allentown  
435 Hamilton St, 5th Floor  
Allentown, PA 18101-1699  
Office 610.437.7546  
Fax 610.437.8730  
Ray.OConnell@allentownpa.gov

Allentown  
City without limits.



**TO:** Michael Hanlon  
City Clerk

**FROM:** Ray O'Connell  
Interim Mayor  
*ROC*

**DATE:** April 21, 2020

**SUBJECT:** Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following reappointments for City Council's consideration.

Name	Authority/Board/Commission	Term to Expire
Damien C. Brown	Planning Commission	12/01/2022
Jeff Glazier	Planning Commission	01/03/2023
Anthony Toth	Planning Commission	01/03/2023

Messers Brown, Glazier and Toth are currently members of the Planning Commission. I have attached their resumes for your review.

ROC/kal

Attachments

**REQUEST FOR APPOINTMENT**

**DATE** 3/28/20

**AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO:** City of Allentown Planning Commission

**NAME:** Damien C. Brown

**HOME ADDRESS:** 522 N Saint George St, Allentown, PA 18104

**BUSINESS ADDRESS:** 630 Freedom Business Center Dr, Suite 230, King of Prussia, PA19406

**TELEPHONE NO. (RESIDENCE)** 484-505-9125 **BUSINESS** 484-505-9125

**EMAIL:** damienb@rcn.com

**PRESENTLY EMPLOYED BY:** Valley Forge Captive Advisors

**JOB TITLE:** Business Insurance Executive – Captive Consultant

**EMPLOYMENT (Prior):** BB&T Insurance, 645 W. Hamilton St, Allentown, PA 18101

**EDUCATION:**

**HIGH SCHOOL GRADUATE:**

YES (L.E. Diernuff High School) YES

**COLLEGE OR UNIVERSITY GRADUATE**

**DEGREE/FIELD OF STUDY**

Desales University, B.S. Marketing

Lehigh University, MBA, w/ certificate in Corporate Entrepreneurship

**CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:**

City of Allentown, Planning Commission

West End Alliance 501C3, Founding Board Member and Past President

**PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD:**

City of Allentown, Police Civil Service Board

**DO YOU LIVE IN THE CITY OF ALLENTOWN:** YES

**DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:**

I am the owner of my home at 522 N Saint George St and the owner of a home at 152 E South St in Allentown.

Mayor's Office  
City Hall  
435 Hamilton Street  
Allentown, PA 18101

Please forward this request for appointment, along with a resume to:

Signature \_\_\_\_\_  
Date 4/1/20 \_\_\_\_\_

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED (1-5) AND THE YEAR YOU WERE FIRST APPOINTED (December 2014).

IF YES, EXPLAIN: N/A

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: NO

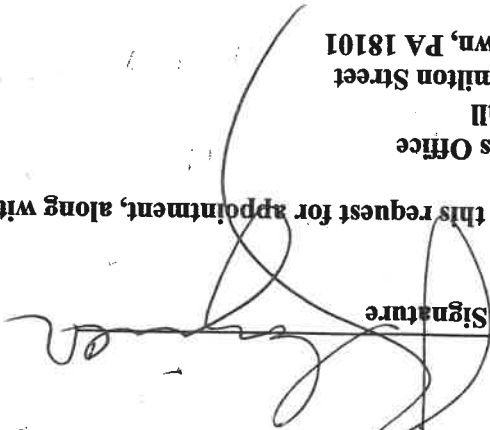
WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:  
I've enjoyed serving on the Allentown Planning Commission for nearly 5 years and believe I bring a unique perspective to the board. As an urban enthusiast and pedestrian with a background in finance my presence complements the skills of the other commissioners resulting in better outcomes for the city and interested applicants.

ARE YOU A REGISTERED VOTER: YES



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\_\_\_\_\_  
Date  
4-14-07

\_\_\_\_\_  
Signature  


Please forward this request for appointment, along with a resume to:

Mayor's Office  
City Hall  
435 Hamilton Street  
Allentown, PA 18101

RECEIVED

APR 08 2019

REQUEST FOR APPOINTMENT

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: PLANNING Commission

NAME: Anthony P. Tett, AICP

HOME ADDRESS: 2449 WEST LIBERTY ST. ALLENTOWN 18104

BUSINESS ADDRESS:

TELEPHONE NO. (RESIDENCE) 610-462-7028 BUSINESS

EMAIL: antonytett@yahoo.com

PRESENTLY EMPLOYED

BY: SELF EMPLOYED - ANTHONY TETT

UNUSUAL SITUATIONS

JOB TITLE: OWNER

EMPLOYMENT

(Prior): ALFRED BRUBERT, METLISH, KUKKEL + ASSOC.

BREKRETT, LEIGHT ENGINEERING, ALLENTOWN

EDUCATION:

HIGH SCHOOL GRADUATE:

YES X

NO

COLLEGE OR UNIVERSITY GRADUATE

YES X

NO

DEGREE/FIELD OF STUDY

GEOGRAPHY AND ENVIRONMENTAL STUDIES

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

AMERICAN INSTITUTE OF CERTIFIED PLANNERS  
AMERICAN PLANNING ASSOCIATION  
PENNSYLVANIA PLANNING ASSOCIATION  
MUTLBERG COLLEGE BOARD OF ASSOCIATES  
ST. JOSEPH THE WORKER CVO

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD:

Pennsylvania Association of Environmental Professionals, Secretary + Treasurer

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES  NO

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

NO

ARE YOU A REGISTERED VOTER: YES  NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I PREVIOUSLY SERVED FOUR CONSECUTIVE TERMS ON THE PLANNING COMMISSION, FROM 2002-2015, SERVED AS VICE CHAIR FROM 2005 UNTIL 2015.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES  NO

IF YES, EXPLAIN: N/A

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED AND THE YEAR YOU WERE FIRST APPOINTED

N/A

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

4/15/2019  
Date

Signature

Please forward this request for appointment, along with a resume to:

Mayor's Office  
City Hall  
435 Hamilton Street  
Allentown, PA 18101





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City of Allentown  
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Fax 610.437.8730  
Ray.OConnell@allentownpa.gov

**TO:** Michael Hanlon  
City Clerk

*R.O.C.*

**FROM:** Ray O'Connell  
Interim Mayor

**DATE:** March 31, 2020

**SUBJECT:** Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following appointment for City Council's consideration.

Name	Authority/Board/Commission	Term to Expire
Carmen Roman	Human Relations Commission	10/25/2022

Ms. Roman will replace Wendy Escarfullery whose term expired in October 2019. I have attached Ms. Roman's resume for your review.

ROC/kal

Attachments

RECEIVED

MAR 12 2020

DATE 3-9-2020

MAYOR'S OFFICE

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Allentown Human Relations

NAME: Carmen Roman

HOME ADDRESS: 5413 Hillside Ave. Whitehall PA 18052

BUSINESS ADDRESS: 1710 Union Blvd. Allentown PA 18109

TELEPHONE NO. (RESIDENCE) 610.452.0343 BUSINESS 484-441-6297

EMAIL: carmenromanp@gmail.com

PRESENTLY EMPLOYED

BY: Quant Data Insurance

\* McLean Business School

JOB TITLE: Insurance Broker / Adjunct Faculty

EMPLOYMENT (Prior):

PATHS, LLC

EDUCATION:

HIGH SCHOOL GRADUATE:

YES

NO

COLLEGE OR UNIVERSITY GRADUATE

YES

NO

DEGREE/FIELD OF STUDY

Healthcare Management

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

G.I.R.L. - Executive Board Member and Business Developer

AAHAM - Active Member

McLean Business School - Advisory Board Member

CACW - Advisory Member

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD:

n/a

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES \_\_\_\_\_ NO

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

Insurance Broker and Business Developer  
within The City of Allentown and Lehigh  
County. Clientle Base out of Allentown.

ARE YOU A REGISTERED VOTER: YES  NO \_\_\_\_\_

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

Currently serving @ a board that deals with  
victim of sexual abuse. I've seen first hand  
cases of discrimination. Bettering our community  
's one of my greatest passions.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES \_\_\_\_\_ NO

IF YES, EXPLAIN: n/a

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED AND THE YEAR YOU WERE FIRST APPOINTED n/a

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date  
3-9-2020

**Please forward this request for appointment, along with a resume to:**

**Mayor's Office  
City Hall  
435 Hamilton Street  
Allentown, PA 18101**

**Carmen Roman, CHM**  
**HealthCare & Client Services**

Catasauqua, PA

Caroman@rcn.com

862.462.0343

Leadership/LiaisonManagement/Logistics/Teaching/Coaching/Consulting/Training

Carmen has extensive projects' logistics and managerial level experience in various health care service settings. Business development, consulting, diversity, community advocacy, and multifaceted training settings. Accomplished as a bilingual healthcare and community leader for over 20 years, her profile includes extensive and multidisciplinary approach in client service, management, marketing support, work environment, training, coaching, revenue cycle, accounts receivables, diversity, community organizing, youth mentoring, wellness and rehabilitation. *Licensed* in health, accident, life, and annuities fields allows her to broaden her expertise. Recognizes the ever-changing finance, healthcare and education environment and challenges for clients, the value of centered and sound leadership, innovation and the importance of strategic planning result as an asset for realistic objectives. Leads staff effectively, promotes productivity, team work, and positive collaborative atmosphere. Educate and coach young individuals throughout their careers. Carmen is also adept to understand sensitive issues when promoting rehabilitation and mentoring individuals, promoting a positive attitude, excellence in their quality of life, teaching steps for betterment, conflict resolution, confidence, and wellness as the ultimate goal.

Carmen is a life-long learner, with a strong interest in the social environment, math, arts, and music. She has earned:

- Certificate of Health Care Management from Cedar Crest College of PA, CHM.
- Licensed in Health, Life, Accident, Property, Casualty and Annuities – Lic.# 806103
- Earned a Bachelors in Humanities (equivalent to an AAS in the USA) from the University of Puerto Rico.
- Certified by Department of Transportation in Drug and Alcohol
- Certificate to work Diverse Groups, Generations, and Diverse learners, and the Basic Learning Theories certificate by the Accredited Commission of Career Schools and Colleges
- Financial Analysis Certificate from the AMARAIS – West Region Organization in Ahasco in PR.
- Accumulated 64 Social Work credits, and is currently attending the Business Administrator Program at Cedar Crest College of PA pursuing her BS in Business Administration.
- Sitting in the year 2019 for her CRCE exam. She earned the Cedar Crest College 2012 Women's Leadership Award and Dean List Recipient 2012 List.

Carmen sits as a Board Member currently in *Growing into Leaders (G.I.R.L.)*. An organization serving young girls in the communities across Eastern PA and Miami, FL. Contributor to *40 Plus*, and organization created to serve females over 40 y/o going through depression. She is also pursuing opening her foundation, which will have education as main goal for the underserved population. She serves as a mentor and consultant for various communities, Hispanic groups, financial entities and school groups and is a Peer Tutor for Cedar Crest College. MGMA and Lehigh Valley Professional Member. AHAM Member.