

# RECEIVED

SEP 23 2015

|               |               |           |           |
|---------------|---------------|-----------|-----------|
| Posting Year: | Posting Date: | Posting # | Doc #     |
| " Period:     |               | Ref #     | Initials: |

FINANCE DIRECTOR'S OFFICE

## CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

|         |                             |         |                      |
|---------|-----------------------------|---------|----------------------|
| TO:     | Brent A. Hartzell, Director | FROM:   | Lindsay Taylor       |
| BUREAU: | Department of Finance       | BUREAU: | Parks and Recreation |

### TRANSFER DETAIL

|                  |           |       |             |                  |           |
|------------------|-----------|-------|-------------|------------------|-----------|
| Date of Request: | 22-Sep-15 | Fund: | Golf Course | Transfer Amount: | 10,000.00 |
|------------------|-----------|-------|-------------|------------------|-----------|

### FROM (DEBIT)

| ACCOUNT (All 15 digits) | TRANSFER AMOUNT (\$) | ORIGINAL APPROPRIATION (\$) | CURRENT ACCOUNT TOTAL (\$) | ACCOUNT TOTAL AFTER TRANSFER (\$) |
|-------------------------|----------------------|-----------------------------|----------------------------|-----------------------------------|
| 091-08-9001-0004-04     | 10,000.00            | 185,000.00                  | 72,403.18                  | 62,403.18                         |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |
|                         |                      |                             |                            | -                                 |

### TO (CREDIT)

|                     |           |           |          |           |
|---------------------|-----------|-----------|----------|-----------|
| 091-08-9001-0001-06 | 10,000.00 | 12,000.00 | 1,168.58 | 11,168.58 |
|                     |           |           |          | -         |
|                     |           |           |          | -         |
|                     |           |           |          | -         |
|                     |           |           |          | -         |
|                     |           |           |          | -         |
|                     |           |           |          | -         |

### Reason Transfer is Required:

More temporary summer positions were able to be hired for this year.

### Reason Funds are Available for Transfer:

More OT was needed for special events at the golf course and for necessary maintenance.

### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

|  |   |
|--|---|
| <input type="checkbox"/>   | Amount not more than \$5,000.00                 |
| <input checked="" type="checkbox"/>  | Amount is greater than \$5,000.00               |
| Department Head:   | <i>Lindsay Taylor</i> Date:                     |
| Director of Finance:   | <i>Brent A. Hartzell</i> Date: <i>9/24/2015</i> |
| Managing Director (if amount is greater than \$5,000):   | <i>[Signature]</i> Date: <i>9/23/15</i>         |
| Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: |   |

### CITY COUNCIL

|                                     |                       |  |                      |
|-------------------------------------|-----------------------|--|----------------------|
| Ray O'Connell, President:           | <i>[Signature]</i>    | Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> | Date: <i>10/1/15</i> |
| Julio Guridy, Vice President:       |                       | [ ] Approved [ ] Disapproved   | Date:                |
| Joseph Davis, Councilperson:        | <i>Joseph J Davis</i> | [X] Approved [ ] Disapproved   | Date: <i>10-1-15</i> |
| Jeanette Eichenwald, Councilperson: |                       | [ ] Approved [ ] Disapproved   | Date:                |
| Jeff Glazier, Councilperson:        | <i>[Signature]</i>    | [X] Approved [ ] Disapproved   | Date: <i>9-29-15</i> |
| Daryl Hendricks, Councilperson:     | <i>[Signature]</i>    | [X] Approved [ ] Disapproved   | Date:                |
| Cynthia Mota, Councilperson:        |                       | [ ] Approved [ ] Disapproved   | Date:                |