



CITY OF ALLENTOWN

No. 94

**RESOLUTION**

**R - 2021**

*Introduced by the Administration on July 21, 2021*

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**Authorization for Contract over \$40,000 with Penmar Services, Inc. for an estimated sum of \$90,000.00. The intent of this invitation to bid is to secure a Contractor to demolish buildings and remediate the properties on an emergency basis and in accordance with the specifications referenced in BID No. 2021-08.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Penmar Services, Inc.
2. Project or Contract Reference: C23-000020-BID No. 2021-08 Emergency Demolition Services
3. Description of Service(s): The intent of this invitation to bid is to secure a Contractor to demolish buildings and remediate the properties on an emergency basis and in accordance with the specifications referenced in BID No. 2021-08.

**NOW, THEREFORE, BE IT RESOLVE** , on this the 21<sup>st</sup> day of July, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval and Recommendation of Award**

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C23-000020-BID No. 2021-08-Emergency Demolition Services

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Leonard Lightner, Department Head

**DATE:** June 18, 2021

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X      The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Penmar Services, Inc., 700 Savage Road, Suite 2, Northampton, PA, 18067

Contract Consideration: 000-09-0903-0001-46

Funding Source: this is an estimated sum of \$90,000.00 per contract year, for services rendered on an as needed "on call" basis.

- Description of project or scope of services to be provided:

On May 4, 2021, the City advertised a solicitation for Emergency Demolition Services. It's the City's intent to secure a Contractor to demolish buildings and remediate the properties on an emergency basis and in accordance with the specifications in BID No. 2021-08 On June 1, 2021, the City held the Public Opening, for which it received one (1) bid response. At this time the City has recommended award to Penmar Services, Inc.

- Contract Term:

The contract term shall commence on August 24, 2021 at 12:01 a.m. and shall cease one year thereafter on August 24, 2022 at 11:59 p.m.

- List any renewal term options and duration of each renewal, if any:

Upon mutual written agreement, this contract can be extended for up to two (2) additional one (1) year terms, if pricing remains the same.

Additionally, if necessary, the City reserves the right to extend this contract by three (3) months, in order to prevent a lapse in coverage.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

The City has estimated an annual budgeted sum of \$90,000.00 per contract year, for services rendered on an as needed "on call" basis.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Leonard Lightner, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution