



MEMORANDUM

April 24, 2023

To: Budget and Finance Committee, Allentown City Council

From: Bina Patel, Finance Director

Cc: Matt Tuerk, Mayor

Re: Budget and Finance Committee Meeting May 10, 2023

Mr. Napoli,

Please see below my planned comments for the May 10, 2023 Budget and Finance Committee meeting. I look forward to any comments or revisions you may have.

Monthly Financial Report:

In consideration of §5-17 of the City's Administrative Code, on April 20, 2023, the Department of Finance submitted the monthly financial report for the Month of **March 31, 2023** to City Council and the Controller.

March 2023 Monthly Financial Report:

As of March 31, 2023 the year-to-date General Fund revenues are 3% stronger than the same period last year. The major contributors are Business Privilege Tax and Permits & Licenses. General Fund expenditures are flat compared to the same period last year.

Public Safety Premium Pay (Overtime):

- Police premium pay year-to-date spend is 20% of the 2023 budgeted amount of \$2,110,000.
- Fire premium pay year-to-date spend is 15% of the 2023 budgeted amount of \$3,688,000.

- Emergency Medical Services (EMS) premium pay year-to-date spend is 24% of the 2023 budgeted amount of \$550,000.

Investments:

At the end of March 2023, the City's cash position is \$48,795,993:

- \$27,397,364 is invested in Pennsylvania Local Government Investment Trust (PLGIT) Prime.
 - \$7,104,357 is invested for a 180-day time-period (maturing on September 7, 2023) which will yield \$236,000 at maturity with a 4.84% APY.
- Additional \$21,398,629 are liquid assets.

ARPA Reporting:

- \$29,348,435 of ARPA cash is invested in Pennsylvania Local Government Investment Trust (PLGIT) account.
 - \$8,000,000 is invested PLIGIT TERM accounts, which matures in April, with the maturity value of \$8,181,532. The return on these investments will be \$181,532.
 - \$21,348,434 is invested in money market, currently yielding 4.79% APY.

Other Funds:

The Risk fund, the Solidwaste fund and the Stormwater fund revenue and expenditures are in line with the March expectations. The Golf Fund and the Rental Unit Fund revenues are 5% higher than the same period last year.

Capital Fund Report/Capital Project Status Report (Q1 2023):

On April 20, 2023, the Department of Finance submitted the Capital Fund Report for the first quarter of 2023 to City Council and the Controller. In addition, the Q1 2023 Capital Project Status report has been submitted which provides details and can be used for further discussion during the departmental committee meetings.

- The Public Works Department, the Fire Department, the IT Department, and Parks and Recreation had expenditures in Q1 2023.
- Total expenditure for Q1 is \$1,219,566 and additional \$1,844,582 has been encumbered.