

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance	FROM: Audrey Danek
BUREAU: Department of Finance	BUREAU: IT

TRANSFER DETAIL

Date of Request: 29-Mar-23	Fund: General	Transfer Amount: \$ 10,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-07-0604-0001-42 Repairs and Maintenance	\$ 10,000.00	\$ 1,774,078.00	\$ 1,140,676.77	\$ 1,130,676.77
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TO (CREDIT)

000-07-0604-0001-30 Services and charges	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason Transfer is Required:

To pay 2023 invoices for the leasing of our credit card equipment processors and the monthly minimum user fee. This project was started two years ago and the actual implementation date was unknown, so we did not budget for these expenses in 2023

Reason Funds are Available for Transfer:

Funds budgeted for Granicus Government Experience Cloud are no longer needed

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
x	Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>[Signature]</i>	Date:	3/31/23
Director of Finance/Deputy Director:	<i>[Signature]</i>	Date:	4/6/23
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	4-6-23
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	APR 6 2023
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: