



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, June 2, 2021

7:00 PM

Council Chambers

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**Public Comment Provisions during COVID-19: The meeting will be live streamed. The link to the meeting can be found on the city website with the agenda and legislation at <https://www.allentownpa.gov>. Council will receive comments on the legislation prior to the meeting and will consider all comments from city residents. All comments must include your name and address, including your city, and be emailed to [Michael.Hanlon@AllentownPa.gov](mailto:Michael.Hanlon@AllentownPa.gov) by 2 PM on the date of the meeting. Comments can also be registered using the ecomment provision on each agenda item found on the city website. Comments received from city residents by that deadline will be forwarded to the Mayor and Council members prior to the meeting and will also be noted at Courtesy of the Floor or Public Comment periods of the meeting. These timely received comments will also be posted on the City's webpage as a supporting document to the meeting. Any comments received on the meeting day, after the 2:00 pm deadline, will be forwarded to the Mayor and Council as soon as practicable. In addition, if you would like to speak during the meeting, please send your name, address, including municipality, and telephone number to the email address above indicating what issue you would like to speak on or call the office at 610.437.7555 and do the same, and you will be called during the meeting.**

**Invocation:**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

## **Approval of Minutes:**

March 17, 2021 Committee of the Whole - Homeless Strategic Plan Meeting Minutes

**Attachments:**      [March 17, 2021 Committee of the Whole - Homeless Strategic Plan Meeting Mir](#)

March 17, 2021 City Council Public Hearing Meeting Minutes - Bill 4

**Attachments:**      [March 17, 2021 City Council Public Hearing Meeting Minutes - Bill 4](#)

April 7, 2021 City Council Meeting Minutes

**Attachments:**      [April 7, 2021 City Council Meeting Minutes](#)

April 21, 2021 Public Hearing Intermunicipal Liquor License Transfer Request Zandys Holding Minutes

**Attachments:**      [April 21, 2021 Public Hearing Intermunicipal Liquor License Transfer Request Z](#)

April 21, 2021 Contract Approval Meeting Minutes

**Attachments:**      [April 21, 2021 Contract Approval Meeting Minutes](#)

## **Old Business**

## **Communications**

**REPORTS FROM COMMITTEES:****NOTICE OF PUBLIC HEARING**

City Council will conduct a Public Hearing on Wednesday, June 16, 2021 at 6:30 pm on a proposal to amend the Zoning Ordinance by repealing Section 1314.02.C.4 (7) of the Zoning Ordinance with respect to the prohibition of on-site frying of foods in the Traditional Neighborhood Development Overlay District (INDO) in its entirety, providing for a repealed clause, a severability clause and an effective date. The effect of the repeal of this section of the Zoning Ordinance would permit on-site frying of foods in the INDO Overlay District. City Council may adopt this amendment to the Zoning Ordinance at the regularly scheduled Council Meeting at 7:00 pm immediately following this Public Hearing.

**SPECIAL MEETING –**

Council will hold a special meeting on July 21st at 5:30 PM to listen to the stakeholder presentation on co-responder models to emergency calls.

**Budget and Finance: Chair Siegel, Hendricks, Mota**

The committee met on May 26th; the next meeting is scheduled for June 9th at 6:00 PM.

**CDC: Chair, Gerlach, Guridy, Affa**

The committee met on May 26th; the next meetings is scheduled for June 9th at 6:15 PM.

**Human Resources, Administration and Appointments: Chair Affa, Mota, Zucal**

The committee has not met since the last council meeting; there are no future meetings scheduled.

**Parks and Recreation: Chair Hendricks, Gerlach, Siegel**

The committee has not met since the last council meeting; the next meeting is scheduled for June 9 at 5:30 PM.

**Public Safety: Chair Mota, Hendricks, Zucal**

The committee has not met since the last council meeting; the next meeting is not yet scheduled.

**Public Works: Chair Zucal, Affa, Siegel**

The committee has not met since the last council meeting; the next meeting will be scheduled prior to the next council meeting..

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair Guridy, Moat, Hendricks**

**The committee met this evening; the next meeting is not yet scheduled.**

## Controllers Report

## Administration Report

**Attachments:** 1st QUARTER 2021 SUMMARY OF PENSION CASH FLOWS

## APPOINTMENTS:

Phoebe Harris, Council of Youth, 07/01/2025

**Attachments:** [Phoebe Harris, Council of Youth, 07-01-2025](#)

Frederick Montgomery, Council of Youth, 07/01/2025

**Attachments:** [Frederick Montgomery, Council of Youth, 07-01-2025](#)

Knoxley Samms, Council of Youth, 07/01/2024

**Attachments:** [Knoxley Samms, Council of Youth, 07-01-2024](#)

Edward White, Council of Youth, 07/01/2024

**Attachments:** [Edward White, Council of Youth, 07-01-2024](#)

## ORDINANCES FOR FINAL PASSAGE (To be Voted On):

### Bill 43

Amending the 2021 Grant Fund Budget to provide for a supplemental appropriation of Eight Million (\$8,000,000) Dollars. This was the result of a Pennsylvania Redevelopment Assistance Capital Project grant for the Riverfront Revitalization Project.

**Sponsors:** Administration

**Attachments:** [Bill 43 Riverfront Grant](#)

### Bill 44

Supplementing Part One, Administrative Code, Title Eleven, Authorities, Boards and Commissions of the Codified Ordinances of Allentown, Pennsylvania, by adding a new Article 171B entitled "Campaign Finance Regulations". The legislation is based on Campaign Finance legislation used in Pittsburgh. It fixes the contribution limit to the federal limits, currently there are no limits – this would limit individuals to \$2,900 to campaign, eliminate stacking, limit PAC Contributions to \$5000 a candidate.

Contributions could not exceed the limitations that are in effect and published by the Federal Election Commission as of the first day of that same calendar year. Political contribution limits for donations made by a political committee to a candidate committee shall be the same as the federal contribution limit for "PAC-Multicandidate" that makes contributions to "candidate committees."

**Sponsors:** Gerlach and Mr. Siegel

**Attachments:**     [Bill 44 Campaign Finance](#)  
                              [CF Court Decision](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R73

Authorizes an encroachment requested by Two City Center for an outdoor patio area at 645 W Hamilton Street, exceeds the 1/3 rule.

**Attachments:**     [R73 645 Hamilton Street Encroachment](#)  
                              [645 Hamilton Encroachment Application](#)

R74

Authorizes an encroachment requested by City Center Investment Corporation for 107 N 7th Street on N. Church Street for a retaining wall, traffic bollard, pedestrian access barrier w/gate, bridge column (2), pedestrian bridge, trash cans (2), bike rack (10), bus shelter (3) and a digital sign, exceeds the 1/3 rule.

**Attachments:**     [R74 107 N 7th Street Encroachment](#)  
                              [107 N 7th Encroachment Application](#)

R75

Authorizes an encroachment requested by the Parking Authority at 112 N 6th Street for a pedestrian access barrier on N Sixth and N Church and two traffic bollards on N Church Street

**Attachments:**     [R75112 N 6th Street Encroachment](#)  
                              [112 N 6th Street Encroachment Application](#)

R76

RESOLUTION FOR THE ADOPTION AND SUPPORT OF THE CULTURAL COALITION OF ALLENTOWN'S INCLUSION IN THE PENNSYLVANIA COUNCIL ON THE ARTS CREATIVE COMMUNITIES PILOT INITIATIVE

**Attachments:**     [R76 TANGO PROGRAM](#)

R77

Police Officer Appointment

**Attachments:**     [R77 HIRING PATROLMAN - MARTIN](#)

R78

Approves the submission for funding for the Emergency Shelters from Pennsylvania DCED for Rapid Rehousing, Emergency Shelter and Temporary Shelter

**Attachments:**     [R78 PA DCED ESG GRANT](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 45   Request to Vote on

Amending the 2021 General Fund by transferring Four Hundred Twenty Thousand Seven Hundred (\$420,7000) Dollars from the unappropriated balance of the General Fund to enable replacement of the existing chiller and four (4) pumps which are no longer working.

**Attachments:**      [Bill 45 Chiller Replacement](#)  
[Chiller Pumps Proposal Letter](#)  
[Chiller Proposal Letter](#)

Bill 46    Refer to Parks and Recreation

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Fifteen Thousand (\$15,000.00) Dollars from Giant Food Stores for the purchase of Foamstream Equipment as part of the Non-Toxic Neighborhoods Initiative

**Sponsors:**            Administration

**Attachments:**      [Bill 46 Giant Food Store Donation](#)

Bill 47    Refer to Parks and Recreation

Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Two Hundred Fifty (\$250.00) Dollars from Alvin H. Butz, Inc. for the purchase of Summer Welcome Bags as a hiring incentive for seasonal staff hires in the Parks and Recreation Department.

**Sponsors:**            Administration

**Attachments:**      [Bill 47 Alvin Butz Donation](#)

Bill 48    Refer to Parks and Recreation

Amending the 2021 Trexler Fund Budget to provide for a supplemental appropriation of Three Hundred One Thousand Seven Hundred Sixty-Seven Dollars and Fifty Cents. (\$301,767.50) from the Trexler Trust as the balance of the 2021 contribution per General Trexler's will.

**Sponsors:**            Administration

**Attachments:**      [Bill 48 Trexler Additional Appropriation](#)

Bill 49    Refer to Public Works

Amending the 2021 Capital Fund Budget to provide for a supplemental appropriation of Two Million Three Hundred Forty-One Thousand One Hundred Seventeen (\$2,341,117) Dollars. This was the result of payment from UGI for the construction of ADA handicap ramps, milling and paving streets under the City's Utility Paving Program.

**Sponsors:**            Administration

**Attachments:**      [Bill 49 Utility Paving Program](#)

Bill 50    Refer to Administration and Finance

Amending the 2021 General Fund budget to add one (1) Accountant position at a Paygrade 13N at an annual salary of Seventy Thousand Dollars (\$70,000) to enable the City to have the resources to design a vision of the accounting, reconciliation and reporting procedures with respect to the American Rescue Plan Act funds that will allow the City to swiftly and accurately comply with Federal Audits.

**Attachments:**      [Bill 50 Accountant Position](#)  
[ACCOUNTANT JOB DESCRIPTION](#)

Bill 51    Refer to Public Safety  
Amending the Civil Service Board (CSB) Rules for Police Officers that were adopted pursuant to the provisions of Article 155 of the Codified Ordinances by revising the Part II, Rule 1, Section 4 by revising and adding automatic disqualifiers for the hiring process for Rules Governing Appointment of Police Officers Pursuant to the Competitive Examination Process and also revising the same rules in Part III, Rule I, Section 4 of the Rules Governing Appointment of Police Officers Without Competition.

**Sponsors:**            Administration

**Attachments:**      [Bill 51 Police Civil Service Rule Change](#)

Bill 52    Refer to CEDC  
An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Attachments:**      [Bill 52 CDBG Account Set Up](#)

Bill 53    Refer to Rules, Chambers, Intergovernmental Relations and Strategy  
Charter Amendment - Residency Requirement of Heads at time of appointment

**Attachments:**      [Bill 53 Residency Requirement Ordinance #15666](#)  
[Ordinance #15666](#)

Bill 54    Refer to CEDC  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Two Thousand Four Hundred (\$2,400) Dollars from Good Shepherd for the purchase of radio transmitter bracelets for Project Lifesaver clients.

**Attachments:**      [Bill 54 Project Lifesaver](#)

Bill 55 Refer to Parks and Recreation  
Amending the 2021 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand (\$2,000.00) Dollars from the Trexler Trust to support the Romper Day Program.

**Attachments:**      [Bill 55 Romper Day Grant](#)

Bill 56    Refer to CEDC  
Amending the 2021 General Fund Budget to provide for a supplemental appropriation of Five Hundred Sixty-Two Thousand Dollars (\$562,000) from the Pennsylvania Department of Health, Division of Immunization to assist the City's Health Bureau to accomplish COVID-19 vaccinations, routine vaccines for Children and Act 317 Vaccinations.

**Attachments:**      [Bill 56 Immunization Grant](#)  
[IMMUNIZATION GRANT LINE ITEM DETAIL](#)

Bill 57 Refer to Parks and Recreation

An Ordinance of the Council of the City of Allentown authorizing a loan from the unappropriated balance of the General Fund, in the amount of Three Hundred Thousand (\$300,000) Dollars to the City's Golf Fund.

Attachments:      [Bill 57 2021 GOLF FUND LOAN](#)  
[Golf Course Loan Details](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

R79 Refer to CEDC

Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development

Attachments:      [R79 CDBG ACTION PLAN](#)

R80 Refer to Rules, Chambers, Intergovernmental Relations and Strategy

Amends Council Rules by starting the meetings at 6:30 PM, putting Contract Approvals under the Order of Business, creating a Consent Agenda and 'codifying' the practice the body has used to change their rules.

Sponsors:      Affa, Guridy, Mota and Mr. Zucal

Attachments:      [R80 Council Rules](#)

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*