

<b>2025 Budget Year</b>		<b>Budget Office Only:</b>					
		Posting Year:		Posting Date:		Posting #	Doc #
		" Period:				Ref #	Initials:
<b>CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM</b>							
TO:	Bina Patel, Director of Finance		FROM:	Gabrielle Helney			
BUREAU:	Department of Finance		BUREAU:	Traffic			
<b>TRANSFER DETAIL</b>							
Date of Request:	18-Feb-25	Fund:	General Fund	Transfer Amount:	\$ 90,000.00		
<b>FROM (DEBIT)</b>							
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)			
000-03-0807-0001-76	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ -			
Construction Contracts				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
<b>TO (CREDIT)</b>							
000-03-0807-0001-68	\$ 90,000.00	\$ 95,970.00	\$ 61,886.96	\$ 151,886.96			
Operating Materials & Supplies				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
				\$ -			
<b>REASON TRANSFER IS REQUIRED:</b>							
We recently completed an inventory of all street signs in the City of Allentown and there were 2,845 identified as poor condition. To replace all the street signs in poor condition, the assessment that was done estimated the dollar amount needed as \$80,000.							
<b>REASON FUNDS ARE AVAILABLE FOR TRANSFER:</b>							
The funds are available for transfer because originally it was budgeted to purchase and install a new school flasher at a Jefferson Elementary school. However, the City was awarded a grant that will cover this cost.							
<b>TRANSFER AUTHORIZATIONS WITHIN &amp; BETWEEN PROGRAMS</b>							
<input type="checkbox"/> Check if amount is equal to or less than \$5,000.00 <input checked="" type="checkbox"/> Check if amount is greater than \$5,000.00							
Department Head/Deputy Director: <i>Bina Patel</i>			Date: 2-18-25				
Director of Finance/Deputy Director: <i>Bina Patel</i>			Date: 2/19/2025				
City Controller (if amount is greater than \$5,000): <i>[Signature]</i>			Date: 2-19-25				
Mayor/Managing Director (if amount is greater than \$10,000): <i>[Signature]</i>			Date: 2-25-25				
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:				
<b>CITY COUNCIL</b>							
Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Candida Affie, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Date:				

Expenditure Status Report  
CITY OF ALLENTOWN  
1/1/2025 through 12/31/2025

000 GENERAL  
03 PUBLIC WORKS  
0807 TRAFFIC PLANNING & CONTROL

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
0001 TRAFFIC PLANNING & CONTROL						
0001-02 PERMANENT WAGES	634,940.00	53,325.21	53,325.21	0.00	581,614.79	8.40
0001-04 TEMPORARY WAGES	28,800.00	0.00	0.00	0.00	28,800.00	0.00
0001-06 PREMIUM PAY	104,250.00	9,101.35	9,101.35	0.00	95,148.65	8.73
0001-08 LONGEVITY	4,719.00	393.07	393.07	0.00	4,325.93	8.33
0001-11 SHIFT DIFFERENTIAL	2,925.00	65.28	66.28	0.00	2,858.72	2.23
0001-12 FICA	59,336.00	4,792.16	4,792.16	0.00	54,543.84	8.08
0001-14 PENSION	94,536.00	7,878.00	7,878.00	0.00	86,658.00	8.33
0001-16 INSURANCE - EMPLOYEE GRP	252,360.00	21,030.00	21,030.00	0.00	231,330.00	8.33
0001-26 PRINTING	10,700.00	2,178.33	2,178.33	3,950.15	4,571.52	57.28
0001-30 RENTALS	3,000.00	0.00	0.00	0.00	3,000.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	14,535.00	720.00	720.00	0.00	13,815.00	4.95
0001-34 TRAINING & PROF. DEVELOP	5,100.00	0.00	0.00	0.00	5,100.00	0.00
0001-42 REPAIRS & MAINTENANCE	4,000.00	0.00	0.00	0.00	4,000.00	0.00
0001-46 OTHER CONTRACT SERVICES	198,000.00	0.00	0.00	3,475.00	194,525.00	1.76
0001-50 OTHER SERVICES & CHARGES	2,100.00	0.00	0.00	0.00	2,100.00	0.00
0001-54 REPAIR & MAINT SUPPLIES	95,875.00	1,309.38	1,309.38	8,183.30	86,472.32	9.90
0001-56 UNIFORMS	4,560.00	0.00	0.00	0.00	4,560.00	0.00
0001-66 CHEMICALS	3,500.00	65.95	65.95	434.05	3,000.00	14.28
0001-68 OPERATING MATERIALS & SUPP	95,970.00	610.89	610.89	33,472.15	61,886.96	35.51
0001-72 EQUIPMENT	103,400.00	9,836.61	9,836.61	13,540.00	80,023.39	22.61
0001-76 CONSTRUCTION CONTRACTS	80,000.00	0.00	0.00	0.00	80,000.00	0.00
Total GENERAL	1,812,706.00	111,306.23	111,306.23	63,064.65	1,638,335.12	9.62
Grand Total	1,812,706.00	111,306.23	111,306.23	63,064.65	1,638,335.12	9.62