

ORDINANCE NO.

BILL NO.12 - 2022

FEBRUARY 16, 2022

AN ORDINANCE

Amending the 2022 General Fund, the 2022 Risk Fund, the 2022 Equipment Fund, the 2022 Liquid Fuels Fund, the 2022 Trexler Fund, the 2022 Golf Fund, and the 2022 Stormwater Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN.

SECTION ONE: The City Council authorizes the appropriation of the following funds:

\$1,824,938.29 (One Million Eight Hundred Twenty-Four Thousand Nine Hundred Thirty-Eight Dollars and Twenty-Nine Cents) of the General Fund; and

\$80,137.00 (Eighty Thousand One Hundred Thirty-Seven Dollars) of the Liquid Fuels Fund; and

\$83,240.55 (Eighty-Three Thousand Two Hundred Forty Thousand and Fifty-Five Cents) of the Trexler Fund; and

\$120,315.59 (One Hundred Twenty Thousand Three Hundred Fifteen Dollars and Fifty-Nine Cents) of the Risk Fund; and

\$241,256.06 (Two Hundred Forty-One Thousand Two Hundred Fifty-Six Dollars and Six Cents) of the Equipment Fund; and

\$991.67 (Nine Hundred Ninety-One Dollars and Sixty-Seven Cents) of the Stormwater Fund; and

\$341,216.58 (Three Hundred Forty-One Thousand Two Hundred Sixteen Dollars and Fifty-Eight Cents) of the Golf Fund.

From the un-appropriated balance of the funds to the following accounts:

DEPT	AC TITLE	ACCOUNT	AMOUNT	PO
City Clerk	Uniforms	000-01-0101-0001-56	\$ 28.25	215-102918
City Clerk	Legal Services	000-01-0101-0001-44	\$ 20,416.65	215-102959
Community Development	Operating Materials & Supply	000-09-0901-0006-68	\$ 175.76	215-103072
Community Development	Other Contract Services	000-09-0901-0005-46	\$ 21,271.17	215-103269
Community Development	Equipment	000-09-0901-0007-72	\$ 293.18	215-103312
Community Development	Other Contract Services	000-09-0901-0001-46	\$ 37,661.75	215-103338
Community Development	Other Contract Services	000-09-0901-0007-46	\$ 2,778.46	215-103338
EMS	Operating Materials & Supply	000-05-0605-0003-68	\$ 270.70	215-103191
Finance/Print Shop	Equipment	000-02-0602-0006-72	\$ 207.52	215-103235
Finance	Printing	000-02-0602-0006-26	\$ 3,544.20	215-103297
Finance	Equipment	000-02-0602-0003-72	\$ 320.00	215-103298
Finance	Equipment	000-02-0602-0003-72	\$ 1,206.45	215-103300
Finance (Rentals)	Property Repairs	000-01-0609-0001-55	\$ 56,121.43	215-103337
Golf Course	Repair & Maintenance Supplies	000-03-0716-0001-54	\$ 311.83	215-103216
Health	Other Services	000-09-0908-0002-50	\$ 7,147.57	215-102412
Health	Operating Materials & Supply	000-09-0908-0017-68	\$ 1,320.00	215-103273
Health	Uniform	000-09-0908-0019-56	\$ 845.49	215-103285
Health	Equipment	000-09-0908-0019-72	\$ 1,040.00	215-103293
Health	Equipment	000-09-0908-0719-72	\$ 5,598.95	215-103294
Health	Other Contract Services	000-09-0908-0018-46	\$ 3,475.00	215-103311
Health	Equipment	000-09-0908-0018-72	\$ 2,978.00	215-103311
Health	Operating Materials & Supply	000-09-0908-0019-68	\$ 9,180.00	215-103311
Health	Equipment	000-09-0908-0019-72	\$ 14,434.00	215-103311
Health	Operating Materials & Supply	000-09-0908-0019-68	\$ 6,854.00	215-103316
IT Department	Operating Materials & Supply	000-09-0901-0001-68	\$ 114,140.00	205-102204
IT Department	Repair & Maintenance	000-07-0604-0001-42	\$ 294.00	215-102807
IT Department	Training & Professional Development	000-07-0604-0001-34	\$ 9,012.00	215-102909
IT Department	Operating Materials & Supply	000-07-0604-0001-68	\$ 8,678.25	215-103301
IT Department	Training & Professional Development	000-07-0604-0001-34	\$ 4,400.00	215-103301
Parks	Other Contract Services	000-08-0905-0002-46	\$ 5,334.00	215-102960
Parks	Equipment	000-08-0905-0002-72	\$ 16,740.00	215-103187
Planning/Zoning	Other Contract Services	000-09-0902-0004-46	\$ 4,945.00	215-103265

Planning/Zoning	Other Contract Services	000-09-0902-0001-46	\$ 46,850.00	215-103329
Police	Other Contract Services	000-04-0802-0001-46	\$ 27,803.18	215-102665
Police	Operating Materials & Supply	000-04-0802-0004-68	\$ 2,793.32	215-102679
Police	Operating Materials & Supply	000-04-0802-0004-68	\$ 153,025.60	215-102686
Police	Other Contract Services	000-04-0802-0001-46	\$ 34,955.01	215-102873
Police	Operating Materials & Supply	000-04-0802-0004-68	\$ 2,205.64	215-102926
Police	Operating Materials & Supply	000-04-0802-0001-68	\$ 6,375.00	215-102969
Police	Equipment	000-04-0802-0001-72	\$ 12,855.00	215-102992
Police	Repair & Maintenance Supplies	000-03-0808-0002-54	\$ 930.26	215-103003
Police	Uniforms	000-04-0802-0001-56	\$ 182.98	215-103005
Police	Operating Materials & Supply	000-04-0802-0001-68	\$ 85.00	215-103005
Police	Equipment	000-09-0901-0005-72	\$ 18,500.48	215-103076
Police	Equipment	000-04-0802-0001-72	\$ 6,150.00	215-103135
Police	Uniforms	000-04-0802-0001-56	\$ 6,698.50	215-103164
Police	Repair & Maintenance	000-04-0802-0001-42	\$ 9,700.00	215-103168
Police	Training & Professional Development	000-04-0802-0001-34	\$ 10,296.00	215-103168
Police	Operating Materials & Supplies	000-04-0802-0001-68	\$ 19,672.34	215-103343
Police	Equipment	000-04-0802-0001-72	\$ 10,000.00	215-103343
Police	Operating Materials & Supplies	000-04-0802-0002-68	\$ 1,724.18	215-103344
Streets	Repair & Maintenance Supplies	000-03-0716-0001-54	\$ 2,106.00	215-103107
Streets	Repair & Maintenance Supplies	000-03-0716-0001-54	\$ 445.43	215-103208
Police	Contract/Services Fees	000-04-0802-0001-46	\$ 1,587.36	215-102443
Streets/Fleet	Equipment	000-03-0716-0001-72	\$ 3,285.79	215-102582
Building Maintenance	Contract/Services Fees	000-03-0707-0001-46	\$ 632.00	215-102616
Traffic Planning	Contract/Services Fees	000-03-0807-0001-46	\$ 965.00	215-102823
Traffic Planning	Contract/Services Fees	000-03-0807-0001-46	\$ 493.47	215-102824
Traffic Planning	Contract/Services Fees	000-03-0809-0001-46	\$ 410.00	215-102825
Traffic Planning	Operating Materials & Supplies	000-03-0807-0001-68	\$ 3,763.72	215-102953
Traffic Planning	Equipment	000-03-0809-0001-72	\$ 18,322.00	215-103030
Traffic Planning	Repair & Maintenance Supplies	000-03-0809-0001-54	\$ 5,751.80	215-103031
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$ 2,200.00	215-103037
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$ 5,515.00	215-103038
Building Maintenance	Equipment	000-03-0707-0001-72	\$ 27,076.47	215-103063
Traffic Planning	Operating Materials & Supplies	000-03-08070001-68	\$ 7,276.00	215-103080

Streets	Repair & Maintenance Supplies	000-03-0716-0001-54	\$ 98.94	215-103155
Building Maintenance	Contract/Services Fees	000-03-0707-0001-46	\$ 3,915.00	215-103165
Streets	Rentals	000-03-0716-0001-30	\$ 681.25	215-103223
Traffic Planning	Repair & Maintenance Supplies	000-03-0807-0001-54	\$ 956.70	215-103228
Fire	Contract/Services Fees	000-05-0803-0002-46	\$ 7,650.00	215-103239
Streets	Repair & Maintenance Supplies	000-03-0716-0001-54	\$ 162,653.66	215-103241
Fire	Repairs & Maintenance	000-05-0803-0002-42	\$ 1,917.00	215-103249
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$ 5,870.00	215-103259
Fire	Uniforms	000-05-0803-0002-56	\$ 11,440.00	215-103276
Traffic Planning	Contract/Services Fees	000-03-0809-0001-46	\$ 9,550.00	215-103291
CED	Equipment	000-09-0901-0001-72	\$ 51,526.75	215-103296
Fire	Equipment	000-05-0803-0002-72	\$ 7,622.00	215-103304
EMS	Operating Materials & Supplies	000-05-0605-0003-68	\$ 2,640.00	215-103315
EMS	Equipment	000-05-0605-0003-72	\$ 1,492.00	215-103330
Engineering	Electric Power	000-03-0809-0001-20	\$ 145,851.78	215-103340
Finance	Contract/Services Fees	000-02-0602-0003-46	\$ 60,000.00	215-103342
Human Resources	Wellness	000-06-0603-0001-53	\$ 267.24	201-000043
Human Resources	Other Contract Services	000-06-0603-0001-46	\$ 10,693.60	211-000021
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$ 9,765.00	191-000051
CED and Planning	Other Contract Services	000-09-0902-0001-46	\$ 101,295.25	201-000037
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 7,500.00	211-000039
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 1,832.36	211-000038
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 7,500.00	211-000045
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 3,289.05	211-000043
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 3,257.00	211-000041
CED and Planning	Civic Expenses	000-09-0901-0001-40	\$ 8,523.12	195-101240
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$ 73,597.52	195-101250
Engineering	Other Contract Services	000-03-0702-0001-46	\$ 49,087.50	211-000018
Building Standard	Other Contract Services	000-09-0903-0001-46	\$ 22,007.50	211-000031
Building Standard	Other Contract Services	000-09-0903-0001-46	\$ 90,000.00	211-000030
Health	Other Contract Services	000-09-0908-0002-46	\$ 2,625.00	211-000008
Traffic	Other Contract Services	000-03-0807-0001-46	\$ 4,569.51	201-000034
Traffic	Other Contract Services	000-03-0807-0001-46	\$ 13,573.15	211-000026
Community Development	Equipment	000-09-0901-0007-72	\$ 205.63	215-103312

Parks	Other Contract Services	000-08-0905-0002-46	\$ 7,620.00	215-102960
Police	Operating Materials & Supplies	000-04-0802-0001-68	\$ 35,782.70	215-102686
Police	Operating Materials & Supplies	000-04-0802-0004-68	\$ 84,220.30	215-102686
Police	Operating Materials & Supplies	000-04-0802-0004-68	\$ 1,845.74	215-102926
Police	Operating Materials & Supplies	000-04-0802-0004-56	\$ 359.90	215-102926
Total GF Rollover			\$ 1,824,938.29	
Parks	Other Contract Services	006-08-6761-0002-46	\$ 22,000.00	215-103111
Parks	Other Contract Services	006-08-6761-0001-46	\$ 2,331.00	215-103111
Parks	Other Contract Services	006-08-6761-0001-46	\$ 3,975.00	215-103143
Parks	Repair & Maintenance Supplies	006-08-6761-0001-54	\$ 19,960.54	215-103160
Parks	Equipment	006-08-6761-0001-72	\$ 24,275.65	215-103238
Parks	Chemicals	006-08-6761-0001-66	\$ 4,524.05	215-103313
Parks	Other Contract Services	006-08-6761-0001-46	\$ 3,995.00	215-103325
Parks	Repair & Maintenance Supplies	006-08-6761-0001-54	\$ 1,383.47	215-103302
Parks	Uniforms	006-08-6761-0001-56	\$ 777.34	215-103290
Parks	Repair & Maintenance Supplies	006-08-6761-0001-54	\$ 18.50	215-103319
Total Trexler Rollover			\$ 83,240.55	
Communications	Property Losses	081-02-8001-0001-81	\$ 1,994.00	215-103184
Risk	Property Losses	081-02-8001-0001-81	\$ 1,994.00	215-103184
Risk	Property Losses	081-02-8001-0001-81	\$ 8,920.81	215-103204
Human Resources	Property Losses	081-02-8001-0001-81	\$ 2,390.00	215-102985
Finance Director	Contract/Services Fees	081-02-8001-0001-46	\$ 4,673.00	215-103117
Finance Director	Operating Materials & Supplies	081-02-8001-0001-68	\$ 2,000.00	215-103221
Finance Director	Property Losses	081-02-8001-0001-81	\$ 2,800.00	215-103222
Risk Management	Contract/Services Fees	081-02-8001-0001-46	\$ 1,400.00	215-103282
Risk Management	Contract/Services Fees	081-02-8001-0001-46	\$ 7,894.12	215-103307
Risk Management		081-02-8001-0001-85	\$ 4,617.68	215-103317
Risk Management	Equipment	081-02-8001-0001-72	\$ 6,972.00	215-103318
Human Resources	Property Losses	081-02-8001-0001-81	\$ 29,800.00	215-103332
Human Resources	Self Insured Losses	081-02-8001-0001-80	\$ 34,739.00	215-103333

Risk Management	Self Insured Losses	081-02-8001-0001-80	\$ 1,080.00	215-103306
Risk Management	Property Losses	081-02-8001-0001-81	\$ 3,610.84	215-103306
Human Resources	Other Contract Services	081-02-8001-0001-46	\$ 2,013.48	211-000023
Engineering	Self Insured Losses	081-02-8001-0001-80	\$ 3,416.66	191-000049
Total Risk Rollover			\$ 120,315.59	
Communications	Police IT Equipment	083-02-8003-0002-71	\$ 24,314.00	215-103170
Police	Police IT Equipment	083-02-8003-0002-71	\$ 4,177.58	215-102799
Streets/Fleet	Equipment	083-02-8003-0001-72	\$ 36,725.00	215-102494
Streets/Fleet	Equipment	083-02-8003-0001-72	\$ 76,824.00	215-102530
Streets/Fleet	Equipment	083-02-8003-0001-72	\$ 9,079.00	215-102559
Streets/Fleet	Equipment	083-02-8003-0001-72	\$ 65,132.00	215-102839
Streets/Fleet	Equipment	083-02-8003-0001-72	\$ 4,632.96	215-102841
Police	Police IT Equipment	083-02-8003-0002-71	\$ 20,371.52	215-103345
Total Equipment Fund			\$ 241,256.06	
Streets	Repair & Maintenance Supplies	086-03-0815-0002-54	\$ 445.42	215-103208
Storm Water (Streets)	Equipment	086-03-0815-0001-72	\$ 546.25	215-103153
Total Stormwater Rollover			\$ 991.67	
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 104,169.00	215-102831
Golf Course	Equipment	091-08-9001-0005-72	\$ 37,681.00	215-102842
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 64,952.00	215-102858
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 3,740.00	215-102859
Golf Course	Repair & Maintenance Supplies	091-08-9001-0005-54	\$ 909.64	215-103216
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 40,042.00	215-103219
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 5,162.50	215-103244
Golf Course	Other Contract Services	091-08-9001-0005-46	\$ 9,590.00	215-103283
Golf Course	Equipment	091-08-9001-0001-72	\$ 73,632.52	215-102932
Golf Course	Repair & Maintenance Supplies	091-08-9001-0005-54	\$ 1,337.92	215-103216
Total Golf Rollover			\$ 341,216.58	

PA Liquid Fuels (Streets)	Equipment	004-03-4741-0001-72	\$ 80,137.00	215-102531
Total Liquid Fuels			\$ 80,137.00	

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Finance

- **Summary and Facts of the Bill**

To increase the appropriation for prior year commitments from 2021 encumbrances to be rolled over into 2022.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**

These are prior year commitments that the City has entered into.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

This increases the expenditure appropriation.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Fund 000	\$ 1,824,938.29
Fund 004	80,137.00
Fund 006	83,240.55
Fund 081	120,315.59
Fund 083	241,256.06
Fund 086	991.67
Fund 091	<u>341,216.58</u>
Total	\$ 2,692,095.74

- **Priority status/Deadlines, if any**

Because these rollovers are from prior year commitments, we request ordinance to be passed to expend the funds as soon as possible. If the funds are not used by July 1st the encumbrance will be closed and the funds returned to unappropriated balance of the respective fund.

- **Why should Council unanimously support this bill?**

Council should support this bill because it appropriates funds necessary to complete commitments made in prior years.