

RECEIVED

JUL 15 2015

FINANCE DIRECTOR'S OFFICE

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: JEFF STOUT Garret H. Strathearn, Director FROM: Don Hoegg
 BUREAU: Department of Finance BUREAU: Building Maintenance

TRANSFER DETAIL

Date of Request: 13-Jul-15 Fund: General Transfer Amount: \$8,000

FROM (DEBIT)

ACCOUNT (All 15 digits)	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-30	4,000.00	10,000.00	10,000.00	6,000.00
000-03-0707-0001-20	4,000.00	270,000.00	153,559.00	149,559.00
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				-
				-
				-

TO (CREDIT)

000-03-0707-0001-46	4,000.00	154,980.00	2,848.58	6,848.58
000-03-0707-0001-54	4,000.00	110,000.00	1,740.41	5,740.41
				-
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				-
				-

Reason Transfer is Required:

Chiller break down at City Hall was an unexpected expense and funds to repair came from our -46 and -54 account. Transfer is needed to help replenish these accounts in order to purchase services, supplies or materials needed for any future construction or repairs.

Reason Funds are Available for Transfer:

We have not had any rental expenses for the 1st half of the year, and we are using less electric funds due to cooler summer temperatures.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head: <u>Lucy W. Zupersing</u>	Date: <u>7-16-15</u>
Director of Finance: <u>Jeff Stout</u>	Date: <u>7/16/15</u>
Managing Director (if amount is greater than \$5,000): <u>Don Hoegg</u>	Date: <u>7/16/15</u>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date: <u>7-22-15</u>

CITY COUNCIL

Julio A. Guridy, President: <u>Julio A. Guridy</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>7-22-15</u>
Ray O'Connell, Vice President: <u>Ray O'Connell</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>7-22-15</u>
Joseph Davis, Councilperson: <u>Joseph Davis</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>7-22-15</u>
Jeanette Eichenwald, Councilperson: <u>Jeanette Eichenwald</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>22 July-15</u>
Jeff Glazier, Councilperson: <u>Jeff Glazier</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>22-JULY-15</u>
Daryl Hendricks, Councilperson: <u>Daryl Hendricks</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>22-JULY-15</u>
Cynthia Mota, Councilperson: <u>Cynthia Mota</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>22-JULY-15</u>