

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Jessica Baraket, Interim Finance Director	FROM: Jennifer Palenchar
BUREAU: Department of Finance	BUREAU: Budget & Finance

**TRANSFER DETAIL**

Date of Request	16-Feb-23	Fund: General	Transfer Amount: \$	189,500.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-42 Repairs & Maintenance	\$ 189,500.00	\$ 189,500.00	\$ 189,500.00	\$ 0.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**TO (CREDIT)**

000-02-0602-0003-46 Other Contract Services	\$ 189,500.00	\$ 10,480.00	\$ 0.00	\$ 189,500.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

**Reason Transfer is Required:**  
 This was an error when entering the 2023 Budget. The Financial Advisory expense & the NIZ electronic reporting contracts should be spent from the 46 account, not the 42.

*(JP)*

**Reason Funds are Available for Transfer:**

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>Bijay Patel</i> Date: 2/16/2023
Director of Finance/Deputy Director:	<i>Bijay Patel</i> Date: 2/16/2023
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 2-17-23
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 2-20-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
02 FINANCE						
0602 FINANCE						
0003 FINANCE & BUDGET ADMINISTRATION						
0003-02 PERMANENT WAGES	439,346.00	45,865.62	45,865.62	0.00	393,480.38	10.44
0003-08 LONGEVITY	3,194.00	164.10	164.10	0.00	3,029.90	5.14
0003-12 FICA	34,200.00	3,432.55	3,432.55	0.00	30,767.45	10.04
0003-14 PENSION	48,589.00	4,049.00	4,049.00	0.00	44,540.00	8.33
0003-16 INSURANCE - EMPLOYEE GRP	130,350.00	10,863.00	10,863.00	0.00	119,487.00	8.33
0003-26 PRINTING	268.00	0.00	0.00	0.00	268.00	0.00
0003-32 PUBLICATIONS & MEMBERSHIP	1,910.00	95.00	95.00	0.00	1,815.00	4.97
0003-34 TRAINING & PROF. DEVELOP	12,000.00	0.00	0.00	0.00	12,000.00	0.00
0003-42 REPAIRS & MAINTENANCE	189,500.00	0.00	0.00	0.00	189,500.00	0.00
0003-46 OTHER CONTRACT SERVICES	10,480.00	500.00	500.00	9,980.00	0.00	100.00
0003-50 OTHER SERVICES & CHARGES	20,000.00	0.00	0.00	0.00	20,000.00	0.00
0003-68 OPERATING MATERIALS & SUPP	1,100.00	0.00	0.00	0.00	1,100.00	0.00
0003-88 INTERFUND TRANSFERS	15,784,301.00	739,909.00	739,909.00	0.00	15,044,392.00	4.69
<b>Total GENERAL</b>	<b>16,675,238.00</b>	<b>804,878.27</b>	<b>804,878.27</b>	<b>9,980.00</b>	<b>15,860,379.73</b>	<b>4.89</b>
<b>Grand Total</b>	<b>16,675,238.00</b>	<b>804,878.27</b>	<b>804,878.27</b>	<b>9,980.00</b>	<b>15,860,379.73</b>	<b>4.89</b>