



CITY OF ALLENTOWN

No. 123

**RESOLUTION**

**R - 2022**

***Introduced by the Administration on August 17, 2022***

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Authorizes an update in the agreement between Carfax and the Allentown Police Department to enable the department to sell accident reports electronically through linking Carfax's website to the Department's website.

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, Article 130.17 of the Administrative Code provides "City Council must approve, by Resolution, all contracts for service, to do work or provide City services, which is currently being performed or provided for by City workers as of the effective date of this Ordinance except for temporary emergency service assistance of a duration not to exceed one week."

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage services of the following names contractor/consultant, for the use and purpose indicated.

1. Name of Contractor/Consultant: Carfax
2. Description of Service(s) to be provided: Provide copies of accident reports via Carfax's online portal at no additional cost beyond the \$15.00 the Police Department charges

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Police

- **Summary and Facts of the Bill**

The Police Department wishes to enter into an updated agreement with Carfax for Police to enable the Department to sell accident reports electronically through linking Carfax's website to the Police Department's website at no additional cost to the public.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**
  - **How does this Bill related to the City's Vision/Mission/Priorities**

The resolution, if approved, will enable the Police Department to more efficiently provide accident reports to the public. As indicated in the resolution, the use of this service will replace in full or partially replace a service that is currently being provided by the Police Department. The civilian staff member currently in the Traffic Department providing this service will be able to perform additional administrative and data entry tasks.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

No cost. The benefit of using this service will enable the public to obtain accident reports quicker and more efficiently.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

No cost, no transfer of funds.

- **Priority status/Deadlines, if any**

N/A

- **Why should Council unanimously support this bill?**

Council should unanimously approve this bill because it will allow the public to more efficiently obtain copies of accident reports required by insurance companies. Additionally, it will enable the current civilian staff member to perform additional duties including data entry and other administrative responsibilities.