

ORDINANCE NO.

FILE OF CITY COUNCIL

BILL NO. 23 - 2016

APRIL 20, 2016

AN ORDINANCE

Amending the 2016 General Fund budget by deleting the position of Clerk Typist 2 - Part-time (05M) and adding the position of Administrative Assistant (07N) in the Fire Administration Office. The purpose of this bill is to create a Full-time Administrative Assistant to provide sufficient office administrative support in the Fire Prevention office and as needed to support the Deputy Chief.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 148 be amended by deleting the position of Clerk Typist 2 – Part-time (05M), budgeted at Fourteen Thousand Two Hundred and Forty-Eight (\$14,248) Dollars and adding the position of Administrative Assistant (07N), budgeted at Forty-Three Thousand One Hundred Sixty-Nine (\$43,169) Dollars.

SECTION TWO: The City Council authorizes a transfer from the Temporary Wage Account to the Permanent Wage Account as follows:

FROM

000-05-0803-0001-04	Temporary Wages	\$9,305.00
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TO

000-05-0803-0001-02	Permanent Wages	\$9,305.00
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SECTION THREE: That City Council authorizes a supplemental appropriation from the unappropriated balance of the General Fund for the difference of Twenty-Nine Thousand Eight Hundred Eighty-Six (\$29,886) Dollars as follows:

**Fire
Admin/Planning/Training**

000-05-0803-0001-02

Permanent Wages

\$29,886.00

SECTION FOUR: That this Ordinance will take effect ten (10) days after final passage.

SECTION FIVE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.