



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R145 - 2025**

***Introduced by the Administration on October 15, 2025***

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**Authorization Engagement of Professional Services with Michael Baker International in the amount of \$72,708.00 for the addition of an NPDES permit, post construction stormwater management (PCSM) plans to the design of the MLK Trail Phase 1 project at the direction of DEP/Lehigh County Conservation District. This scope also includes revisions to the Erosion and Sediment Control Plan, bid specification documents, and the cost estimate to add the PCSM items to the project.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Michael Baker International
2. Project or Contract Reference: VAV Renovation, Contract No. 707
3. Description of Service(s): To add a number of tasks to the design of the MLK Trail Phase 1. Those tasks include preparation of an NPDES permit and post construction stormwater management (PCSM) plans at the direction of DEP/Lehigh County Conservation District. This scope also included responses to land development review comments, revisions to the Erosion and Sediment Control Plan to add PCSM improvements, revisions to the bid specification documents and the cost estimate to add the PCSM items to the project and adjustments to the cost estimate for inflation due to a revised construction schedule.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 15<sup>th</sup> day of October, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: 707

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mandy Tolino, Department Head

**DATE:** October 2, 2025

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A – Single Source

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Michael Baker International, Two City Center, 645 West Hamilton Street, Suite 206, Allentown, PA, 18101

Contract Consideration: \$72,708.00

Funding Source: 001-08-1663-1522-50046

001-08-1663-2024-50076

- Description of project or scope of services to be provided:

To add a number of tasks to the design of the MLK Trail Phase 1. Those tasks include preparation of an NPDES permit and post construction stormwater management (PCSM) plans at the direction of DEP/Lehigh County Conservation District. This scope also included responses to land development review comments, revisions to the Erosion and Sediment Control Plan to add PCSM improvements, revisions to the bid specification documents and the cost estimate to add the PCSM items to the project and adjustments to the cost estimate for inflation due to a revised construction schedule. This is being processed as a single source

to keep consistency due to Michael Baker completing the work for Phase 1 and they own the CADD drawings to complete the permit and design plan changes that are now needed.

- Contract Term:

The contract term shall commence upon full execution and shall cease six (6) months thereafter.

- List any renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mandy Tolino, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: Proposed Resolution