

RECEIVED

MAR 03 2022

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CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: **FINANCE DIRECTOR'S OFFICE** FROM: **Michaela Boyer**
 BY: **Seth O'Neill, Director** BUREAU: **Office of the Mayor**
 BUREAU: **Department of Finance**

TRANSFER DETAIL

Date of Request: **1-Mar-22** Fund: **General** Transfer Amount: **\$8,074.50**

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78 Contingency	\$8,074.50	300,000.00	\$300,000.00	291,925.50
				-
				-
				-
				-
				-
				-
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				-

TO (CREDIT)

000-01-0201-0001-72 Equipment	\$8,074.50	\$0.00	\$0.00	8,074.50
				-
				-
				-
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				-
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Reason Transfer is Required:

Transfer will create a (72) account within the Mayor's budget to allow for the purchase of furniture for the Mayor's suite, including installation and delivery; items to be purchased from Interior Workplace Solutions per PA State Contract pricing.

Reason Funds are Available for Transfer:

The purpose of this account is to provide funds for unbudgeted expenses.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/> Amount not more than \$5,000.00	
<input checked="" type="checkbox"/> Amount is greater than \$5,000.00	
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director: <i>Lucia Baralix</i>	Date: <i>3/3/22</i>
City Controller (if amount is greater than \$5,000):	Date: <i>3-3-22</i>
Mayor/Managing Director (if amount is greater than \$5,000):	Date: <i>3/2/22</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: