



CITY OF ALLENTOWN

No: 30364

RESOLUTION

R6 - 2022

Introduced by the Administration on January 19, 2022

Property Rehabilitation and Maintenance Board of Appeals Appointment

Resolved by the Council of the City of Allentown, That

City Council does hereby give advice and consent to the following appointment to the Property Rehabilitation and Maintenance Board of Appeals.

Heidi Westerman

Term Expiration: 08/05/2024

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Natalie Santos	X	
Joshua Siegel	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No.30364 was adopted by the City Council of Allentown on the 19th day of January, 2022, and is on file in the City Clerk's Office.



 City Clerk

REQUEST FOR APPOINTMENT

DATE 11/8/2021

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Property Rehabilitation and Maintenance Board of Appeals

NAME: Heidi Westerman

HOME ADDRESS: 2609 Mountain Lane, Allentown, PA 18103

BUSINESS ADDRESS: 435 W Hamilton Street, Allentown, PA 18101

ADDRESS:

TELEPHONE NO. (RESIDENCE) 484-274-5873 **BUSINESS** 610-437-7690

EMAIL: heidi.westerman@allentownpa.gov

PRESENTLY EMPLOYED BY: City of Allentown

JOB

TITLE: Director Building Standards & Safety

EMPLOYMENT (Prior): City of Bethlehem

EDUCATION:

HIGH SCHOOL GRADUATE: x **YES** **NO**

COLLEGE OR UNIVERSITY GRADUATE **YES** x **NO**

DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

Commission on Homelessness, Catalyst 4 Board, ReEntry Board, Alliance for Building Communities Board, Regional Housing Advisory Board

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES HELD:

DO YOU LIVE IN THE CITY OF ALLENTOWN: YES NO

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: YES NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

As the Director of Building Standards and Safety I will be able to provide standards of the code. I also bring over 20 years' experience in housing, construction, rehabilitation and inspections.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: YES NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE HOW MANY TERMS YOU HAVE SERVED _____ AND THE YEAR YOU WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and commission and in the event you are appointed/reappointed, it may be used as a news release to identify you to the community.

Herb West
Signature

11/12/21
Date

Please forward this request for appointment, along with a resume to:

Mayor's Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Heidi Westerman

Email: RevWesterman@aol.com

Phone: 484-274-5873

Professional Profile

Dedicated to community revitalization, the rebuilding of its neighborhoods and the strengthening of its people.

Education, Honors, and Certifications

Human Services-(36 Credits)

Lehigh Carbon Community College Schnecksville, Pa

Ministerial Studies

Global University

Project Management

Muhlenberg College

Additional Education/Training

- Lead Based Paint Risk Assessor/Certification (PA #006279 Exp. 4/2022)
- Lead Based Paint Project Designer/Certification (PA #006279 Exp. 10/2022)
- Property Claims Adjuster Certification /Vale Training Solutions (2010)
- PHFA- Certified Elder Service Coordination (2021)
- PHFA-Certified Family Service Coordination (2021)
- Building Code Official Certification (2021)

Employment

City of Allentown

435 Hamilton Street, Allentown, PA

Director, Building Standards & Safety 7/2021-Present

- Plans, directs and oversees the programs of the Bureau of Building Standards and Safety.
- Implements personnel approved policy guidelines for Council, various boards, commissions and City management
- Prepares and advocates legislation to establish new or change existing programs
- Enforces building codes pursuant to the Pennsylvania Uniform Construction Code, and any local amendments thereto, also the Mechanical, Fire and Property Maintenance Code, Building Code, and all applicable codes. Issues notices of violation, stop work orders, and citations and attends hearings and makes other court appearances as necessary.

- Confers with representatives of other agencies and City bureau's regarding improvement of housing and other urban environmental conditions

City of Allentown

435 Hamilton Street, Allentown, PA

Community Housing Manager, 3/2017-2021

- Total program oversight.
- Staff Supervision.
- Coordinate multidepartment meetings, inspections and outreaches
- Develops lead hazard control specifications and cost estimates.
- Oversight of contractor qualifications and bid awards.
- Inspects and reviews construction in progress and conducts final inspection to certify that all work has been completed as specified;
- Ensures compliance with HUD, PA DOLI and all other federal, state and local codes.
- Compiles and provides reports to all internal and external agencies.

City of Bethlehem

10 S. Church Street, Bethlehem, PA

Technical Rehab Specialist, 3/2015-2017

- Inspect dwelling units in an effort to identify housing deficiencies and encourage homeowner participation in the City's Housing Rehabilitation and Lead and Healthy Homes Programs.
- Coordinate housing related issues with various City Code Enforcement Staff, accept related assignments when requested, and accept limited assignments in the Bureau of Code Enforcement to ensure that plans, specifications and buildings in the process of construction meet all requirements of relevant codes, standards, specifications and ordinances.
- Develops rehabilitation specifications and cost estimates.
- Prepares and oversees contract bidding.
- Inspects and reviews construction in progress and conducts final inspection to certify that all work has been completed as specified.
- Interprets code requirements and recommends compliance procedures to contractors, builders and owners

Integra Claims Service

63 S. 7th Street Emmaus, PA 18049

Independent Property Claims Adjuster, 03/2011-10/2015

- Conduct residential and Commercial Inspections
- Determines cause and origin of loss; inspect loss; interpret policy coverage; explain coverage; determine subrogation and salvage.
- Provide claim information by writing and forwarding reports.
- Document damages by preparing estimates in Xactimate.
- Resolve claims by obtaining, providing, and exchanging information and agreements with contractors, public adjusters, attorneys, and other third parties.

Alliance for Building Communities

830 W Hamilton Street, Allentown, PA

Facilities & Project Manager, 2006-2010

- Direct oversight of physical maintenance of all rental facilities.
- Staff Supervision of maintenance department.
- Project management of all rehabilitation projects using HOME and CDBG funds.
- Oversight of contractor qualifications and bid awards.
- Ensures compliance with HUD, PA DOLI and all other federal, state and local codes.
- Compiles and provides reports to all internal and external agencies.

References

Leonard Lightner- 610-437-7610

Maria Quigney- 610-437-7761

Thomas Williams- 610-437-7610