



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, May 4, 2016

7:00 PM

Council Chambers

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**Invocation: Ray O'Connell**

**Pledge to the Flag**

**Roll Call**

**Courtesy of the Floor**

**Courtesy and Privilege of the Floor Rules**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

**Approval of Minutes: April 20 Council and Contract Meeting, April 27 Special Meeting on the Consolidated Grant Programs**

April 20, 2016 City Council Meeting Minutes

**Attachments:**      [April 20 City Council Meeting Minutes](#)

April 20 Special Meeting - Contract Review and Approval Meeting Minutes

**Attachments:**      [37 April 20 Special Meeting - Contract Review and Approval Meeting Minutes](#)

April 27, 2016 City Council Special Meeting - Review of Consolidated Grants Programs Meeting Minutes

**Attachments:**      [April 27 City Council Special Meeting - Review of Consolidated Grants Program](#)

**Old Business**

## Communications

**Proclamations: Union Baptist Church, Led by Christ Children & Youth Ministry**

### **Committee Reports:**

**Budget and Finance: Chair Guridy, Hendricks, Mota**

The Committee met on April 27 and had a healthy discussion on the monthly finances; the next meeting is scheduled for May 25 at 6 PM.

**Community and Economic Development: Chair McGuire, Guridy, Mota**

The Committee met on April 27th and reviewed the rental inspection program; the next meeting is scheduled for May 18 at 5:45 PM to review Bill 25 which is being introduced this evening.

**Human Resources, Administration and Appointments: Chair Affa, MacLean, McGuire**

The Committee has not met since the last council meeting; a future meeting has not yet been scheduled.

**Parks and Recreation: Chair Mota, Affa, O'Connell**

The Committee met this evening; the next meeting is scheduled for Wednesday, May 18 at 6:45 PM to review resolution 99 being introduced this evening.

**Public Safety: Chair Hendricks, MacLean, Affa**

The Committee met this evening; a future meeting has not yet been scheduled.

**Public Works: Chair MacLean, McGuire, O'Connell**

The Committee met this evening; the next meeting is scheduled for May 18 at 6:30 PM to review two encroachments being introduced this evening.

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Hendricks, Guridy**

The Committee has not met since the last meeting; a future meeting has not yet been scheduled.

## City Controller's Report

April 27, 2016 Budget and Finance Committee Meeting Minutes

**Attachments:**      [35 April 27 Budget and Finance Committee Meeting Minutes](#)

April 27, 2016 Community and Economic Development Committee Meeting Minutes

**Attachments:**      [38 April 27 Community and Economic Development Committee Meeting Minute](#)

**APPOINTMENTS: None**

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 17    Parks and Recreation, this evening  
Amending the 2016 Trexler Fund, 2016 Golf Fund and the 2016 Capital Fund by transferring from the unappropriated balance of the Trexler Fund to various accounts within the Trexler Fund, Golf Fund and Capital Fund to allow the Parks Department to maintain the parks system using unspent previously allocated funds. This bill will allow the Parks Department to complete the following: Park Maintenance Study, perform electrical repairs throughout the park system, purchase various operating materials, chemicals, mulch, trees and lawn equipment. It will also place \$128,000 in the Golf Fund Capital Program for irrigation repairs. The Rose Garden pavilion number three will also be replaced at an estimated cost of \$22,700 through Capital Project 1905 (Park and Playground Improvements). Also, a new dug-out will be built at Keck Park at the baseball diamond at an estimated cost of \$20,800 through Capital Project 1652 (Keck and Roosevelt Park Improvements).

**Sponsors:**            Administration

**Attachments:**        [Bill 17 Trexler Appropriation 2](#)  
                              [Bill 17 Memo Trexler Ordinance](#)

Bill 18    Public Works, this evening  
Amending the 2016 General Fund budget by deleting the position of Equipment Operator II (09M) and adding the position of Equipment Operator III (10M) in the Bureau of Street Maintenance. The purpose of this bill is to take a currently vacant EO 2 position (primarily a tandem truck driving position) and upgrade it to an EO 3, a more versatile position whose primary functions include the following: Street sweepers, asphalt rollers, front end loaders, paving machines, dozers, all size dump trucks and trailers. The upgrade will allow for a more flexible range of use of the employee. This change will also take what is basically a single dimensional position and make it multi-dimensional.

**Sponsors:**            Administration

**Attachments:**        [Bill 18 Streets EO II upgrade](#)  
                              [Upgrade Streets EO 3 Ordinance](#)

Bill 19 Council forwarded favorably, 7-0

An Ordinance amending the Consolidated Plan One Year Action Plan for the Fortieth and Forty-first years of the Community Development Block Grant Program (CDBG) which re-programs Thirty-nine Thousand One Hundred (\$39,100) Dollars of unexpended funds.

**Sponsors:** Administration

**Attachments:** [Bill 19 Rollover of funds](#)

[Bill 19 Memo](#)

**Legislative History**

4/27/16	City Council	approved
4/27/16	City Council	approved

Bill 20 Council forwarded favorably, 7-0

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1974, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Attachments:** [Bill 20 Establishing Accounts](#)

[Establishing CDBS HOME and ESG accounts](#)

Bill 21 Council forwarded favorably, 7-0

An Ordinance providing for the expenditure of certain monies received by the City of Allentown from the repayment of loans made through the Rental Rehabilitation Program.

**Sponsors:** Administration

**Attachments:** [Bill 21 Rental Rehab](#)

[Bill 21 Memo](#)

**Legislative History**

4/27/16	City Council	approved
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Bill 22 Public Works, this evening

Amending the 2016 Capital Project Fund Budget to provide for a transfer of Seventy-Seven Thousand Eight Hundred Twenty-Nine Dollars and Fifty-Nine Cents (\$77,829.59) from one Capital Project to another project for additional funding for bridge repairs.

**Sponsors:** Administration

**Attachments:** [Bill 22 Bridge Repair](#)

[Bill 22 Memo](#)

Bill 23 Public Safety, this evening

Amending the 2016 General Fund budget by deleting the position of Clerk Typist 2 - Part-time (05M) and adding the position of Administrative Assistant (07N) in the Fire Administration Office. The purpose of this bill is to create a Full-time Administrative Assistant to provide sufficient office administrative support in the Fire Prevention office and as needed to support the Deputy Chief.

**Sponsors:** Administration

**Attachments:** [Bill 23 Fire Assistant](#)  
[Bill 23 Fire Admin Memo](#)

Bill 24 Public Works, this evening

Amending the 2016 General Fund budget by adding the position of Part Time MW1 (06M) in Traffic Planning and Control.

**Sponsors:** Administration

**Attachments:** [Bill 24 PT-MW1 - Traffic](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R72 Council forwarded favorably, 7-0

Authorizes the City to submit the Year Action plan to HUD. The Action Plan outlines the use of the federal funds for the upcoming program year in accordance with the priorities outlined in the Five Year Consolidated Plan approved by City Council last year.

**Sponsors:** Administration

**Attachments:** [R72 Submission of Action Plan](#)  
[R72 Action Plan Memo](#)

**Legislative History**

4/27/16 City Council approved

R83 Public Works, this evening

Strata II Encroachment: Authorizes the installation of a connector bridge from Southwest corner at intersection of N. 6th Street and W. Linden to Linden Parking Garage

**Sponsors:** Administration

**Attachments:** [R83 Resolution Strata II](#)  
[Strata II 645 W Hamilton](#)  
[Strata II Encroachment Appl](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

**Bill 25** Refer to CEDC

Amending the 2016 Capital Fund Budget to provide for a supplemental appropriation of \$400,000 reflecting receipt of monies from the US Environmental Protection Agency, Brownfields Revolving Loan Fund to provide for remediation of the Allentown Metal Works Site as part of the Allentown Re-Industrialization Strategy.

**Sponsors:** Administration

**Attachments:** [Bill 25 Brownfields Grant Funds](#)  
[Bill 25 Metalworks Memo](#)

**Bill 26** Refer to Budget and Finance

Amending the 2016 General Fund budget by deleting the position of Office Manager (09N) in the Bureau of Accounting & Financial Management and adding the position of Financial Analyst (14N) in the Bureau of Finance & Budget Administration. The annual salary is \$59,000, funded as a result of transfers from Accounting and Financial Management to Finance and Budget Administration.

**Sponsors:** Administration

**Attachments:** [Bill 26 Financial Analyst](#)  
[Finance Reorg Memo](#)

**RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):****R97** Refer to Public Works

Authorizes encroachment of bollards on Front Street at 101 W. Tilghman Street

**Sponsors:** Administration

**Attachments:** [R97 Resolution Elias Market](#)  
[Elias Encroachment Appl](#)  
[Elias 101 W Tilghman](#)

**R98** Refer to Public Works

Encroachment Authorization for Canopy at 1674 W Chew Street

**Sponsors:** Administration

**Attachments:** [R98 1674 W Chew Street Encroachment](#)  
[Memo - Canopy 1674 W Chew](#)  
[1674 W. Chew Street Encroachment Application](#)

R99 Refer to Parks and Recreation

Authorizing the Administration to Accept the Deed for the Pocket Park on Hamilton Street from ACIDA

**Sponsors:** Administration

**Attachments:** [R99 Approval of the Deed for the Pocket Park on Hamilton Street from ACIDA](#)  
[City Council Memo - Pocket Park](#)  
[QUITCLAIM DEED Acida-Allentown-Pocket Park](#)

## NEW BUSINESS

## GOOD AND WELFARE

## ADJOURN

*Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Home Rule Charter

**Attachments:** [HOMERULE 2014](#)

Council Rules

**Attachments:** [Council Rules](#)

Committee Members

**Attachments:** [Committee Members - 2016](#)