

# CITY OF ALLENTOWN

30368

### RESOLUTION

R10 - 2022

# Introduced by the Administration on January 19, 2022

(Approves five transfers): (1) \$33,860.00 in Finance Director to complete a cost allocation and user fee study as approved by RFP committee; (2) \$11,303.36 in Recycling & Solid Waste to correct negative balance in the Permanent Wage Account; (3) \$7,379.13 in Traffic Department to correct negative balance in the Premium Pay Account; (4) \$6,475.00 in Finance for removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office.(5) \$5,419.55 in Streets Department to correct negative balance in the Premium Pay Account.

# Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- \$33,860.00 in Finance Director to complete a cost allocation and user fee study as approved by RFP committee from Account #000-02-0602-0003-34 (Training) and Account #000-01-0609-0001-78 (Contingency) to Account #000-02-0602-0003-46 (Other Contract Services);
- \$11,303.36 in Recycling & Solid Waste to correct negative balance in the Permanent Wages Account from Account #085-03-80085-0004-02 (Permanent Wages) to Account #085-03-8005-0002-02 (Permanent Wages);
- \$7,379.13 in Traffic Department to correct negative balance in the Premium Pay Account from Account #000-03-0807-0001-04 (Temporary Wages) to Account #000-03-0807-0001-06 (Premium Pay);
- \$6,475.00 in Finance for removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office from Account #000-01-0609-0001-78 (Contingency) to Account #000-03-0707-0001-46 (Other Contract Services).
- \$5,419.55 in Streets Department to correct negative balance in the Premium Pay Account from Account #004-03-4741-0001-76 (Construction Contracts) to Account #0004-03-4741-0001-06 (Premium Pay).

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	Х	
Ce-Ce Gerlach	Х	
Daryl Hendricks	Х	
Natalie Santos	Х	
Joshua Siegel	Х	
Ed Zucal	Х	
Cynthia Y. Mota, President	Х	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No.30368 was adopted by the City Council of Allentown on the 19th day of January, 2022, and is on file in the City Clerk's Office.

City Clark

		Posting Year:	Posting Date:	Posting #	Doc#
		" Period:		Ref#	Initials:
A					
		CITY OF ALLENTOWN	BUDGET TRANSFER RE	QUEST FORM	
ГО:	Seth O'Neill, D	irector	FROM:	Audrey Danek	
BUREAU:	Department of		BUREAU:	Finance Director	
		T	RANSFER DETAIL		
Date of Requ	iest 13-Jan-2	1 Fund:	General	Transfer Amount:	\$33,860.00
			FROM (DEBIT)		
	NT (All 15 digits) CCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602	-0003-34	\$554.13	3,200.00	\$1,570.00	1,015.87
Fraining					-
					<u> </u>
000-01-0609		33,305.87	350,000.00	40,305.87	7,000.00
Contingency				/	D 575
					1
					47 -
					<u> </u>
					-
			TO (CREDIT)		
000-02-0602	-0003-46	\$33,860.00	\$49,500.00	\$26,140.00	60,000.00
Other Contra	act Services		,,	<u> </u>	-
					-
					_
					_
Reason Trar	nsfer is Required:				
	nsfer is Required:	fee study as approved by RFP comr	nittee. Budgeted amount is less th	an what is required	
		fee study as approved by RFP comr	nittee. Budgeted amount is less tha	an what is required.	
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To complete a c	ost allocation and user	r Transfer:			
To complete a c	ost allocation and user				
To complete a c	ost allocation and user	r Transfer:			
o complete a c	ost allocation and user	r <b>Transfer:</b> Ingency funds for 2021. Training ex	penses in Finance Director bureau	were less than anticipated.	
o complete a c	ost allocation and user ds are Available for ses are needed for conti	r Transfer: ngency funds for 2021. Training ex TRANSFER AUTHORIZA		were less than anticipated.	
To complete a concept of the concept	ds are Available for sees are needed for continuous	r Transfer: ingency funds for 2021. Training ex TRANSFER AUTHORIZA than \$5,000.00	penses in Finance Director bureau	were less than anticipated.	
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Reason Fundament Head Director of Final City Controller (Mayor/Managing Referred to City Cynthia Mota, PEd Zucal, Vice I	Amount not more Amount is greater ad/Deputy Director: if amount is greater than g Director (if amount is g Dire	r Transfer: Ingency funds for 2021. Training ex  TRANSFER AUTHORIZA Than \$5,000.00 Than \$5,000.00 Than \$5,000): The specific of the specific or the specific o	penses in Finance Director bureau  ATIONS WITHIN & BETWE  ative Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapproved [ ] Approved [ ] Disapproved	were less than anticipated.  EEN PROGRAMS  Date Date Date Date Date Date Date Dat	1-18-22
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Reason Fundamental Reason Fundamental Reason Fundament No other expension of the Company of the Controller (Mayor/Managing Referred to City Controller (Controller	Amount not more Amount is greater ad/Deputy Director: if amount is greater than g Director (if amount is greater than g Director) g Director (if amount is greater than g Director) g Director (if amount is g Director)	r Transfer: Ingency funds for 2021. Training ex  TRANSFER AUTHORIZA Than \$5,000.00 Than \$5,000.00 Than \$5,000): The specific of the specific or the specific o	ATIONS WITHIN & BETWE  ative Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapproved	were less than anticipated.  EEN PROGRAMS  Date Date Date Date Date Date Date Dat	1-18-22
Reason Fundamental Reason Fundamental Reason Fundamental Reason Fundament Heat Director of Final City Controller (Mayor/Managing Referred to City Cynthia Mota, PEd Zucal, Vice For Candida Affa, Coe-Ce Gerlach, Daryl Hendricks	Amount not more Amount is greater ad/Deputy Director: if amount is greater than g Director (if amount is greater than g Director (if amount is greater than g Director).  Council in accordance tresident councilperson Councilperson Councilperson	r Transfer: Ingency funds for 2021. Training ex  TRANSFER AUTHORIZA Than \$5,000.00 Than \$5,000.00 Than \$5,000): The specific of the specific or the specific o	ATIONS WITHIN & BETWE  ative Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapproved	Date Date Date Date Date Date Date Date	1-18-22
Reason Fundaments  Reason Fundaments  X  Department Heat  Director of Final  City Controller (  Mayor/Managing  Referred to City  Cynthia Mota, P  Ed Zucal, Vice I  Candida Affa, C  Ce-Ce Gerlach,	Amount not more Amount is greater than Director (if amount is greater than Director) amount in accordance tresident President Council person Councilperson Councilperson	r Transfer: Ingency funds for 2021. Training ex  TRANSFER AUTHORIZA Than \$5,000.00 Than \$5,000.00 Than \$5,000): The specific of the specific or the specific o	ATIONS WITHIN & BETWE  ative Code, Section 130.04:  CITY COUNCIL  [ ] Approved [ ] Disapproved	Date Date Date Date Date Date Date Date	1-18-22

# Danek, Audrey

AT

From:

O'Neill, Seth

Sent:

Thursday, January 13, 2022 3:08 PM

To:

Danek, Audrey; Baraket, Jessica

**Subject:** 

Re: Transfer for Cost Study

**Approved** 

**Get Outlook for Android** 



Seth O'Neill
Finance Director
Department of Finance | City of Allentown
435 Hamilton Street
Allentown, PA, 18101
+1 (610) 437-7500 x2145

Seth.ONeill@allentownpa.gov



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From: Danek, Audrey < Audrey. Danek@allentownpa.gov>

Sent: Thursday, January 13, 2022 2:06:07 PM

To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>

Subject: RE: Transfer for Cost Study

Well, since we are off on Monday, could you approve this transfer by email for now?

TO: Seth O'Neill, I	Director	FROM:	Audrey Danek	
BUREAU: Department of	of Finance	BUREAU:	Finance Director	·············
	I	RANSFER DETAIL		1
Date of Reque: 13-Jan-2	fund:	General	Transfer Amount	\$33,860.00
		FROM (DEBIT)		
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER(4)
000-02-0602-0003-34	\$554.13	3,200.00	\$1,570.00	1,015.87
Training				-
000-01-0609-0001-78	33,305.87	350,000.00	40,305.87	7,000.00
Contingency				•
				AB:
				-
<u> </u>				*
***************************************		TO (CREDIT)		
000-02-0602-0003-46	\$33,860.00	\$49,500.00	\$26,140.00	60,000.00
Other Contract Services				±
				-
				***************************************
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				_
Reason Transfer is Require To complete a cost allocation and us		mittee Budgeted amount is less t	han what is required	***************************************
To complete a cost allocation and us	er ree swell as abla over ny LLL con	aimiee. Duugeteu airouik 15 1855 (	itan unas is require.	
Reason Funds are Available	for Transfer		······································	······································
No other expenses are needed for co			***************************************	***************************************



Audrey Danek, MPA
Financial Analyst
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Allentown, PA, 18101
+1 (610) 437-7500 x2243

☑Audrey.Danek@allentownpa.gov

0 # 9

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From: O'Neill, Seth <Seth.ONeill@allentownpa.gov>

Sent: Thursday, January 13, 2022 1:33 PM

To: Danek, Audrey < Audrey. Danek@allentownpa.gov >; Baraket, Jessica < Jessica. Baraket@allentownpa.gov >

Subject: Re: Transfer for Cost Study

### I'm off tomorrow

# Get Outlook for Android



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From: Danek, Audrey < Audrey. Danek@allentownpa.gov>

Sent: Thursday, January 13, 2022 12:58:04 PM

To: O'Neill, Seth < Seth.ONeill@allentownpa.gov >; Baraket, Jessica < Jessica.Baraket@allentownpa.gov >

**Subject:** Transfer for Cost Study

Seth,

I am going to bring you this transfer tomorrow for you to sign. The cost allocation and user fee study actually cost \$60,000 total. There is \$34,000 that won't be used in the contingency fund, so this primarily uses that to add on to what was already budgeted. I believe this was more than you were told, so we just wanted make sure you were still okay with this.



Audrey Danek, MPA Financial Analyst Department of Finance | City of Allentown 435 Hamilton Street Allentown, PA, 18101

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☑Audrey.Danek@allentownpa.gov



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Rcv	d
1/1	1/2022

Posting Year: Period:

Posting Date:

Posting # Ref#

Doc# Initials:

# CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

game records	processor of the second second second
TO:	Seth O'Ne
BUREAU:	Departmer

ill, Director Department of Finance FROM: BUREAU: Ann Saurman

Recycling & Solid Waste

TRANSFER DETAIL

Date of Request

7-Jan-22

Fund: Solid waste 2021

Transfer Amount:

\$11,303.36

r	K	OM	(DEBII)	
			ORIGINAL	

		TOM (DEDIT)		
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
085-03-8005-0004-02	\$11,303.36	58,560.00	\$46,427.18	35,123.82
Permanent Wages				•
· = -	i.		ode.	
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is object in region for				•
	22 5			
	14		-	-
0 = 12		TO (CREDIT)		
085-03-8005-0002-02 Permanent Wages	\$11,303.36	\$281,510.00	(\$11,303.36)	•
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8	•	1		

Reason Transfer is Required:

Correct negative balance in the Permanent Wage account.

## Reason Funds are Available for Transfer:

Full time Animal Control Officer position not filled.

# TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00 Amount is greater than \$5,000.00

Department Head/Deputy Director: Director of Finance/Deputy Director:

City Controller (if amount is greater than \$3,900)

Mayor/Managing Director (if amount is greater than \$5,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date: Date:

Date: Date:

Date:

CITY COUNCIL				
Cynthia Mota, President	[ ] Approved [ ] Disapproved	Date:		
Ed Zucal, Vice President	[ ] Approved [ ] Disapproved	Date:		
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Ce-Ce Gerlach, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Daryl Hendricks, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Natalie Santos, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Joshua Siegel, Councilperson	[ ] Approved [ ] Disapproved	Date:		

Page:

	9:17AM	through 14
expstat.rpt	01/05/2022	Periods: 0 through

PUBLIC WORKS

03

**SOLID WASTE** 

085

CITY OF ALLENTOWN 1/1/2021 through 12/31/2021

**Expenditure Status Report** 

2

Page:

8005 RECYCLING & SOLID WASTE	VASTE					
Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
Total COLLECTION/DISPOSAL/RECYCLING	14,089,460.96	12,775,866.70	12,775,866.70	1,041,830.98	271,763.28	98.07
0002 SWEEP PROGRAM						
0002-02 PERMANENT WAGES	281,510.00	292,813.36	292,813.36	0.00	-11,303.36	104.02
	10,000.00		335.06	0.00	9,664.94	3.35
	5,185.00	c	5,035.73	00:0	149.27	97.12
	800.00		19.68	0.00	780.32	2.46
	22,475.00	22,419.57	22,419.57	0.00	55.43	99.75
	38,317.00		38,317.00	0.00	00.0	100.00
-	128,310.00	-	117,623.00	0.00	10,687.00	91.67
-	4,075.00	2,754.90	2,754.90	909.10	411.00	89.91
-	28,120.00	9,730.00	9,730.00	0.00	18,390.00	34.60
_	3,000.00	2,544.64	2,544.64	0.00	455.36	84.82
_	2,380.00	252.55	252.55	0.00	2,127.45	10.61
_	250.00	250.00	250.00	0.00	00.0	100.00
0002-72 EQUIPMENT	00.000,6	2,840.35	2,840.35	-620.64	6,780.29	24.66
	1,000.00	730.00	730.00	0.00	270.00	73.00
	534,422.00	495,665.84	495,665.84	288.46	38,467.70	92.80
0003 STREET CLEANING						
0003-02 PERMANENT WAGES	714,917.00	697,341.55	697,341.55	00'0	17,575,45	97.54
	56,000.00	48,110.86	48,110.86	00'0	7,889.14	85.91
	5,331.00	5,231.83	5,231.83	0.00	99.17	98.14
0003-11 SHIFT DIFFERENTIAL	5,600.00	3,726.70	3,726.70	00.00	1,873.30	66.55
	60,786.00	57,469.75	57,469.75	0.00	3,316.25	94.54
	114,952.00	114,952.00	114,952.00	0.00	0.00	100.00
0003-16 INSURANCE - EMPLOYEE GRP	384,930.00	352,858.00	352,858.00	0.00	32,072.00	91.67
	6,200.00	1,215.00	1,215.00	3,708.00	1,277.00	79.40
0003-30 RENTALS	25,000.00	0.00	0.00	0.00	25,000.00	0.00
0003-32 PUBLICATIONS & MEMBERSHIP	580.00	100.00	100.00	0.00	480.00	17.24

1/11/2022	Posting Year:	Posting Da	ate:	Posting #	Doc#
	" Period:			Ref#	Initials:
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	CITY OF ALLEN	TOWN BUDGET	TRANSFER REC		directional consists and the factors of the
	th O'Neill, Director	FROM:	en allegen av de engele andere men avec a september engele en plem andere en en	Nelson Varughese	and the second s
BUREAU: De	partment of Finance	BUREAU:	demonstration and an income	Traffic Department	New attribute Fresh & Com-
		TRANSFER	DETAIL		
Date of Request	7-Jan-22	Fund: General F	und 2021	Transfer Amount:	\$7,379.13
			manufacture and the second sec		- =
		FROM (D	management (September 2000 per	CURRENT ACCOUNT	ACCOUNT TOTAL ACTED
ACCOUNT (All 1 and ACCOUNT			RIGINAL OPRIATION (\$)	TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0807-0001-0	04 \$7,3	379.13	36,890.00	\$10,681.96	3,302.83
Temporary Wages		,	The same of a second se		
Annual Control of Cont	us uurintalastalasia tarkiin tassa kaasta maataa alija alkatana martii dabahii dhihar ee ee	*	na marana marana manaka mahamban da karana ar	Berging until the company of the desirable and desirable and control of the company of the compa	The MINE applies Mines is the results for some finance lead.
191			The discontinue of the control of th	A CASA BOOK OF BUILDING WAS A CANADAN OF WHAT	The second secon
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			THE PARTY NAMED TO A PARTY OF THE PARTY OF T	and the partition reasons and it is represented an extraction of the control applying country after	An interpretation of the control of
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		(a)	and the territory contention, in adjustments — gallering	The contract of above the decision with the contract of the co	* And with returnment and anti-product state or our service in a country of continues of a
		an annapas a same	and the same of th	And the state of t	Commence of Statement V. Secretarion Association and account of the second of the seco
		TO (CR	EDIT)		
000-03-0807-0001-	06 \$7,:	379.13	\$39,250.00	(\$7,379.13)	
Premium Pay					
and the second s			March Million and J. Inc.		The Andrew Process and Andrew Service Services and Andrew Services
A CALL COMPANY OF THE PARTY OF					-
		•	Berfund villige der vom Hillsterforder der verlage gille Heint Hill	v ·	to the content of the
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			and the state of t	The state of the s	Profilem mellemendentlers obsesse, semanasse assesserances accessorates assessables as specials independentless and semanasses assessment as a semanasses as a
Reason Transfer is	Required:				
	e in the Premium pay account				
<b>—</b>					
	Available for Transfer:	bo was			
All buogeled amount or t	lemporary wages wasn't used throughout t	ne year			
	TRANSFER AUTI	IORIZATIONS WI	THIN & BETWE	EN PROGRAMS	Province Indiana (common Adjournal of the Control o
Am	nount not more than \$5,000.00		The second section of the section of th	alayandaran sayan katan di tan di	ACCORDING TO THE PARTY OF THE P
x Am	nount is greater than \$5,000.00				
Department Head/Deput	ty Director: Cris 3/3/	m		Date	1/11/21
Director of Finance/Depi	uty Director:	0 -	(	Date	111/27
City Controller (if amoun	it is greater than \$5,000):	100	200	Date	(-((-1)
Mayor/Managing Directo	or (if amount is greater than \$5,000):	1	77	Date	
Referred to City Council	in accordance with the provisions of the A	dministrative Code, Se	ction 130.04:	Date	
		CITY COL			
Cynthia Mota, President		[ ] Approved		Date	e:
Ed Zucal, Vice Presiden		[ ] Approved	e en 2 e Cameron S. A. <del>en anticolo</del> s .	Date	territoria de la companio del la companio de la companio del la companio de la companio del la companio de la c
Candida Affa, Councilpe	-	[ ] Approved		Date	The second section of the second second
Ce-Ce Gerlach, Council	**********	[ ] Approved	~ - ~		
Daryl Hendricks, Counci	****		The second second	Date	and the same of th
Natalie Santos, Council	The termination of the second	[ ] Approved		Date	- Programme.
Joshua Siegel, Councilp	ya mandiya yanayda samusa. Arir	[ ] Approved	and the second section is a second	Date	
wanta siegei, Councip	CIBUIL	[ ] Approved	[ ] Disapproved	Date	21

	9:05AM	Periods: 0 through 14
expstat.rpt	11/05/2022	Periods: 0

TRAFFIC PLANNING & CONTROL

PUBLIC WORKS

03 0807

GENERAL

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# **Expenditure Status Report**

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Page:

CITY OF ALLENTOWN 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 TRAFFIC PLANNING & CONTROL						
0001-02 PERMANENT WAGES	500.466.00	492,913.80	492,913.80	00'0	7,552.20	98.49
	36.890.00	26,208.04	26,208.04	0.00	10,681,96	71.04
	39.250.00	46,629.13	46,629.13	0.00	-7,379.13	118.80
	6.266.00	6,169.07	6,169.07	0.00	96.93	98.45
	2,925.00	644.98	644.98	0.00	2,280.02	22.05
	43,658.00	43,395.21	43,395,21	0.00	262.79	99.40
	61.308.00	61,308.00	61,308.00	0:00	0.00	100.00
	205,296.00	171,080.00	171,080.00	0.00	34,216.00	83.33
	110,000.00	107,706.52	107,706.52	0.00	2,293.48	97.92
	1,750.00	0.00	00:00	0.00	1,750.00	0.00
	200.00	0.00	0.00	0.00	200.00	0.00
	1,680.00	1,245.00	1,245.00	0.00	435.00	74.11
	16,250.00	15,045.04	15,045.04	0.00	1,204.96	92.58
	90,089,51	57,885.71	57,885.71	22,114.93	10,088.87	88.80
	1,100.00	00:00	0.00	0.00	1,100.00	0.00
	22,950.00	18,458.53	18,458.53	4,356.03	135.44	99.41
	1,796.00	1,380.20	1,380.20	364.78	51.02	97.16
	2,000.00	663.82	663.82	293.94	1,042.24	47.89
0001-68 OPERATING MATERIALS & SUPP	92,425.00	42,960.54	42,960.54	49,403.89	60.57	99.93
0001-72 EQUIPMENT	27,288.00	8,321.25	8,321.25	13,975.00	4,991.75	81.71
Total TRAFFIC PLANNING & CONTROL	1,263,887.51	1,102,014.84	1,102,014.84	90,508.57	71,364.10	94.35

		Posting Year:	Posting Date:	Posting #	Doc#
4 5 3	Ø.	" Period:		Ref#	Initials:
		CITY OF ALLENTOWN	<b>BUDGET TRANSFER I</b>	REQUEST FORM	
TO:	Seth O'Neill, !	Director	FROM:	Barbara Wagenhurst, Fir	ı. Operations Manager
BUREAU:	Department o	f Finance	BUREAU:	Finance	
		Т	RANSFER DETAIL		
Date of Reques	st: 13-Jan-2	2 Fund:	General - 2021	Transfer Amount:	\$6,475.00
			FROM (DEBIT)		
and ACCC	(All 15 digits) DUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-00	001-78	\$6,475.00	350,000.00	\$40,305.87	33,830.87
Contingency					-
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					_
					-
			TO (CREDIT)		-
000-03-0707-0	001-46	\$6,475.00	\$495,270.00	\$5,217.85	11,692.85
Other Contract	Services				
					-
					-
					-
contractor to come  Reason Funds  Contingency accou	in and spackle the are Available fo	for payment of unbudgeted exper			
	Amount	TRANSFER AUTHORIZA	TIONS WITHIN & BET	WEEN PROGRAMS	
v		e than \$5,000.00			
X		er than \$5,000.00			
Department Head/	Deputy Director:			Date	:
Director of Finance	e/Deputy Director:		(	Date	:
City Controller (if a	mount is greater th	an \$5,000):	Elma	Date	1-18-15
Mayor/Managing D	Director (if amount is	s greater than \$5,000):	1 70	Date	1.18-22
Referred to City Co	ouncil in accordance	e with the provisions of the Admin	istrative Code, Section 139.04		
			CITY COUNCIL		
Cynthia Mota, Pres	sident:	[]	Approved [ ] Disapproved	Date	:
Ed Zucal, Vice Pre	esident	[ ]	Approved [ ] Disapproved	Date	
Natalie Santos, Co		[ ]	Approved [ ] Disapproved	Date	
Candida Affa, Cou	•		Approved [ ] Disapproved	Date	:
Joshua Siegel, Co	•		Approved [ ] Disapproved		
Ce-Ce Gerlach, Co			Approved [ ] Disapproved		
Daryl Hendricks, C	ouncliperson		Approved [ ] Disapproved	Date	:

# Danek, Kudrey

From:

**Sent:** Thursday, January 13, 2022 4:38 PM **To:** Wagenhurst, Barbara; O'Neill, Seth

Baraket, Jessica

**Cc:** Danek, Audrey

**Subject:** RE: Transfer Approval Please - revised

**Approved** 



Jessica Baraket, CPPO, CPCP, NIGP-CPP
Deputy Finance Director
Department of Finance | City of Allentown
435 Hamilton Street
Allentown, PA, 18101

L+1 (610) 437-7500 x2230

**+**1 (610) 437-8780

☑ Jessica.Baraket@allentownpa.gov



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From: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>

Sent: Thursday, January 13, 2022 4:00 PM

To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>

Cc: Danek, Audrey < Audrey. Danek@allentownpa.gov>

Subject: Transfer Approval Please - revised

Please approved the attached transfer (copy is also shown below).

Thanks Barb

		Posting Year:	Posting Date:	Posting #	Doc #
		" Period:		Ref#	Initials:
	#				
		CITY OF ALLENTOWN	BUDGET TRANSFER R	EQUEST FORM	
TO:	Seth O'Neill, Di	rector	FROM:	Barbara Wagenhurst, Fir	. Operations
BUREAU:	Department of	Finance	BUREAU:	Finance	
			RANSFER DETAIL		
Date of Request:	13-Jan-22	Fund:	General - 2021	Transfer Amount:	
		-n	FROM (DEBIT)		
ACCOUNT (AI		TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TO
000-01-0609-000	1-78	\$6,475.00	350,000.00	\$40,305.87	
Contingency	mo			Francisco de la contractor de la contrac	
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	manus ma		TO (CREDIT)	·	es factorises and two their transfer are regimes and expedience and to be wrester.
000-03-0707-000	1-46	\$6,475.00	\$495,270.00	\$5,217.85	forms Me has already bed say pleasuring paragram that y
Other Contract S	ervices				



Barbara Wagenhurst
Finance Operations Manager
Department of Finance | City of Allentown
435 Hamilton Street
Allentown, PA, 18101

+1 (610) 437-7500 x2220

 ${\bf lue{\square}} Barbara. Wagenhurst@allentownpa.gov$ 

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		The same of the sa	BUDGET TRANSFER RE		
TO:	Seth O'Neill, Di		FROM:	Dale Tretter	e salara sers, retalis
BUREAU:	Department of F	Committee and the committee of the commi	BUREAU:	Streets Department	- 40°
	e saffijkende 1999	**************************************	RANSFER DETAIL		Control of the second s
Date of Requ	iest 7-Jan-22	2 Fund	: Liquid Fuels 2021	Transfer Amount:	\$5,419.55
	06		FROM (DEBIT)		Acceptance (Agentus ) produced ball of delice ( 495 to 1 or 1
	NT (All 15 digits) COUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
004-03-4741		\$5,419.55		A finite in a contract of the	7,897.44
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			TO (CREDIT)		S = 152395
004-03-4741	-0001-06	\$5,419.55	\$117,500.00	(\$5,419.55)	•
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b		an Administration of Administration (American Company)		100 1000	
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Department He	ad/Deputy Director:	my 31. 3ling		Date	1/11/23
in many re-	nce/Deputy Director:	Don-		Date	1/1/22
City Controller (	if amount is greater than	\$5,000):	len .	Date	1-11-22
h	g Director (if amount is g	//		Date	1-11-22
Referred to City	Council in accordance	with the provisions of the Administra	ative Code, Section 130.04:	Date	The second secon
			CITY COUNCIL		
Cynthia Mota, P	the state of the s		[ ] Approved [ ] Disapproved	Date	:
Ed Zucal, Vice I		-	[ ] Approved [ ] Disapproved	** † "	
Candida Affa, C		90	[ ] Approved [ ] Disapproved	Date	
Ce-Ce Gerlach,		a)	[ ] Approved [ ] Disapproved	The state of the s	
	, Councilperson	Ī	[ ] Approved [ ] Disapproved		
Natalie Santos,	make a state of the state of th		[ ] Approved [ ] Disapproved	The state of the s	
Joshua Siegel,	Councilperson	<u> </u>	[ ] Approved [ ] Disapproved	Date	

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	Expenditure	Expenditure Status Report			Page:	
01/05/2022 9:15AM Periods: 0 through 14	CITY OF A 1/1/2021 thr	CITY OF ALLENTOWN 2021 through 12/31/2021				
004 LIQUID FUELS						
03 PUBLIC WORKS 4741 LIQUID FUELS FUND						
Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 MAINTENANCE/RESURFACING						
0001-02 PERMANENT WAGES	1,529,231.00	1,394,922.48	1,394,922.48	0.00	134.308.52	91.22
0001-06 PREMIUM PAY	117,500.00	122,919.55	122,919.55	0.00	-5,419.55	104.61
0001-08 LONGEVITY	19,285.00	18,706.16	18,706.16	0.00	578.84	97.00
0001-11 SHIFT DIFFERENTIAL	13,414.00	9,326.52	9,326.52	0.00	4,087.48	69.53
0001-12 FICA	127,545.00	117,357.78	117,357.78	0.00	10,187.22	92.01
0001-14 PENSION	229,903.00	229,903.00	229,903.00	0.00	0.00	100.00
0001-16 INSURANCE - EMPLOYEE GRP	769,860.00	705,705.00	705,705.00	0.00	64,155.00	91.67
	10,000.00	0.00	0.00	0.00	10,000.00	0.00
	107,064.78	107,064.78	107,064.78	00:00	0.00	100.00
0001-54 REPAIR & MAINT SUPPLIES	250,000.00	0.00	0.00	225,000.00	25,000.00	90.00
0001-66 CHEMICALS	256,000.00	223,545.02	223,545.02	16,454.98	16,000.00	93.75
0001-72 EQUIPMENT	438,295.00	358,067.00	358,067.00	80,137.00	91.00	99.98
0001-76 CONSTRUCTION CONTRACTS	21,800.00	8,483.01	8,483.01	0.00	13,316.99	38.91
0001-88 INTERFUND TRANSFERS	67,724.00	67,724.00	67.724.00	0.00	0.00	100.00
Total LIQUID FUELS	3,957,621.78	3,363,724.30	3,363,724,30	321,591.98	272,305.50	93.12
Grand Total	3,957,621.78	3,363,724.30	3,363,724.30	321,591.98	272,305.50	93.12