



CITY OF ALLENTOWN

30368

RESOLUTION

R10 – 2022

Introduced by the Administration on January 19, 2022

(Approves five transfers): (1) \$33,860.00 in Finance Director to complete a cost allocation and user fee study as approved by RFP committee; (2) \$11,303.36 in Recycling & Solid Waste to correct negative balance in the Permanent Wage Account; (3) \$7,379.13 in Traffic Department to correct negative balance in the Premium Pay Account; (4) \$6,475.00 in Finance for removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office.(5) \$5,419.55 in Streets Department to correct negative balance in the Premium Pay Account.

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- \$33,860.00 in Finance Director to complete a cost allocation and user fee study as approved by RFP committee from Account #000-02-0602-0003-34 (Training) and Account #000-01-0609-0001-78 (Contingency) to Account #000-02-0602-0003-46 (Other Contract Services);
- \$11,303.36 in Recycling & Solid Waste to correct negative balance in the Permanent Wages Account from Account #085-03-80085-0004-02 (Permanent Wages) to Account #085-03-8005-0002-02 (Permanent Wages);
- \$7,379.13 in Traffic Department to correct negative balance in the Premium Pay Account from Account #000-03-0807-0001-04 (Temporary Wages) to Account #000-03-0807-0001-06 (Premium Pay);
- \$6,475.00 in Finance for removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office from Account #000-01-0609-0001-78 (Contingency) to Account #000-03-0707-0001-46 (Other Contract Services).
- \$5,419.55 in Streets Department to correct negative balance in the Premium Pay Account from Account #004-03-4741-0001-76 (Construction Contracts) to Account #0004-03-4741-0001-06 (Premium Pay).

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Natalie Santos	X	
Joshua Siegel	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No.30368 was adopted by the City Council of Allentown on the 19th day of January, 2022, and is on file in the City Clerk's Office.

Michael P. Hanlon
City Clerk

#2

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Audrey Danek
BUREAU: Department of Finance	BUREAU: Finance Director

TRANSFER DETAIL

Date of Request	13-Jan-21	Fund: General	Transfer Amount:	\$33,860.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-34 Training	\$554.13	3,200.00	\$1,570.00	1,015.87
000-01-0609-0001-78 Contingency	33,305.87	350,000.00	40,305.87	7,000.00
				-
				-
				-
				-
				-
				-

Handwritten signature and scribbles. A circled '9' is visible. A handwritten '575' is written over the '7,000.00' value.

TO (CREDIT)

000-02-0602-0003-46 Other Contract Services	\$33,860.00	\$49,500.00	\$26,140.00	60,000.00
				-
				-
				-
				-
				-

Reason Transfer is Required:

To complete a cost allocation and user fee study as approved by RFP committee. Budgeted amount is less than what is required.

Reason Funds are Available for Transfer:

No other expenses are needed for contingency funds for 2021. Training expenses in Finance Director bureau were less than anticipated.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00

Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director:	Date:
City Controller (if amount is greater than \$5,000):	Date: 1-18-22
Mayor/Managing Director (if amount is greater than \$5,000):	Date: 1-18-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

Handwritten signature of the Mayor/Managing Director.

CITY COUNCIL

Cynthia Mota, President	[] Approved [] Disapproved	Date:
Ed Zucal, Vice President	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson	[] Approved [] Disapproved	Date:
Daryl Hendricks, Councilperson	[] Approved [] Disapproved	Date:
Natalie Santos, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:

Danek, Audrey



From: O'Neill, Seth
Sent: Thursday, January 13, 2022 3:08 PM
To: Danek, Audrey; Baraket, Jessica
Subject: Re: Transfer for Cost Study

Approved

[Get Outlook for Android](#)



Seth O'Neill
Finance Director
Department of Finance | City of Allentown
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From: Danek, Audrey <Audrey.Danek@allentownpa.gov>
Sent: Thursday, January 13, 2022 2:06:07 PM
To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Subject: RE: Transfer for Cost Study

Well, since we are off on Monday, could you approve this transfer by email for now?

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Audrey Danek
 BUREAU: Department of Finance BUREAU: Finance Director

TRANSFER DETAIL

Date of Request: 13-Jan-21 Fund: General Transfer Amount: \$33,860.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-34 Training	\$554.13	3,200.00	\$1,570.00	1,015.87
000-01-0609-0001-78 Contingency	33,305.87	350,000.00	40,305.87	7,000.00
				-
				-
				-
				-
				-

TO (CREDIT)

000-02-0602-0003-46 Other Contract Services	\$33,860.00	\$49,500.00	\$26,140.00	60,000.00
				-
				-
				-
				-
				-

Reason Transfer is Required:

To complete a cost allocation and user fee study as approved by RFP committee. Budgeted amount is less than what is required.

Reason Funds are Available for Transfer:

No other expenses are needed for contingency funds for 2021. Training expenses in Finance Director bureau were less than anticipated.



Audrey Danek, MPA
 Financial Analyst
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From: O'Neill, Seth <Seth.ONeill@allentownpa.gov>
Sent: Thursday, January 13, 2022 1:33 PM
To: Danek, Audrey <Audrey.Danek@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Subject: Re: Transfer for Cost Study

I'm off tomorrow

Get Outlook for Android



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From: Danek, Audrey <Audrey.Danek@allentownpa.gov>
Sent: Thursday, January 13, 2022 12:58:04 PM
To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>
Subject: Transfer for Cost Study

Seth,

I am going to bring you this transfer tomorrow for you to sign. The cost allocation and user fee study actually cost \$60,000 total. There is \$34,000 that won't be used in the contingency fund, so this primarily uses that to add on to what was already budgeted. I believe this was more than you were told, so we just wanted make sure you were still okay with this.



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Rcvd
1/11/2022

Posting Year:
" Period:

Posting Date:

Posting #

Doc #

Ref #

Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director
BUREAU: Department of Finance

FROM: Ann Saurman
BUREAU: Recycling & Solid Waste

TRANSFER DETAIL

Date of Request: 7-Jan-22 Fund: Solid waste 2021 Transfer Amount: \$11,303.36

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
085-03-8005-0004-02 Permanent Wages	\$11,303.36	58,560.00		\$46,427.18	35,123.82
085-03-8005-0002-02 Permanent Wages	\$11,303.36	\$281,510.00		(\$11,303.36)	

Reason Transfer is Required:
Correct negative balance in the Permanent Wage account.

Reason Funds are Available for Transfer:
Full time Animal Control Officer position not filled.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00
 Amount is greater than \$5,000.00

Department Head/Deputy Director: *[Signature]* Date: 1/11/21
 Director of Finance/Deputy Director: *[Signature]* Date: 1/11/22
 City Controller (if amount is greater than \$5,000): *[Signature]* Date: 1-11-22
 Mayor/Managing Director (if amount is greater than \$5,000): *[Signature]* Date: 1-11-22
 Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date: 1-11-22

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
085 SOLID WASTE						
03 PUBLIC WORKS						
8005 RECYCLING & SOLID WASTE						
Total COLLECTION/DISPOSAL/RECYCLING	14,089,460.96	12,775,866.70	12,775,866.70	1,041,830.98	271,763.28	98.07
0002 SWEEP PROGRAM						
0002-02 PERMANENT WAGES	281,510.00	292,813.36	292,813.36	0.00	-11,303.36	104.02
0002-06 PREMIUM PAY	10,000.00	335.06	335.06	0.00	9,664.94	3.35
0002-08 LONGEVITY	5,185.00	5,035.73	5,035.73	0.00	149.27	97.12
0002-11 SHIFT DIFFERENTIAL	800.00	19.68	19.68	0.00	780.32	2.46
0002-12 FICA	22,475.00	22,419.57	22,419.57	0.00	55.43	99.75
0002-14 PENSION	38,317.00	38,317.00	38,317.00	0.00	0.00	100.00
0002-16 INSURANCE - EMPLOYEE GRP	128,310.00	117,623.00	117,623.00	0.00	10,687.00	91.67
0002-26 PRINTING	4,075.00	2,754.90	2,754.90	909.10	411.00	89.91
0002-46 OTHER CONTRACT SERVICES	28,120.00	9,730.00	9,730.00	0.00	18,390.00	34.60
0002-50 OTHER SERVICES & CHARGES	3,000.00	2,544.64	2,544.64	0.00	455.36	84.82
0002-56 UNIFORMS	2,380.00	252.55	252.55	0.00	2,127.45	10.61
0002-68 OPERATING MATERIALS & SUPP	250.00	250.00	250.00	0.00	0.00	100.00
0002-72 EQUIPMENT	9,000.00	2,840.35	2,840.35	-620.64	6,780.29	24.66
0002-90 REFUNDS	1,000.00	730.00	730.00	0.00	270.00	73.00
Total SWEEP PROGRAM	534,422.00	495,665.84	495,665.84	288.46	38,467.70	92.80
0003 STREET CLEANING						
0003-02 PERMANENT WAGES	714,917.00	697,341.55	697,341.55	0.00	17,575.45	97.54
0003-06 PREMIUM PAY	56,000.00	48,110.86	48,110.86	0.00	7,889.14	85.91
0003-08 LONGEVITY	5,331.00	5,231.83	5,231.83	0.00	99.17	98.14
0003-11 SHIFT DIFFERENTIAL	5,600.00	3,726.70	3,726.70	0.00	1,873.30	66.55
0003-12 FICA	60,786.00	57,469.75	57,469.75	0.00	3,316.25	94.54
0003-14 PENSION	114,952.00	114,952.00	114,952.00	0.00	0.00	100.00
0003-16 INSURANCE - EMPLOYEE GRP	384,930.00	352,858.00	352,858.00	0.00	32,072.00	91.67
0003-26 PRINTING	6,200.00	1,215.00	1,215.00	3,708.00	1,277.00	79.40
0003-30 RENTALS	25,000.00	0.00	0.00	0.00	25,000.00	0.00
0003-32 PUBLICATIONS & MEMBERSHIP	580.00	100.00	100.00	0.00	480.00	17.24

Rcvd
1/11/2022

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Nelson Varughese
BUREAU: Department of Finance	BUREAU: Traffic Department

TRANSFER DETAIL

Date of Request: 7-Jan-22 Fund: General Fund 2021 Transfer Amount: \$7,379.13

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0807-0001-04 Temporary Wages	\$7,379.13	36,890.00	\$10,681.96	3,302.83
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0807-0001-06 Premium Pay	\$7,379.13	\$39,250.00	(\$7,379.13)	-
				-
				-
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:
Correct negative balance in the Premium pay account

Reason Funds are Available for Transfer:
All budgeted amount of temporary wages wasn't used throughout the year

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	<i>[Signature]</i> Date: 1/11/21
Director of Finance/Deputy Director:	<i>[Signature]</i> Date: 1/11/22
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 1-11-22
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> Date: 1-11-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report

CITY OF ALLENTOWN
 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000	GENERAL					
03	PUBLIC WORKS					
0807	TRAFFIC PLANNING & CONTROL					
0001	TRAFFIC PLANNING & CONTROL					
0001-02	PERMANENT WAGES	500,466.00	492,913.80	0.00	7,552.20	98.49
0001-04	TEMPORARY WAGES	36,890.00	26,208.04	0.00	10,681.96	71.04
0001-06	PREMIUM PAY	39,250.00	46,629.13	0.00	-7,379.13	118.80
0001-08	LONGEVITY	6,266.00	6,169.07	0.00	96.93	98.45
0001-11	SHIFT DIFFERENTIAL	2,925.00	644.98	0.00	2,280.02	22.05
0001-12	FICA	43,658.00	43,395.21	0.00	262.79	99.40
0001-14	PENSION	61,308.00	61,308.00	0.00	0.00	100.00
0001-16	INSURANCE - EMPLOYEE GRP	205,296.00	171,080.00	0.00	34,216.00	83.33
0001-20	ELECTRIC POWER	110,000.00	107,706.52	0.00	2,293.48	97.92
0001-26	PRINTING	1,750.00	0.00	0.00	1,750.00	0.00
0001-30	RENTALS	500.00	0.00	0.00	500.00	0.00
0001-32	PUBLICATIONS & MEMBERSHIP	1,680.00	1,245.00	0.00	435.00	74.11
0001-42	REPAIRS & MAINTENANCE	16,250.00	15,045.04	0.00	1,204.96	92.58
0001-46	OTHER CONTRACT SERVICES	90,089.51	57,885.71	22,114.93	10,088.87	88.80
0001-50	OTHER SERVICES & CHARGES	1,100.00	0.00	0.00	1,100.00	0.00
0001-54	REPAIR & MAINT SUPPLIES	22,950.00	18,458.53	4,356.03	135.44	99.41
0001-56	UNIFORMS	1,796.00	1,380.20	364.78	51.02	97.16
0001-66	CHEMICALS	2,000.00	663.82	293.94	1,042.24	47.89
0001-68	OPERATING MATERIALS & SUPP	92,425.00	42,960.54	49,403.89	60.57	99.93
0001-72	EQUIPMENT	27,288.00	8,321.25	13,975.00	4,991.75	81.71
	Total TRAFFIC PLANNING & CONTROL	1,263,887.51	1,102,014.84	90,508.57	71,364.10	94.35

Posting Year: #	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Barbara Wagenhurst, Fin. Operations Manager
BUREAU: Department of Finance	BUREAU: Finance

TRANSFER DETAIL

Date of Request: 13-Jan-22	Fund: General - 2021	Transfer Amount: \$6,475.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78	\$6,475.00	350,000.00	\$40,305.87	33,830.87
Contingency				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0707-0001-46	\$6,475.00	\$495,270.00	\$5,217.85	11,692.85
Other Contract Services				-
				-
				-
				-
				-

Reason Transfer is Required:
 While removing the asbestos in the Finance Suite it was determined that it also needed to be removed from the ceiling in the Director's Office. This required hiring a contractor to come in and spackle the ceiling where the asbestos was.

Reason Funds are Available for Transfer:
 Contingency account was established for payment of unbudgeted expenditures. Funds are available for this invoice and funds will still be available afterward for any additional unbudgeted expenses for 2021.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00

Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director:	Date:
City Controller (if amount is greater than \$5,000):	Date: 1-18-22
Mayor/Managing Director (if amount is greater than \$5,000):	Date: 1-18-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Cynthia Mota, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Danek, Audrey

From: Baraket, Jessica
Sent: Thursday, January 13, 2022 4:38 PM
To: Wagenhurst, Barbara; O'Neill, Seth
Cc: Danek, Audrey
Subject: RE: Transfer Approval Please - revised

Approved



Jessica Baraket, CPPO, CPCP, NIGP-CPP
Deputy Finance Director
Department of Finance | City of Allentown
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Allentown, PA, 18101

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Jessica.Baraket@allentownpa.gov



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From: Wagenhurst, Barbara <Barbara.Wagenhurst@allentownpa.gov>

Sent: Thursday, January 13, 2022 4:00 PM

To: O'Neill, Seth <Seth.ONeill@allentownpa.gov>; Baraket, Jessica <Jessica.Baraket@allentownpa.gov>

Cc: Danek, Audrey <Audrey.Danek@allentownpa.gov>

Subject: Transfer Approval Please - revised

Please approved the attached transfer (copy is also shown below).

Thanks

Barb

	Posting Year:	Posting Date:	Posting #	Doc #
	" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Barbara Wagenhurst, Fin. Operations
 BUREAU: Department of Finance BUREAU: Finance

TRANSFER DETAIL

Date of Request: 13-Jan-22 Fund: General - 2021 Transfer Amount:

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TO TRANSF
000-01-0609-0001-78	\$6,475.00	350,000.00	\$40,305.87	
Contingency				

TO (CREDIT)

000-03-0707-0001-46	\$6,475.00	\$495,270.00	\$5,217.85	
Other Contract Services				



Barbara Wagenhurst
 Finance Operations Manager
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 ✉ Barbara.Wagenhurst@allentownpa.gov
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Rcvd
1/11/2022

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Dale Tretter
BUREAU: Department of Finance	BUREAU: Streets Department

TRANSFER DETAIL

Date of Request: 7-Jan-22 Fund: Liquid Fuels 2021 Transfer Amount: \$5,419.55

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
004-03-4741-0001-76 Construction Contracts	\$5,419.55	21,800.00	\$13,316.99	7,897.44

TO (CREDIT)

004-03-4741-0001-06 Premium Pay	\$5,419.55	\$117,500.00	(\$5,419.55)	-

Reason Transfer is Required:
Correct negative balance in the Premium pay account

Reason Funds are Available for Transfer:
All budgeted amount in Construction Contracts wasn't used throughout the year

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>[Signature]</i>	Date:	1/11/22
Director of Finance/Deputy Director:	<i>[Signature]</i>	Date:	1/11/22
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	1-11-22
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	1-11-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
004						
03						
4741						
0001	1,529,231.00	1,394,922.48	1,394,922.48	0.00	134,308.52	91.22
0001-02	PERMANENT WAGES					
0001-06	PREMIUM PAY	117,500.00	122,919.55	0.00	-5,419.55	104.61
0001-08	LONGEVITY	19,285.00	18,706.16	0.00	578.84	97.00
0001-11	SHIFT DIFFERENTIAL	13,414.00	9,326.52	0.00	4,087.48	69.53
0001-12	FICA	127,545.00	117,357.78	0.00	10,187.22	92.01
0001-14	PENSION	229,903.00	229,903.00	0.00	0.00	100.00
0001-16	INSURANCE - EMPLOYEE GRP	769,860.00	705,705.00	0.00	64,155.00	91.67
0001-30	RENTALS	10,000.00	0.00	0.00	10,000.00	0.00
0001-46	OTHER CONTRACT SERVICES	107,064.78	107,064.78	0.00	0.00	100.00
0001-54	REPAIR & MAINT SUPPLIES	250,000.00	0.00	225,000.00	25,000.00	90.00
0001-66	CHEMICALS	256,000.00	223,545.02	16,454.98	16,000.00	93.75
0001-72	EQUIPMENT	438,295.00	358,067.00	80,137.00	91.00	99.98
0001-76	CONSTRUCTION CONTRACTS	21,800.00	8,483.01	0.00	13,316.99	38.91
0001-88	INTERFUND TRANSFERS	67,724.00	67,724.00	0.00	0.00	100.00
	Total LIQUID FUELS	3,957,621.78	3,363,724.30	321,591.98	272,305.50	93.12
	Grand Total	3,957,621.78	3,363,724.30	321,591.98	272,305.50	93.12