

Heidi Westerman

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Professional Profile

Dedicated to community revitalization, the rebuilding of its neighborhoods and the strengthening of its people.

Education, Honors, and Certifications

Human Services-(36 Credits)

Lehigh Carbon Community College Schnecksville, Pa

Ministerial Studies

Global University

Project Management

Muhlenberg College

Additional Education/Training

- Lead Based Paint Risk Assessor/Certification (PA #006279 Exp. 4/2022)
- Lead Based Paint Project Designer/Certification (PA #006279 Exp. 10/2022)
- Property Claims Adjuster Certification /Vale Training Solutions (2010)
- PHFA- Certified Elder Service Coordination (2021)
- PHFA-Certified Family Service Coordination (2021)
- Building Code Official Certification (2021)

Employment

City of Allentown

435 Hamilton Street, Allentown, PA

Director, Building Standards & Safety 7/2021-Present

- Plans, directs and oversees the programs of the Bureau of Building Standards and Safety.
- Implements personnel approved policy guidelines for Council, various boards, commissions and City management
- Prepares and advocates legislation to establish new or change existing programs
- Enforces building codes pursuant to the Pennsylvania Uniform Construction Code, and any local amendments thereto, also the Mechanical, Fire and Property Maintenance Code, Building Code, and all applicable codes. Issues notices of violation, stop work orders, and citations and attends hearings and makes other court appearances as necessary.

- Confers with representatives of other agencies and City bureau's regarding improvement of housing and other urban environmental conditions

City of Allentown

435 Hamilton Street, Allentown, PA

Community Housing Manager, 3/2017-2021

- Total program oversight.
- Staff Supervision.
- Coordinate multidepartment meetings, inspections and outreaches
- Develops lead hazard control specifications and cost estimates.
- Oversight of contractor qualifications and bid awards.
- Inspects and reviews construction in progress and conducts final inspection to certify that all work has been completed as specified;
- Ensures compliance with HUD, PA DOLI and all other federal, state and local codes.
- Compiles and provides reports to all internal and external agencies.

City of Bethlehem

10 S. Church Street, Bethlehem, PA

Technical Rehab Specialist, 3/2015-2017

- Inspect dwelling units in an effort to identify housing deficiencies and encourage homeowner participation in the City's Housing Rehabilitation and Lead and Healthy Homes Programs.
- Coordinate housing related issues with various City Code Enforcement Staff, accept related assignments when requested, and accept limited assignments in the Bureau of Code Enforcement to ensure that plans, specifications and buildings in the process of construction meet all requirements of relevant codes, standards, specifications and ordinances.
- Develops rehabilitation specifications and cost estimates.
- Prepares and oversees contract bidding.
- Inspects and reviews construction in progress and conducts final inspection to certify that all work has been completed as specified.
- Interprets code requirements and recommends compliance procedures to contractors, builders and owners

Integra Claims Service

63 S. 7th Street Emmaus, PA 18049

Independent Property Claims Adjuster, 03/2011-10/2015

- Conduct residential and Commercial Inspections
- Determines cause and origin of loss; inspect loss; interpret policy coverage; explain coverage; determine subrogation and salvage.
- Provide claim information by writing and forwarding reports.
- Document damages by preparing estimates in Xactimate.
- Resolve claims by obtaining, providing, and exchanging information and agreements with contractors, public adjusters, attorneys, and other third parties.

Alliance for Building Communities

830 W Hamilton Street, Allentown, PA

Facilities & Project Manager, 2006-2010

- Direct oversight of physical maintenance of all rental facilities.
- Staff Supervision of maintenance department.
- Project management of all rehabilitation projects using HOME and CDBG funds.
- Oversight of contractor qualifications and bid awards.
- Ensures compliance with HUD, PA DOLI and all other federal, state and local codes.
- Compiles and provides reports to all internal and external agencies.

References

Leonard Lightner- 610-437-7610

Maria Quigney- 610-437-7761

Thomas Williams- 610-437-7610