



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Minutes - Final

### City Council

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Wednesday, June 21, 2017

6:00 PM

Council Chambers

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#### Special Meeting: Contract Review and Approval

#### Roll Call

**Present:** 6 - Ray O'Connell, Daryl Hendricks, Candida Affa, Roger MacLean, David McGuire, and Julio Guridy

**Excused:** 1 - Cynthia Mota

#### RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

[15-1690](#)

R125

Authorization for Engagement of Professional Services with VectorUSA in the amount of \$2,250 for 15 hours of professional services to configure 25 new WiFi access points and add security profiles with the existing ClearPass system.

**Attachments:** [R125 Request for City Council Approval](#)

Ms. Beth Ann Strohl stated that this quote is under \$4,000. Only one quote is required for the bureau. If you have any technical questions, Mr. Schafer is here to answer.

Mr. Ray O'Connell asked Ms. Schafer if he wanted to give a little explanation on what he is doing on the building and the Wi-Fi services.

Mr. Jason Schafer stated what we are doing is replacing the entire Wi-Fi mesh for the city. We have the configuration. We hired Vector to do a quality assurance check for us. They are Aruba factory certified technicians.

Mr. Ray O'Connell thanked Mr. Schafer and asked if there were any comments from my colleagues or comments from the public.

**Yes:** 5 - Candida Affa, Roger MacLean, David McGuire, Daryl Hendricks, and Ray O'Connell

**Absent:** 2 - Cynthia Mota, and Julio Guridy

Enactment No: 29506

[15-1691](#)

R126

Authorization for Engagement of Professional Services Keystone Leadership Group, LLC in the amount of \$19,800 for a Training Seminar for the Finance Department back office.

**Attachments:** [R126 Request for Council Approval - Keystone Leadership](#)

Ms. Beth Ann Strohl stated that this is for the Finance Department's Leadership staff, not just the back office. It is all the Bureau Managers within the Finance Department. It is approximately \$2,400 per person. You approved two contracts last year with the same company. They are charging the same rate per person. The contracts that you approved in 2016 were both for the Public Works Department.

Mr. Ray O'Connell asked if airfare is involved with this.

Ms. Beth Ann Strohl stated no, he will be coming to the city.

Mr. Ray O'Connell asked if there were comments from my colleagues.

Mr. Roger MacLean stated that he is looking at the text on the request for approval. He is seeing this contract appropriation is included in this year's budget. It is between a yes and a no. Is it a yes or a no?

Ms. Beth Ann Strohl stated no. It was not included. There is a transfer right now sitting in your office to cover this.

Mr. Daryl Hendricks stated to Mr. MacLean I think that is what you have in front of you to sign.

Mr. Ray O'Connell asked if there were any other comments from my colleagues or comments from the public.

**Yes:** 5 - Candida Affa, Roger MacLean, David McGuire, Daryl Hendricks, and Ray O'Connell

**Absent:** 2 - Cynthia Mota, and Julio Guridy

Enactment No: 29507

[15-1692](#)

R127

Authorization for Engagement of Professional Services with McMahon Associates, Inc. in the amount of \$3,900 in Preparation of a conceptual plan (technical rendering with engineering cost estimates) to meet the requirements of Pa-DCED Multimodal Transportation Fund program - plan is for Gordon and Liberty Streets between 4th and 7th for pedestrian lighting, street trees and ADA ramps.

**Attachments:** [R127 Request for Council Approval -McMAHON Associates- CED](#)

Ms. Beth Ann Strohl stated that it is under the \$4,000 threshold so only one

was required. The conceptual plan is for planning to submit the grant by the end of July.

Mr. Ray O'Connell stated that he thinks that they dealt with McMahon and Associates before.

Ms. Beth Ann Strohl stated yes. The Public Works Department usually deals with them.

Mr. Ray O'Connell asked if there were any comments from my colleagues.

Mr. Daryl Hendricks asked if this will be for even some removal of some trees.

Ms. Beth Ann Strohl stated that she believes that Shade Trees are included as part of this. The planting of street trees and the replacement of street trees. She stated that she believes that they will be putting another Resolution in front of Council for the actual submission of the grant once the grant is completed.

Mr. Ray O'Connell asked if there were any other comments from my colleagues or comments from the public.

Mr. Robert Trotner, 1920 Whitehall Street, stated that he did not find the sheet on this. Are we building new intermodal bus transport?

Mr. Ray O'Connell stated he knows what Mr. Trotner is saying, like a transportation center.

Ms. Beth Ann Strohl stated that the scope of work includes pedestrian street lights, street trees and ADA ramps.

Mr. Ray O'Connell stated that it is the street lights, the trees, and the ramp.

Mr. Robert Trotner asked why is the intermodal transportation center added to the description.

Mr. Roger MacLean stated that it is the funding.

Mr. Ray O'Connell stated if there were any other comments from the public.

**Yes:** 6 - Candida Affa, Roger MacLean, David McGuire, Daryl Hendricks, Ray O'Connell, and Julio Guridy

**Absent:** 1 - Cynthia Mota

Enactment No: 59508

**ADJOURNED: 6:06 PM**