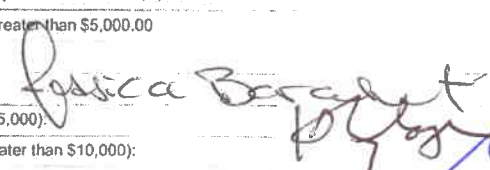
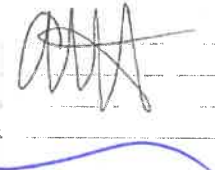


2025 Budget Year		Budget Office Only:			
		Posting Year: " Period:	Posting Date:	Posting # Ref #	Doc # Initials:
CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM					
TO:	Bina Patel, Director of Finance		FROM:	Bryne Heffner-Bair	
BUREAU:	Department of Finance		BUREAU:	Parks and Recreation	
TRANSFER DETAIL					
Date of Request:	18-Sep-25	Fund:	Capital	Transfer Amount:	\$ 16,066.25
FROM (DEBIT)					
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ADJUSTED APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)	
001-08-1682-1420-50076	\$ 16,066.25	\$ 120,000.00	\$ 36,878.00	\$ 20,811.75	
Construction Contracts				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
TO (CREDIT)					
001-08-1682-1420-50072	\$ 16,066.25	\$ -	\$ -	\$ 16,066.25	
Equipment				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
REASON TRANSFER IS REQUIRED:					
To purchase a shade structure for the skatepark as this was a frequent request from the users as there is no shade at the park anymore due to the original bleachers being in poor condition and had to be removed.					
REASON FUNDS ARE AVAILABLE FOR TRANSFER:					
Money is available for Phase 2 of the Skatepark, just need to move into correct account.					
TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS					
☐ Check if amount is equal to or less than \$5,000.00 ☒ Check if amount is greater than \$5,000.00					
Department Head/Deputy Director:			 		Date: 10/16/25
Director of Finance/Deputy Director:					Date: 10/17/25
City Controller (if amount is greater than \$5,000):					Date: 10-7-25
Mayor/Managing Director (if amount is greater than \$10,000):					Date: 10-13-25
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:					
CITY COUNCIL					
Daryl Hendricks, President	☐ Approved	☐ Disapproved	Date:		
Cynthia Mota, Vice President	☐ Approved	☐ Disapproved	Date:		
Candida Affa, Councilperson	☐ Approved	☐ Disapproved	Date:		
Cecilia Gerlach, Councilperson	☐ Approved	☐ Disapproved	Date:		
Ed Zucal, Councilperson	☐ Approved	☐ Disapproved	Date:		
Natalie Santos, Councilperson	☐ Approved	☐ Disapproved	Date:		
Santo Napoli, Councilperson	☐ Approved	☐ Disapproved	Date:		

YTD Available Budget Report



Account Number	Account Desc	Original Budget	Transfers	Revised Budget	YTD Actuals	Enc/Req	Available Budget	% Used
001 CAPITAL FUND		120,000.00	0.00	120,000.00	81,977.50	1,144.50	36,878.00	69.27 %
08 PARKS AND RECREATION		120,000.00	0.00	120,000.00	81,977.50	1,144.50	36,878.00	69.27 %
1682 SKATE PARK DEVELOPMENT		120,000.00	0.00	120,000.00	81,977.50	1,144.50	36,878.00	69.27 %
001-08-1682-1420-50076-	CONST CONT	120,000.00	0.00	120,000.00	81,977.50	1,144.50	36,878.00	69.27 %
Grand Total:		120,000.00	0.00	120,000.00	81,977.50	1,144.50	36,878.00	69.27 %