



CITY OF ALLENTOWN

No. _____

RESOLUTION

R115 - 2020

Introduced by the Administration on August 4, 2021

Authorization for Contract over \$40,000 with All City Management Services in the amount of \$592,207.00. The City seeks to obtain proposals from qualified firms to establish and operate a multi-year contract for Crossing Guard Services, as needed by the City of Allentown.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: All City Management Services
2. Project or Contract Reference: RFP 2021-20- City of Allentown School Crossing Guard
3. Description of Service(s): The City seeks to obtain proposals from qualified firms to establish and operate a multi-year contract for Crossing Guard Services, as needed by the City of Allentown.

NOW, THEREFORE, BE IT RESOLVED on this the 8th day of August 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP 2021-20- City of Allentown School Crossing Guard

TO: City Council, City Clerk, and Council Solicitor

FROM: Chief Roca, Department Head

DATE: July 29, 2021

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Premier Atlantic Safety and Training Solutions, P.O. Box 147, Breinigsville, PA 18031.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

All City Management Services, 10440 Pioneer Blvd, Suite 5, Santa Fe Springs, CA 90670

Contract Consideration: - \$592,207.00 for the 2021-2022 school year.
Funding Source: 000-04-0802-0001-46

- Description of project or scope of services to be provided:

On July 8, 2021, the City re-advertised a solicitation in order is to obtain proposals from qualified firms to establish and operate a multi-year contract for Crossing Guard Services, as needed by the City of Allentown. On July 26, 2021, the City held the technical opening, for which it received two (2) proposals. On July 27, 2021, the Committee reviewed the Technical Proposals. At the end of that review the scores had All City Management in the lead with the highest earned points. On that same day, after the Evaluation Committee scored the Technical Proposals, the City held the Cost opening. The Committee gathered again on July 28, 2021, to review the cost proposals and score accordingly. The Committee members discussed the cost proposals. All City Management and Premier presented similar rates; ACM would bill for a total of 52 guards with a set standard price per employee. Premier for 45 with a different rate designated to Supervisory staff. After a detailed rate breakdown and comparison by the evaluation Committee it was determined that Premier's costs were higher. Upon scoring the Cost Proposals All City Management earned the highest points. The Committee made the recommendation to not proceed with Oral Interviews/Presentations as they felt confident in deciding with the information provided in the Technical and Cost Proposals. The Committee will award to the highest scored firm. At this time, the City is recommending award to All City Management.

- Contract Term:

The initial contract period shall be for the 2021-2022 school year and shall commence on August 1, 2021 and cease on July 31, 2022.

- List any renewal term options and duration of each renewal, if any:

Upon mutual written agreement, the contract term may be extended for a maximum of three (3) additional one (1) renewal terms.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

The total cost for the services shall not increase more than five (5%) percent, per year, for any renewal term.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Chief Roca, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution