

Posting Year:

Posting Date:

Posting #

Doc #

Period:

Ref #

Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Bina Patel, Director of Finance
BUREAU: Department of Finance

FROM: Mandy Tolino
BUREAU: Parks Maintenance

TRANSFER DETAIL

Date of Request: 15-Sep-23 Fund: General Transfer Amount: \$ 125,000.00

FROM (DEBIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 000-08-0709-0007-46 Other Contract Services, \$125,000.00, \$304,403.08, \$174,490.78, \$49,490.78.

TO (CREDIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 000-08-0709-0001-46 Other Contract Services, \$125,000.00, \$26,305.18, \$-, \$125,000.00.

Reason Transfer is Required:

\$40,000 will be used to construct a pole barn located at the Fish Hatchery to be used for storage as required by the State Regulations. \$85,000 will be used for upgrades to the windows and doors at the Westg Park Band Shell.

Reason Funds are Available for Transfer:

Due to staff moving to other positions in the City, the Special Events Bureau was not able to be as involved in Events over the season as was originally planned.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$10,000.00

X Amount is greater than \$10,000.00

Department Head/Deputy Director:

Director of Finance/Deputy Director:

City Controller (if amount is greater than \$10,000):

Mayor/Managing Director (if amount is greater than \$10,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

Date:

Date:

Date:

Date:

CITY COUNCIL

Daryl Hendricks, President

[] Approved [] Disapproved

Date:

Cynthia Mota, Vice President

[] Approved [] Disapproved

Date:

Candida Affa, Councilperson

[] Approved [] Disapproved

Date:

Cecilia Gertach, Councilperson

[] Approved [] Disapproved

Date:

Ed Zucal, Councilperson

[] Approved [] Disapproved

Date:

Natalie Santos, Councilperson

[] Approved [] Disapproved

Date:

Santo Napoli, Councilperson

[] Approved [] Disapproved

Date:

Handwritten dates: 9/15/23, 9/19/23, 9-21-23, 9-26-23

Handwritten signatures: Bina Patel, Mandy Tolino

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2023 through 12/31/2023

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
08 PARKS AND RECREATION						
0709 PARK MAINTENANCE						
0001 GROUNDS MAINTENANCE						
0001-46 OTHER CONTRACT SERVICES	26,305.18	12,651.87	12,651.87	13,653.31	0.00	100.00
Total GROUNDS MAINTENANCE	26,305.18	12,651.87	12,651.87	13,653.31	0.00	100.00
0007 SPECIAL EVENTS						
0007-46 OTHER CONTRACT SERVICES	304,403.08	97,445.00	97,445.00	32,467.30	174,490.78	42.68
Total SPECIAL EVENTS	304,403.08	97,445.00	97,445.00	32,467.30	174,490.78	42.68
Total GENERAL	330,708.26	110,096.87	110,096.87	46,120.61	174,490.78	47.24
Grand Total	330,708.26	110,096.87	110,096.87	46,120.61	174,490.78	47.24