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Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director

FROM: Rick Holtzman

BUREAU: Department of Finance

BUREAU: Parks

TRANSFER DETAIL

Date of Request: 28-Sep-21 Fund: General Transfer Amount: \$15,000.00

Table with columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), FROM (DEBIT) ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Rows include Electric Power and Premium Pay.

Reason Transfer is Required:

To correct the negative balance in the Premium pay account to cover additional overtime for the remainder of the year.

Reason Funds are Available for Transfer:

Electric power has decreased due to LED upgrades and less use of facilities.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

X Amount is greater than \$5,000.00

Department Head/Deputy Director: Kayan M. El-Chaar

Date: 9/29/21

Director of Finance/Deputy Director: Jessica Barakat

Date: 9/30/21

City Controller (if amount is greater than \$5,000): [Signature]

Date: 10-2-21

Mayor/Managing Director (if amount is greater than \$5,000): [Signature]

Date: 10/1/21

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Table for City Council members: Julio Gurdy, Cynthia Mota, Ce-Ce Gerlach, Candida Alfa, Joshua Siegel, Ed Zucal, Daryl Hendricks. Columns for Approved/Disapproved and Date.