

Posting Year:	Posting Date:	Posting #	Doc #
	2025	Ref #	Initials: BS

## **CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

**TO:** Bina Patel, Director of Finance      **FROM:** ERIKA STROHLER  
**BUREAU:** Department of Finance      **BUREAU:** TREASURY

## TRANSFER DETAIL

Date of Request: 8-Dec-25 Fund: GENERAL Transfer Amount: \$ 22,358.75

**FROM (DEBIT)**

**TO (CREDIT)**

### Reason Transfer is Required:

#### **Additional costs to Cheiron for significantly late invoice**

#### **Reason Funds are Available for Transfer:**

**The allocated funding from these siphoned accounts will not be used in their entirety by the year's end.**

## TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Check if amount is equal to or less than \$5,000.00

Check if amount is greater than \$5,000.00

**Department Head/Deputy Director:**

Director of Finance/Deputy Director:

**City Controller (if amount is greater than \$5,000):**

**Major/Managing Director (if amount is greater than \$10,000):**

Referred to City Council in accordance with the provisions of the Administrative Code, Section 120.04.

Erin G Date: 12/8/25  
Date: 12/9/2025  
Date: 12-12-25  
Date: 12/10/25

## CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Santo Napoli, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date: