



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, April 3, 2024

6:30 PM

Council Chambers

Invocation:

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R44

Authorization for Contract price increase of 10% or more for an existing Contract over \$40,000.00, that was previously Bid and Awarded under City Policies, with A B E Doors & Windows, Inc. in the amount of \$20,000.00, to cover future Risk claims in 2024. This was previously bid for time and materials contract for on-call, on-site Overhead Door replacement, repair, inspection and maintenance, at various City owned and/or operated facilities. The resulting agreement shall include all labor, equipment, licensing, materials, tools, travel and all other items necessary to complete orders on an "as needed" basis. Services will include but not limited to emergency repairs, preventative maintenance, general repairs, and repairs to springs and tracks, as well as door replacements when necessary.

Sponsors: Administration

Attachments: [R44 - A B E Doors Windows \(002\)](#)

Minutes of Previous Meeting

February 21, 2024 City Council Meeting Minutes

Attachments: [February 21, 2024 City Council Meeting Minutes](#)

March 20, 2024 City Council Meeting Minutes

Attachments: [March 20, 2024 City Council Meeting Minutes](#)

Communications

Executive Session: Council held an executive session this evening at 5PM to review potential litigation issues that relate to council's investigation.

Council's office received a petition requesting an intermunicipal liquor license transfer for City Center Hospitality Ten, LLC located at 950 Hamilton Street. The Public Hearing on the transfer will take place on Wednesday, April 17, 2024, at 6:15 PM.

Chasers: If you parked in the city lot next to City Hall, please see the City Clerk for a voucher.

Old Business

REPORTS**Budget and Finance: Chair Napoli, Hendricks, Gerlach**

The Committee met on March 27th at 6 PM; the next meeting is scheduled for April 10 at 5:30 PM.

Community and Economic Development: Chair Hendricks, Mota, Napoli

The committee has not met since the last council meeting; the next meeting is scheduled for April 10th at 5:45 PM.

Human Resources, Administration and Appointments: Chair Affa, Napoli, Santos

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

Parks and Recreation: Chair Santos, Affa, Gerlach

The Committee met this evening, the next meeting is not yet scheduled.

Public Safety: Chair Zucal, Hendricks, Mota

The committee met this evening; the next meeting is not yet scheduled.

Public Works: Chair Gerlach, Affa, Zucal

The Committee met this evening, the next meeting is not yet scheduled.

Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Mota, Napoli, Gerlach

The committee met on March 27th at 5:30 PM, the next meeting is not yet scheduled.

Controller's Report (3 minutes)**Mayor's Report (3 minutes)**

Controller Reports

Attachments: [Controller Report](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 13

Providing for the vacation of Type Street from the centerline of South Eighth Street to its West Terminus in the Third Ward of the City of Allentown:

Attachments: [Bill 13 Type Street - Street Vacation](#)
[Type Street - Street Vacation Map](#)
[Type Street from S 8th Street to its West Terminus - Street Vacation Petition \(V](#)
[Staff Engineering Report for Type Street - Street Vacation](#)
[Letter from the Lehigh Valley Planning Commission regarding Type Street from](#)
[Allentown City Planning Commission Action on Vacation of Type Street](#)
[Planning Staff Report - Vacation of Type Street](#)
[Planning Commsission Minutes February 13, 2024](#)
[Type Street from S 8th Street to its West Terminus - Mailing Labels](#)
[The Morning Call Ad 7600484](#)
[Type Street from S 8th Street to its West Terminus - Mailing Labels \(2\)](#)

Bill 23

Amending Section § 5-21 Contracts, E (2) to read as follows:: The selection process shall be based on the objective criteria contained in the RFP and shall be conducted by a Selection Committee composed of the Director of Finance, Department Head, Bureau Manager, and any other staff deemed appropriate except in the case of an investigation authorized by ordinance under Section 201 of the Home Rule Charter wherein the ordinance shall authorize a selection committee.

Sponsors: Gerlach, Hendricks and Mr. Zucal

Attachments: [Bill 23 Investigation](#)

Bill 24

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Twenty Thousand Dollars (\$20,000.00) from the National Society for the Preservation of Covered Bridges, Inc. (NSPCB). These funds are a contribution to go towards the construction of Bogert's Bridge rehabilitation.

Sponsors: Administration

Attachments: [Bill 24 - Bogert's Bridge Donation - NSPCB](#)

Bill 25

Amending the 2024 Capital Fund Budget to provide for a supplemental appropriation of Two Thousand Dollars (\$2,000.00) from the National Society for the Theodore Burr Covered Bridge Society of Pennsylvania, Inc. (TBCBSP). These funds are a contribution to go towards the construction of Bogert's Bridge rehabilitation.

Sponsors: Administration

Attachments: [Bill 25 - Bogert's Bridge Donation - TBCBSP](#)

Bill 27

Amending the 2024 Fire Department budget to provide for a supplemental appropriation of Seven Hundred Seventy-Nine Thousand Two Hundred and Twenty-Eight Dollars (\$779,228.00) from Commonwealth of Pennsylvania, Department of Community and Economic Development Local Share Account grant for the purchase of a new fire truck.

Sponsors: Administration

Attachments: [Bill 27 - Fire LSA Grant Appropriation](#)

Bill 28

Amending various sections of the city code by removing penalties providing for imprisonment as a means of enforcement.

Sponsors: Gerlach and Mr. Zucal

Attachments: [Bill 28 De-imprisonment](#)

Legislative History

3/27/24	Rules, Chambers, Intergovernmental Relations and Strategy	forwarded without recommendation
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CONSENT AGENDA

R45

Certificate of Appropriateness for work in the Historic Districts:

- 112 N. 11th Street • 1109 W Turner Street
- 1142 Emmett Street • 1515 Linden Street
- 240.5 Hall Street • 403 N 8th Street
- 1021 Linden Street

Attachments: [R45 March HARB Approved Resolution](#)
[HARB Final Reviews March 2024](#)

R46

John Stribula, Civil Service Board, 3/21/2028

Attachments: [R46 John Stribula - Civil Service Board](#)
[Memo from Mayor Matt Tuerk regarding John Stribula - Civil Service Board](#)
[Civil Service Board List](#)

R47

Walter Felton, Civil Service Board, 3/21/2028

Attachments: [R47 Walter Felton - Civil Service Board](#)
[Memo from Mayor Matt Tuerk regarding Walter Felton - Civil Service Board](#)
[Civil Service Board List](#)

R48

Yvette Hailey, Civil Service Board, 3/31/2028

Attachments: [R48 Yvette Hailey - Civil Service Board](#)
[Memo from Mayor Matt Tuerk regarding Yvette Hailey - Civil Service Board](#)
[Civil Service Board List](#)

R49

Nancy Wilt, Board of Parks and Recreation, 1/20/2026

Attachments: [R49 Nancy Wilt - Board of Parks and Recreation](#)
[Memo from Mayor Matt Tuerk regarding Nancy Wilt - Board of Parks and Recreation](#)
[Parks and Recreation Board List](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R31

Council recommends ARPA funds not appropriated be directed to towards offsetting any potential tax increase and used for critical infrastructure projects.

Proposed Amendment: Amend the resolution to take the 1.2M from community reinvestment and place it into the general fund to be used for recommendations from the housing study.

Sponsors: Affa, Hendricks and Mr. Zucal

Attachments: [R31 ARPA Resolution](#)
[ARPA Funds Cash Summary 3.22.2024](#)

R50

Police Officer Appointments

Attachments: [R50 Hiring Patrolmen](#)

R51

Authorizes the submission of the City's application for the Pennsylvania Commission on Crime and Delinquency 2024 Justice Assistance Grant (JAG) in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00).

Sponsors: Administration

Attachments: [R51 PCCD JAG Grant](#)

R52

Authorizes the participation in the 2024 cohort of the Pennsylvania Blueprint Communities program.

Sponsors: Administration

Attachments: [R52 Blueprint Communities](#)

R53

Approves two transfers: (1) \$15,000.00 in Building Standards & Safety for the Nuisance Property Appeals Board's Legal Counsel Fees; and (2) \$13,000.00 in Information Systems Needed to Replace the Current Mail Center Unit (Current Device Will Be End of Life in 2024).

Attachments: [R53 Transfer Funds](#)
[Nuisance Property Appeals Board's Legal Counsel Fees](#)
[Need To Replace The Current Mail Center Unit \(End of Life in 2024\)](#)

R54

Authorizes the Administration to sell the City-Owned Real Property at 1001 1007 W.

Hamilton St, Allentown PA, identified as Tax Map Parcel No. 549699283455.

Attachments: [R54 10th and Hamilton](#)
[Exhibit A](#)
[Exhibit B](#)

R55

Approves the expenditure not to exceed \$300,000 for the purpose of engaging a firm to examine procedures related to hiring, terminations, discipline, promotions, compliance with civil rights and discrimination statutes and the Charter's provisions of a merit based personnel system, and review of salary adjustment for city employees since January 1, 2022 in terms of compliance with the city personnel code as well as other state and federal employment statutes.

Attachments: [R55 Res to Engage](#)
[Resolution #28898](#)
[Resolution #28908](#)

R56

City Council recommends the Mayor conduct a systematic study of the deployment of electric or hybrid vehicles prior to making any changes to the vehicle fleet.

Sponsors: Gerlach, Hendricks and Mr. Zucal
Attachments: [R56 Electrified Fleet](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 29 Refer to Public Safety

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Fifteen Thousand (\$15,000.00) Dollars from the Commonwealth of Pennsylvania Office of The State Fire Commissioner (OSFC) Grant to the Allentown Fire and EMS Department for the purchase of items related to training, safety and equipment.

Sponsors: Administration
Attachments: [Bill 29 EMS OSFC Grant](#)

Bill 30 Refer to Public Safety

Amending the 2024 General Fund Budget to provide for a supplemental appropriation of Sixteen Thousand Nine Hundred Fifty One Dollars And Ninety-Nine Cents (\$16,951.99) from the Commonwealth of Pennsylvania Office of The State Fire Commissioner (OSFC) Grant to the Allentown Fire Department for the purchase of Hydra Ram forcible entry tools.

Sponsors: Administration
Attachments: [Bill 30 Fire OSFC Grant](#)

Bill 31 Refer to Budget and Finance

ADOPTING FUND BALANCE POLICY FOR THE CITY OF ALLENTOWN

Reminder: code this up

Sponsors: Administration

Attachments: [Bill 31 Fund Balance Policy](#)

Bill 32 Refer to Budget and Finance

Amending the 2024 General Fund, the 2024 Risk Fund, the 2024 Solid Waste Fund, the 2024 Stormwater Fund, the 2024 Equipment Replacement Fund, the 2024 Golf Fund, and the 2024 Housing Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

Sponsors: Administration

Attachments: [Bill 32 Purchase Order Roll Over](#)

Bill 33 Refer to CEDC

Amending the 2024 ARPA Fund Budget to provide for a transfer of One Million (\$1,000,000.00) Dollars from Ripple Community Inc. to the Revenue Replacement category of the State and Local Fiscal Recovery Funds (SLFRF) award for HVAC systems. Ripple Community Inc. will receive One Million (\$1,000,000.00) Dollars in funding from the CDBG HOME-ARPA program as indicated in DCED's resolution to amend the 2021 One Year Action Plan allocation.

Sponsors: Administration

Attachments: [Bill 33 Transfer of Ripples Funds](#)

Bill 34 Refer to HR, Appts and Administration

Amending the 2024 General Fund and Information Systems budget to accommodate the reorganization of positions to allow the Department of Information Systems to operate more efficiently, prepare for future project work and be in compliance with the home rule charter.

Sponsors: Administration

Attachments: [Bill 34 IT Reorg](#)

[IT Office Manager - Job Description](#)

Bill 35 Refer to Public Works

Amending the 2024 Capital Fund Budget to provide for a transfer of Fifty-One Thousand One-Hundred Ninety-One Dollars and Twenty-Seven Cents (\$51,191.27) from the Gordon Street Bridge capital account to the Bridge Repairs capital account. This will transfer the unused funds from the completed Gordon Street project to the general Bridge Repairs capital account.

Sponsors: Administration

Attachments: [Bill 35 Bridge Repairs Transfer](#)

Bill 36 Refer to Public Works

Amending the 2024 General Fund budget to accommodate the reorganization of positions to allow the Department of Public Works to operate at a level more in line with the job responsibilities currently assigned to the staff and be in compliance with the home rule charter.

Sponsors: Administration

Attachments: [Bill 36 Public Works Reorg](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

R57 Refer to CEDC

Approves the Submission of an amendment to the 2021 Action Plan to the United States Department of Housing and Urban Development.

Sponsors: Administration

Attachments: [R57 HUD Action Plan Amendment](#)

R58 Refer to CEDC

Denial of a Certificate of Appropriateness – 1515 Linden Street

Attachments: [R58 March HARB Denied Resolution - 1515 Linden
1515 Linden St \(Doors\) DENIED Final Review](#)

R59 Refer to Public Works

A resolution of the City Council of the City of Allentown, Lehigh County, Commonwealth of Pennsylvania, adopting the South Whitehall Township Act 537 sewage facilities plan (Public-to-Public System Transfer)

Attachments: [R59 South Whitehall Act 537 Plan Sewage Facilities Act](#)

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Reference Materials:

Council Rules

Procurement Code

Ethics Code

Attachments: [Procurement Code](#)

[Ethics Code](#)

[Rules](#)