



CITY OF ALLENTOWN

30549

**RESOLUTION**

**R189 – 2022**

***Introduced by the Administration on December 7, 2022***

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Approves four transfers: (1) \$100,000 in Technical Services to Purchase new Street Cameras as the Current Ones are Aging past Their Useful Life; (2) \$27,163.85 in Trexler for \$6,200 Needed to Assist with the Costs of Stone and Masonry Work Done on the Southern Bridge in Trexler Park, \$17,340.41 is required to Pay for New Trash Cans to be Deployed Throughout the Park System; and \$3,623 Needed to Pay an Outside Contractor to Pour and Create Concrete Pads for Memorial Benches; (3) \$10,000 in Special Events Required to Pay for Advertising for Special Events Run by City Staff; (4) \$6,327.54 in Trexler Needed to Complete Stone and Masonry Work on the Southern Most Bridge in Trexler Park.

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, the Administration has requested Council approve the following transfers:

- \$100,000 in Technical Services to Purchase new Street Cameras as the Current Ones are Aging past Their Useful Life from Account #000-01-0609-0001-78 (Contingency), Account #000-04-0802-0021-42 (Repairs & Maintenance); Account #000-03-0808-0002-42 (Repairs & Maintenance - Police) from Account #000-03-0808-0002-72 (Equipment – Tech Services);
- \$27,163.85 in Trexler for \$6,200 Needed to Assist with the Costs of Stone and Masonry Work Done on the Southern Bridge in Trexler Park, \$17,340.41 is required to Pay for New Trash Cans to be Deployed Throughout the Park System; and \$3,623 Needed to Pay an Outside Contractor to Pour and Create Concrete Pads for Memorial Benches from Account #006-08-6761-0001-04 (Temp Wages), Account #006-06-6761-0001-30 (Rentals), Account #006-08-6761-0001-06 (Premium Pay), Account #006-08-6761-0001-54 (Repair and Maint Supplies) from Account #006-08-6761-0002-46 (Other Contract Services), Account #006-08-6761-0001-72 (Equipment), Account #006-08-6761-0001-46 (Other Contract Services);;
- \$10,000 in Special Events Required to Pay for Advertising for Special Events Run by City Staff from Account #000-09-0901-0004-46 (Other Contract Services) to Account #000-09-0901-0004-50 (Other Services and Charges);
- \$6,327.54 in Trexler Needed to Complete Stone and Masonry Work on the Southern Most Bridge in Trexler Park from Account #006-08-6761-0002-54 (Repair and Maint Supplies), Account #006-08-6761-0002-68 (Operating Materials & Supp. and Account #006-08-6761-0002-72 (Premium Pay) to Account #006-08-6761-0002-46 (Other Contract Services).

**NOW, THEREFORE, BE IT RESOLVED** that City Council hereby approves these transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Natalie Santos	X	
Ed Zucal	X	
Cynthia Y. Mota, President	X	
TOTAL	6	0

***THIS IS TO CERTIFY, That the above copy of Resolution No. 30549 was adopted by the City Council of Allentown on the 7<sup>th</sup> day of December, 2022, and is on file in the City Clerk's Office.***

  
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 City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Public Works
BUREAU: Department of Finance	BUREAU: Technical Services

**TRANSFER DETAIL**

Date of Request	17-Nov-22	Fund: General	Transfer Amount:	\$100,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78				-
Contingency	31,000.00	350,000.00	31,345.00	345.00
				-
000-04-0802-0021-42	52,000.00	80,000.00	80,000.00	28,000.00
Repairs & Maintenance				-
				-
000-03-0808-0002-42	17,000.00	172,700.00	27,379.00	10,379.00
Repairs & Maintenance- Police				-
				-
				-

**TO (CREDIT)**

000-03-0808-0002-72	\$100,000.00	\$0.00	\$0.00	100,000.00
Equipment- Tech Services				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Purchase new street cameras as the current ones are aging and past their useful life. We currently have 100 cameras in need of replacement, and plan on replacing 1/3 of them each year for the next three years. This will replace approximately 30 cameras. One quote was obtained and we are in the process of obtaining more. This is the expected cost.

**Reason Funds are Available for Transfer:**

This is the remaining money in contingency that is not expected to be needed through the end of the year. In Tech Services, radio system maintenance costs were less than anticipated.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date:
Director of Finance/Deputy Director: <i>[Signature]</i>	Date: 11/18/22
City Controller (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 11-21-22
Mayor/Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 11-22-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Posting Year:	Posting Date:	Posting #	Doc #
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**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Rick Holtzman
BUREAU: Department of Finance	BUREAU: Trexler

**TRANSFER DETAIL**

Date of Request	16-Nov-22	Fund: Trexler	Transfer Amount:	\$27,163.85
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
006-08-6761-0001-04 Temp Wages	\$9,264.10	50,000.00	\$9,264.10	-
006-08-6761-0001-30 Rentals	437.92	31,533.00	437.92	-
006-08-6761-0001-06 Premium Pay	13,000.00	40,000.00	17,211.01	4,211.01
006-08-6761-0001-54 Repair and Maint Supplies	4,461.83	71,144.42	26,084.11	21,622.28

**TO (CREDIT)**

006-08-6761-0002-46 Other Contract Services	\$6,200.00	\$31,708.00	\$5,733.00	11,933.00
006-08-6761-0001-72 Equipment	17,340.41	66,435.65	5,302.59	22,643.00
006-08-6761-0001-46 Other Contract Services	3,623.44	43,253.20	376.56	4,000.00


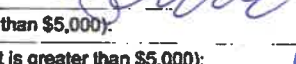

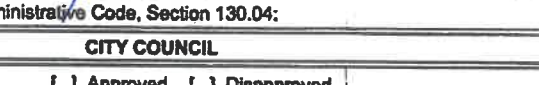
**Reason Transfer is Required:**

\$6,200 is needed to assist with the costs of stone and masonry work done on the southern bridge in Trexler Park. \$17,340.41 is required to pay for new trash cans to be deployed throughout the park system. Finally, \$3,623 is needed to pay an outside contractor to pour and create concrete pads for memorial benches.

**Reason Funds are Available for Transfer:**

Funds are available due to a lack of qualified applicants for the summer laborer positions. Overtime, Rental and Repair and Maint. Supply costs were slightly lower than anticipated.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	 Date: 11/16/22
Director of Finance/Deputy Director:	 Date: 11/16/22
City Controller (if amount is greater than \$5,000):	 Date: 11-21-22
Mayor/Managing Director (if amount is greater than \$5,000):	 Date: 11-21-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gertach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

# RECEIVED

NOV 21 2022

Posting Year:	Posting Date:	Posting #	Doc #
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FINANCE DIRECTOR'S OFFICE

### CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Rick Holtzman
BUREAU: Department of Finance	BUREAU: Special Events

#### TRANSFER DETAIL

Date of Request	21-Nov-22	Fund: General	Transfer Amount:	\$10,000.00
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#### FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0901-0004-46	\$10,000.00	296,567.50	\$180,140.50	170,140.50
Other Contract Services				-
				-
				-
				-
				-
				-
				-
				-

#### TO (CREDIT)

000-09-0901-0004-50	\$10,000.00	\$15,500.00	\$4,248.53	14,248.53
Other Services and Charges				-
				-
				-
				-
				-
				-
				-

#### Reason Transfer is Required:

Funds required to pay for advertising for special events run by City staff.

#### Reason Funds are Available for Transfer:

Funds were appropriated for an outside vendor to conduct the work but the work was handled in house instead. Funds now need to be moved to the proper expenditure account.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
X	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	11/21/22
Director of Finance/Deputy Director:		Date:	11/21/22
City Controller (if amount is greater than \$5,000):		Date:	11-21-22
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	11-21-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

#### CITY COUNCIL

Name	[ ] Approved	[ ] Disapproved	Date:
Cynthia Mota, President			
Ed Zucal, Vice President			
Candida Affa, Councilperson			
Ce-Ce Gerlach, Councilperson			
Daryl Hendricks, Councilperson			
Natalie Santos, Councilperson			
Joshua Siegel, Councilperson			

# RECEIVED

NOV 16 2022

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" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

### CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director FROM: Rick Holtzman  
 BUREAU: Department of Finance BUREAU: Trexler

#### TRANSFER DETAIL

Date of Request 16-Nov-22 Fund: Springwood Trust Transfer Amount: \$6,327.54

#### FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
006-08-6761-0002-54 Repair and Maint Supplies	\$2,000.00	2,000.00	\$2,000.00	-
006-08-6761-0002-68 Operating Materials & Supp.	2,000.00	2,000.00	2,000.00	-
006-08-6761-0002-72 Premium Pay	2,327.54	10,619.54	2,327.54	-
				-
				-
				-
				-

#### TO (CREDIT)

006-08-6761-0002-46 Other Contract Services	\$6,327.54	\$31,708.00	\$5,733.00	12,060.54
				-
				-
				-
				-

#### Reason Transfer is Required:

Funds are needed to complete stone and masonry work on the southern most bridge in Trexler Park

#### Reason Funds are Available for Transfer:

The funds were appropriated for work and repairs in Trexler Park and just need to be moved to the proper expenditure account.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	11/16/22
Director of Finance/Deputy Director:		Date:	11/16/22
City Controller (if amount is greater than \$5,000):		Date:	11-16-22
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	11-17-22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

#### CITY COUNCIL

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Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: