



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R198 - 2024**

***Introduced by the Administration on November 20, 2024***

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**Authorization for Contract with Penn Mount Stone, LLC in the amount of \$64,494.42 to provide masonry repair and preservation of a WPA Staircase and Wall located at the entrance of the Rose Garden for The Allentown Department of Parks and Recreation. One (1) bid was received, contract shall be for six (6) months with one (1) six (6) month renewal beyond the contract expiration period.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Penn Mount Stone, LLC
2. Project or Contract Reference: Bid No. 2024-39 Rose Garden Entrance Steps Repair
3. Description of Service(s): To provide masonry repair and preservation of a WPA Staircase and Wall located at the entrance of the Rose Garden for The Allentown Department of Parks and Recreation.

**NOW, THEREFORE, BE IT RESOLVED** , on this the 20<sup>th</sup> day of November, 2024, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2024-39 Rose Garden Entrance Steps Repair

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mandy Tolino, Department Head

**DATE:** November 8, 2024

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

- X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

N/A

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Penn Mount Stone, LLC: 2533 Wasser Road, East Greenville, PA 18041

Contract Consideration: \$64,494.42

Funding Source: 001-08-2227-2410-46 (\$46,923.00)

001-08-2227-2460-46 (\$17,571.42)

- Description of project or scope of services to be provided:

On September 25, 2024, the City advertised to secure a Contractor for the masonry repair and preservation of a WPA Staircase and Wall located at the entrance of the Rose Garden for The Allentown Department of Parks and Recreation. On October 31, 2024, there was a public opening held, for which one (1) bid was received. Upon review of the bid, it was determined to recommend award to Penn Mount Stone, LLC.

- Contract Term:

The contract term shall commence upon full execution and shall cease six (6) months thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, this contract can be extended for up to an additional six (6) months beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mandy Tolino, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution