



CITY OF ALLENTOWN

No. _____

RESOLUTION

R81 - 2025

Introduced by the Administration on July 23, 2025

Authorization for a change order in the amount of \$37,456.00 with Michael Baker International, Inc. to provide consulting and engineering design services related to the D&L Trail: Allentown East Segment Design. The original contract was for \$233,336.00, the addition would bring the contract to a new total of \$270,792.00.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award or Contract dated April 22, 2024:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: Munis Contract 187 - RFP No. 2024-02 Design Consultant for the D&L Trail
3. Description of Service(s): The consultant will design, test, analyze, draw, survey, acquire permits and prepare contract plans and specifications for the D&L Trail from the existing trail on N. Bradford St. by Liberty St. to the City boundary line on Dauphin St. across from St. Luke's Way.

NOW, THEREFORE, BE IT RESOLVED, on this the 23rd day of July, 2025, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

SUBJECT: Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Munis Contract 187 Design Consultant for the D&L Trail

TO: City Council, City Clerk, and Council Solicitor

FROM: Mandy Tolino, Department Head(s)

DATE: July 14, 2025

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase **is** included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Michael Baker International, Inc.: 100 Airside Drive, Moon Township, PA 15108

Contract Consideration:	\$233,336.00
Requested Increase:	<u>\$ 37,456.00</u>
New Contract	\$270,792.00

Funding Source: 001-08-2218-1123-50046

- Description of project or scope of services to be provided and why is an increase needed:

On April 22, 2024, both parties mutually agreed and entered into an agreement that the consultant is to provided professional consulting and engineering design services related to the D&L Trail: Allentown East Segment. At this time, the department is requesting to increase the contract fund by \$37,456.00, due to the consultant needing to apply for an NPDES permit as required by LCCD and PaDEP for the D&L Trail project. This will allow Michael Baker to apply for the NPDES permit and prove Post Construction Stormwater Management Plans.

- List the current Contract Term and if an increase is needed:

Term commenced on April 22, 2024, and ceased one (1) year thereafter on April 21, 2025. One (1) of the five (5) renewals was utilized, extending the contract until April 21, 2026.

- List any renewal term options and duration of each renewal, if any:

Upon mutual agreement, this contract may be extended for up to an additional five (5) one (1) year renewals beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved.

By: Mandy Tolino, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution