



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, February 16, 2022

6:30 PM

Council Chambers

Invocation: Moment of Silence

Pledge to the Flag

Roll Call

Courtesy of the Floor

Courtesy and Privilege of the Floor Rules

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.

Contract Approvals

R24

Authorizes Contract with Matrix Consulting Group, Ltd. Fo \$60,000.00 to conduct an indirect cost study to calculate the amount of each enterprise fund should be reimbursing the General Fund for indirect costs; and a fee study to calculate the full cost of all current and potential fee-for-services for certain General Fund and Enterprise Fund departments, divisions, and services; competitively bid, one proposal.

Sponsors: Administration

Attachments: [R24 - Matrix](#)

Minutes of Previous Meeting

Communications**Lehigh Parkway - Great Place in PA - certificate presentation****Old Business****REPORTS****ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALLENTOWN, PENNSYLVANIA, REPEALING ORDINANCE NO. 13931, NOW TITLE NINE (SPECIAL DISTRICTS), ARTICLE 1393 (FLOOD CONTROL) OF THE CODIFIED ORDINANCES, IN ITS ENTIRETY AND REPLACING IT WITH AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF FLOODPLAIN AREAS IN THE CITY OF ALLENTOWN; REGULATING USES, ACTIVITIES AND DEVELOPMENT; ESTABLISHING PROHIBITED ACTIVITIES AND DEVELOPMENT; PROVIDING FOR PERMITS, REGULATIONS, FEES AND PENALTIES FOR VIOLATIONS AND REPEALING ALL ORDINANCES INCONSISTENT HEREWITH.

Attachments: [Bill 2 FLOOD PLAIN CONTROL](#)

Bill 5

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

Attachments: [Bill 5 CDBG Account Setup](#)

Bill 6

Amends Chapter 213, Child-Care Facilities, Articles 1 through 5 inclusive of the Codified Ordinances. The bill updates immunization guidelines to reflect current standards, standardizes the ordinance with PA Department of Human Service regulations, modifies language allowing for consistency with updated regulations related to food safety, fire and building codes, swimming pool safety and CPR/First Aid; and provides for the issuance of violation tickets (SWEEP).

Attachments: [Bill 6 Child Care Amd](#)

Bill 7

Amends Chapter 12, Authorities, Boards and Commissions; Article 5, Board of Health, of the Codified Ordinances to clarify the Board of Health duties and responsibilities. This bill clarifies language that established the authority and duties of the Board of Health, eliminating ambiguity. It makes clear the powers originate from commonwealth law. No new powers are being created.

Attachments: [Bill 7 Board of Health Amd](#)

Bill 8

Amending the 2022 Trexler Fund Budget to provide for a supplemental appropriation of Two Thousand Three Hundred Twenty-Seven Dollars and Fifty-Four Cents (\$2,327.54) from the Springwood Trust portion of the Trexler Fund as the balance of the 2021 contribution per General Trexler's will.

Sponsors: Administration

Attachments: [Bill 8 Springwood Trust Appropriation](#)

Bill 9

Amending the 2021 Golf Fund Budget to provide for a supplemental appropriation of One Hundred Twenty-Five Thousand (\$125,000) Dollars from the unappropriated balance of Golf Fund for the first loan payment back to the General Fund.

Attachments: [Bill 9 GOLF LOAN PAYMENT #1](#)

Bill 10**Responsible Contractor Ordinance**

Sponsors: Mr. Siegel and Mr. Zucal

Attachments: [Bill 10 RCO](#)

[RCO Data for Council](#)

[RCO Data](#)

[Code Contracts through H](#)

[ADMINISTRATIVE CODE.REVISED 8.2021](#)

[Updated RCO Data for Council](#)

[2020-112-ORD](#)

[Allentown City Council RCO Trades](#)

[Craft Labor Skill Shortages-Policy Brief-2-14-20](#)

[Document 1-WA-FemaleMinorityHours2011Annual-Highlights](#)

[Document 2-WA-Contract Analysis-2007-2011-Highlights](#)

[RCO Document Explanation](#)

[RCO](#)

CONSENT AGENDA**R26**

Planning Commission Appointment, Hannah Clark

Term Expiration: 01/29/2025

Sponsors: Administration

Attachments: [R26 Appointment Planning Commission - Hannah Clark](#)

[Planning Commission Appt - Hannah Clark](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R14

Approves the Submission of an amendment to the 2021 Action Plan to the United States Department of Housing and Urban Development – this is a regulatory step to allocate unspent funds from the federal HOME Investment Partnership Program (HOME) in the amount of \$50,000 for the HADC 418 Liberty Street Project

Sponsors: Administration

Attachments: [R14 Action Plan Amendment - HADC 418 Liberty St.Y STREET](#)

R15

Approves the Submission of an amendment to the 2021 Action Plan to the United States Department of Housing and Urban Development – this is regulatory step to allocate unspent funds from the federal HOME Investment Partnership Program (HOME) in the amount of \$187,288 to Habitat for Humanity's Tacoma Street Project.

Sponsors: Administration

Attachments: [R15 Action Plan Amendment - Habitat Tacoma St.](#)

R22

Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development, this is a step needed to allow the City to apply for and then access an estimated \$4,053,097.00 in grant funds for the January 1, 2022 to December 31, 2022 program year.

Attachments: [R22 Fed Funds](#)

R16

Approves the Submission of an amendment to the 2021 Action Plan to the United States Department of Housing and Urban Development for Traffic Signals – regulatory requirement to allocate unspent funds from the federal Community Development Block Grant Program (CDBG) in the amount of \$550,000.

Sponsors: Administration

Attachments: [R16 Action Plan Amend - Traffic Signals](#)

R27

Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development, requesting to allocate \$50,000 in unspent funds for Hazard Elimination Projects.

Sponsors: Administration

Attachments: [R27 Action Plan Reallocation](#)

R28

ENDORSES the adoption of the new Historic District Guidelines into the Historic District Ordinance.

Attachments: [R28 HARB](#)
[CEDC Presentation Easton Architects](#)
[Updated Historic District Guidelines](#)

R29

Approves 13 transfers: (1) \$1,350,000.00 in Traffic Planning & Control/Public Works for a downtown Traffic Signal Adaptive System Project funded by the Multimodal Transportation Fund (MTF); (2) \$1,210,564.90 in Finance & Budget Administration for Premium Pay Overage Due Minimum Staffing Requirements, COVID Quarantine Absences, Long-Term OJI, Long-Term Military, Long-Term Sick and Retirements; (3) \$237,893.04 in Finance & Budget Administration for staffing levels and the strength of the workforce varied throughout 2021, in September, noted the premium account was running out of money, throughout the year, utilized premium pay to fill vacancies, generated under budget due to vacancies at time 2021 budget preparation, generated under budget due to vacancies at time 2021 budget preparation (4) \$31,252.21 in Finance & Budget Administration to Correct year End Negative Balance; (5) \$28,224.33 in Finance & Budget Administration to Correct Year End Negative Balances; (6) \$12,396.77 in Finance & Budget Administration to Correct Year End Negative Balance; (7) \$10,538.13 in Finance & Budget Administration to Correct Year End Negative Balances; (8) \$8,000.00 in Building Standards and Safety for \$1,500 originally budgeted for parking at the government deck; transfer is needed to cover monthly contracted parking for 16 rental unit vehicles (\$75 each, per month); (9) \$7,684.29 in Finance & Budget Administration to Zero Out Negative Account Balances; (10) \$7,435.00 in Treasury needed for final 2021 Cheiron invoice for continued analysis of Pension liabilities; (11) \$6,126.74 in Finance & Budget Administration to Correct Year End Negative Balances; (12) \$5,431.41 in Finance & Budget Administration to Correct Year End Negative Balance; (13) 5,063.00 in Finance & Budget Administration to Correct Year End Negative Balance.

Sponsors: Administration

Attachments: [R29 Transfer Funds](#)

[Correct Year End Negative Balances - Finance and Budget Administration \\$10,538.13](#)
[Staffing levels and the Strength of Our Workforce Varied Due to COVID Related](#)
[Cover Monthly Contract Parking for 16 Rental Vehicles - Building Standards and](#)
[Zero Out Negative Account Balances - Health \\$7,684.29](#)
[Premium Pay Overage Due Minimum Staffing Requirements Covid Quarantine ,](#)
[Correct Year End Negative Balances \\$5,431.41 - Finance and Budget Administr](#)
[Correct Year End Negative Balances \\$5,063.00 - Finance and Budget Administr](#)
[Correct Year End Negative Balances \\$12,396.77 - Finance and Budget Adminis](#)
[Correct Year End Negative Balances \\$6,126.74 - Finance and Budget Administr](#)
[Correct Year End Negative Balances \\$31,252.21 - Finance and Budget Adminis](#)
[Downtown Traffic Signal Adaptive System Project](#)
[Final 2021 Cheiron Invoice for Continued Analysis of Pension Liabilities](#)
[Correct Year End Negative Balances \\$28,224.33 - Finance and Budget Adminis](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 11 Refer to Committee of the Whole

Amending the 2022 ARPA Fund Budget to provide for a transfer of Two Million Seven Hundred Thousand (\$2,700,000) Dollars for the Little Lehigh Project.

Sponsors: Administration

Attachments: [Bill 11 ARPA - LITTLE LEHIGH](#)
[LITTLE LEHIGH PROJECT DESCRIPTION](#)

Bill 12 Refer to Budget and Finance Committee
Amending the 2022 General Fund, the 2022 Risk Fund, the 2022 Equipment Fund, the 2022 Liquid Fuels Fund, the 2022 Trexler Fund, the 2022 Golf Fund, and the 2022 Stormwater Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

Sponsors: Administration

Attachments: [Bill 12 PO Rollover 2021 to 2022](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):

NEW BUSINESS

GOOD AND WELFARE

ADJOURN

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.

Council Rules
Home Rule Charter
Contract Procedures

Attachments: [HOMERULE June 2021](#)
[Council Rules March 2021 Edition](#)
[Contract Procedures](#)