



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R5 - 2026**

*Introduced by the Administration on February 4, 2026*

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Authorization for Contract with Michael Baker International, Inc. in the amount of \$215,733.00 to provide professional design and consulting services for its Safe Streets and Roads for All (SS4A) Demonstration Projects. Services include designing the Jefferson Street Traffic Calming Project with temporary markings, lane changes, flexible delineators, high-visibility crosswalks, and "No Turn on Red" signs, as well as supporting data collection and evaluation for the School and Park Speed Cushion Project and High Injury Network Daylighting Project through traffic counts, crash analysis, performance metrics, and community feedback. Two (2) proposals were received. Contract shall cease two (2) years thereafter and may be extended for up to an additional three (3) one (1) year terms beyond the contract expiration period.

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*Resolved by the Council of the City of Allentown, That*

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Michael Baker International, Inc.
2. Project or Contract Reference: RFP No. 2025-55 Safe Streets and Roads for All Demonstration Project
3. Description of Service(s): To provide professional design and consulting services for its Safe Streets and Roads for All (SS4A) Demonstration Projects. Services include designing the Jefferson Street Traffic Calming Project with temporary markings, lane changes, flexible delineators, high-visibility crosswalks, and "No Turn on Red" signs, as well as supporting data collection and evaluation for the School and Park Speed Cushion Project and High Injury Network Daylighting Project through traffic counts, crash analysis, performance metrics, and community feedback.

**NOW, THEREFORE, BE IT RESOLVED**, on this 4<sup>th</sup> day of February, 2026, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP No. 2025-55 Safe Streets and Roads for All Demonstration Project

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** January 21, 2026

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

Awarded contracts over \$40,000.00 done through cooperative purchasing.

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes received, if any.

**Acela Architects + Engineers, PC:** 2633 Moravian Ave., Allentown, PA 18103 – \$154,615.84

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**Michael Baker International, Inc.:** 645 Hamilton St., Suite 206, Allentown, PA 18101 –

Contract Consideration: \$215,733.00

Funding Source: 001-03-2050-2515-50046  
001-03-2050-2511-50046

- Description of project or scope of services to be provided:

On November 25, 2025, the City advertised a solicitation for a qualified engineering firm to provide professional design and consulting services for its Safe Streets and Roads for All (SS4A) Demonstration Projects. Services include designing the Jefferson Street Traffic Calming Project with temporary markings, lane changes, flexible delineators, high-visibility crosswalks, and "No Turn on Red" signs, as well as supporting data collection and evaluation for the School and Park Speed Cushion Project and High Injury Network Daylighting Project through traffic counts, crash analysis, performance metrics, and community

feedback. On December 23, 2025, a public opening was held, for which two (2) proposals were received. The proposals were distributed to all committee members via Teams for evaluation. The Technical evaluation was held on January 12, 2026, all committee members were present. The proposals were scored based on the following: IBE Preference (10 Points), Project Understanding and Approach (20 Points), Experience and Qualifications (20 Points), Timeline (20 Points), and References (10 Points). The Cost Proposals were opened on January 12, 2025, and distributed to all committee members via Teams for evaluation after the Technical evaluation. The Cost evaluation was held on January 21, 2026, all committee members were present. The committee discussed the Cost proposal (30 Points). The Committee made the recommendation to not proceed with Oral interviews/presentations. The committee is recommending award to Michael Baker International, Inc.

- Contract Term:

The Contract term shall commence upon full execution and shall cease two (2) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement from the City, this contract may be extended for up to an additional three (3) one (1) year terms beyond the contract expiration period at the same annual terms of the initial term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: Proposed Resolution