



CITY OF ALLENTOWN

30207

RESOLUTION

R70 – 2021

*Introduced by the Administration on May 19, 2021*

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**Approves Transfers: \$24,000 Transfer in Building Maintenance to cover the cost of the rental for a portable chiller at City Hall; and \$10,000 Transfer in City Council for Legal Ads that are costing additional monies due to the language needed for the meetings.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, the Administration has requested Council approve the following transfers:

- **\$24,000 Transfer in Building Maintenance to cover the cost of the rental for a portable chiller at City Hall from Account #000-03-0707-0001-46 (Other Contract Services) and Account #000-03-0707-0001-42 (Repairs & Maintenance) from Account 000-03-0707-0001-30 (Rentals); and**
- **\$10,000 Transfer in City Council for Legal Ads that are costing additional money due to the language needed for the meetings from Account #000-01-0101-000-46 (Other Contract Services) to Account #000-01-0101-0001-50 (Other Services & Charges).**

**NOW, THEREFORE, BE IT RESOLVED** that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Ce-Ce Gerlach	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Joshua Siegel	X	
Ed Zucal	X	
Julio A. Guridy, President	X	
TOTAL	7	0

***THIS IS TO CERTIFY, That the above copy of Resolution No. 30207 was adopted by the City Council of Allentown on the 19<sup>th</sup> day of May, 2021, and is on file in the City Clerk's Office.***

  
 \_\_\_\_\_  
 City Clerk

RECEIVED

MAY 17 2021

Posting Year:	Posting Date:	Posting #	Doc #
Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Ted Berger <i>AB</i>
BUREAU: Department of Finance	BUREAU: Building Maintenance

TRANSFER DETAIL

Date of Request: 17-May-21	Fund: General	Transfer Amount: \$24,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-46 Other Contract Services	\$15,000.00	84,570.00	\$34,167.00	19,167.00
000-03-0707-0001-42 Repairs & Maintenance	9,000.00	174,155.00	80,209.91	71,209.91

TO (CREDIT)

000-03-0707-0001-30 Rentals	\$24,000.00	\$12,000.00	\$12,000.00	36,000.00

*glw*

Reason Transfer is Required:

Transfer is required to cover the cost of the rental for a portable chiller at City Hall. The City Hall chiller needs to be replaced. It will take about two months for completion of the chiller replacement project.

Reason Funds are Available for Transfer:

Funds for 2021 contracts have already been encumbered. Roof repairs will be paid out of capital. Expenses for HVAC repairs will be very minimal with a new system.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
Amount is greater than \$5,000.00	
Department Head/Deputy Director:	Date: 5/17/21
Director of Finance/Deputy Director: <i>Fessica Barabuto</i>	Date: 5/17/21
City Controller (if amount is greater than \$5,000): <i>R. Kelly</i>	Date: 5-17-21
Mayor/Managing Director (if amount is greater than \$5,000): <i>R. Kelly</i>	Date: 5/17/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Julio Gurdy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

RECEIVED

MAY 17 2021

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: Tawanna L. Whitehead
BUREAU: Department of Finance	BUREAU: City Council

TRANSFER DETAIL

Date of Request: 17-May-21	Fund:	Transfer Amount: \$10,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0101-0001-46	\$10,000.00	290,000.00	\$290,000.00	280,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-01-0101-0001-50	\$10,000.00	\$12,500.00	\$1,146.74	11,146.74
				-
				-
				-
				-
				-
				-
				-
				-
				-

*Blaw*

Reason Transfer is Required: The Legal Ads are costing additional monies dues to the language needed for the meetings being held virtual/Granicus and the explanation of the meeting process

Reason Funds are Available for Transfer: The transfer is being made from the Other Contract Services account which has enough money to draw on.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
Amount is greater than \$5,000.00	
Department Head/Deputy Director: <i>[Signature]</i>	Date: 5/17/21
Director of Finance/Deputy Director: <i>[Signature]</i>	Date: 5/17/21
City Controller (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 5-17-21
Mayor/Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 5/17/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Julio Guridy, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2021 through 12/31/2021

000 GENERAL  
 01 NONDEPARTMENTAL  
 0101 CITY COUNCIL

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 LEGISLATION & RECORDKEEPING						
0001-46 OTHER CONTRACT SERVICES	298,316.30	1,195.00	1,195.00	7,121.30	290,000.00	2.79
Total GENERAL	298,316.30	1,195.00	1,195.00	7,121.30	290,000.00	2.79
<b>Grand Total</b>	298,316.30	1,195.00	1,195.00	7,121.30	290,000.00	2.79

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**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2021 through 12/31/2021

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
01 NONDEPARTMENTAL						
0101 CITY COUNCIL						
0001 LEGISLATION & RECORDKEEPING						
0001-50 OTHER SERVICES & CHARGES	11,100.00	9,953.26	9,953.26	0.00	1,146.74	89.67
Total GENERAL	11,100.00	9,953.26	9,953.26	0.00	1,146.74	89.67
<b>Grand Total</b>	11,100.00	9,953.26	9,953.26	0.00	1,146.74	89.67