



# CITY OF ALLENTOWN

No. \_\_\_\_\_

## RESOLUTION

R109 - 2023

*Introduced by the Administration on July 19, 2023*

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Authorization for Contract with McMahon Associates in the amount of \$279,850 to perform services for the proposed improvements for the American Parkway Traffic Signals Improvement Project. This project is part of a Green Light-Go grant fund. There were four proposals, contract is for two years with the potential of a six months extension.

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### ***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code (recodified as §5-21) requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: McMahon Associates, Inc. (d/b/a McMahon a Bowman Company)
2. Project or Contract Reference: RFP 2023-20 American Parkway Traffic Signal Improvement Plan
3. Description of Service(s): To perform services necessary for permitting of the proposed improvements for the American Parkway Traffic Signals Improvement Project. This project will add and/or enhance eleven intersections along American Parkway.

**NOW, THEREFORE, BE IT RESOLVED**, on this the 19<sup>th</sup> day of July, 2023, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: RFP 2023-20 American Parkway Traffic Signal Improvement Plan

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Mark Shahda, Department Head

**DATE:** July 10, 2023

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

**Barry Isett & Associates, Inc.:** 5420 Crackersport Road, Allentown, PA 18103

**Keystone Consulting Engineers, Inc.:** 2870 Emrick Boulevard, Bethlehem, PA 18020

**Larson Design Group, Inc.:** 1000 Commerce Park Drive, Suite 201, Williamsport, PA 17701

- List the name and address of the **recommended** Contractor/Vendor, include the following:

**McMahon Associates, Inc.** (d/b/a McMahon a Bowman Company): 425 Commerce Drive, Suite 200, Fort Washington, PA 19034

Contract Consideration: \$279,850.00

Funding Source: 001-03-2035-1501-46

- Description of project or scope of services to be provided:

On April 17, 2023, the City advertised a solicitation to obtain a list of traffic engineers to perform services necessary for permitting of the proposed improvements for the American Parkway Traffic Signals Improvement Project. This project is part of a Green Light-Go

grant fund. On May 15, 2023, the public opening was held for which the City received four (4) proposals, which were distributed to all committee members via Teams via Teams for evaluation. The technical evaluation was held on May 25, 2023. All committee members were present. The Proposal was scored based on the RFP requirements, IBE Preference (10 Points), Presentation, Ability to Meet RFP Requirements and Project (20 Points), Prior Experience and Coordination (25 Points), Bid Documents and Construction Inspection (25 Points), Sub-Contractor and Minority Contractor (10 Points), Local Staffing and Supports (10 Points), Project Reference (10 Points). The oral interview meetings occurred in person on June 14, 2023. Larson Design Group presented at 9:00 AM, and McMahon Associates at 10:00 AM. All committee members were present. The committee members discussed the oral interviews (15 Points). The Cost proposal was opened on June 27, 2023. The Proposal was distributed to all committee members via Teams for evaluation after the completion of the technical evaluation and oral presentations. After discussion, the Committee made the recommendation to award to the highest scored firm based on the final scores from the Technical Proposals and Oral Interviews. Since this is a PennDOT MTF grant project and we had to follow PennDOT's rules and regulations, we first chose a firm based on their qualifications, and only after we chose a firm, did we request pricing. The cost evaluation committee meeting occurred on July 10, 2023, 11:30 AM. All committee members were present. The committee members discussed the Cost Proposal. The committee decided to award based on the firm's qualifications and overall score. The committee is recommending award to McMahon Associates, Inc.

- Contract Term:

The contract term shall commence upon full signature of the negotiated cost contract and shall cease two (2) years thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon written agreement, this contract may be extended for up to an additional six (6) months beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Mark Shahda, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution