



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

---

Wednesday, July 23, 2025

6:30 PM

Council Chambers

---

#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor - Privilege of the Floor Rules

Please observe the Rules of Council when given privilege of the floor. A copy of the Council Rules can be found on the council agenda on the website. If you would like to speak, we are asking that you fill out a card – they are on the back table provide them to the clerk before speaking. Include your name and address. When speakers have the privilege of the floor, personal insults, attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business will not be tolerated. Courtesy of the Floor is meant to provide public comments on items that are not on the agenda. Public comment during consideration of ordinances, resolutions and motions are limited by topic – your comments must be relevant to the subject matter of the proposed legislation. Public comments are taken before council votes on legislation. You are given the privilege of the floor to provide public comment, it is not a question and answer session. State your position clearly and concisely for consideration. If you speak on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes in place of everyone coming to the podium. Please address the Council President not individual councilpersons or city staff. Refrain from insulting or defaming staff, officials, and the public; refrain from using offensive language, cursing, and making noises while other people are speaking. Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

**Contract Approvals:** The general idea for approving contracts is that the council acknowledges that proper procurement procedures were followed pursuant to the city code. The Clerk will read the resolution. After staff explains the process, comments are taken from the dais and the public before a vote.

R79

Authorization for a change order in the amount of \$17,522.00 with Penn Mount Stone,

LLC to provide masonry repair and preservation of a WPA Staircase and Wall located at the entrance of the Rose Garden for The Allentown Department of Parks and Recreation. The original contract was for \$64,494.42, the addition would bring the contract to a new total of \$82,016.42.

**Sponsors:** Administration

**Attachments:** [R 79 - Contract Increase Penn Mount Stone](#)

#### R80

Authorization for a change order in the amount of \$5,500.00 with Pennoni Associates, Inc. to obtain the services of an Engineering Firm to perform structural evaluations for Emergency and non-Emergency call outs as needed to make structural assessments and evaluations on commercial and residential properties in the City of Allentown. The original contract was for the estimated budgeted sum of \$25,000.00 per contract year, the addition would bring the contract to a new total of \$30,500.00.

**Sponsors:** Administration

**Attachments:** [R80 - Contract Increase Pennoni](#)

#### R81

Authorization for a change order in the amount of \$37,456.00 with Michael Baker International, Inc. to provide consulting and engineering design services related to the D&L Trail: Allentown East Segment Design. The original contract was for \$233,336.00, the addition would bring the contract to a new total of \$270,792.00.

**Sponsors:** Administration

**Attachments:** [R81 - Contract Increase Michael Baker](#)

#### R82

Authorization for Contract with AMGG, LLC. in the amount of \$268,474.00 to provide a detailed and thorough facility condition assessment and analysis of its facilities, fixed assets, and miscellaneous structures on City owned or managed properties including review and update of asset inventory, identification of current facility condition deficiencies, recommendation of corrections for all deficiencies, provision of cost estimates for corrections, and forecasting future capital renewal cost. Thirteen (13) proposals were received; however, three (3) proposals were rejected. Contract shall be for one (1) year with two (2) additional one (1) year renewal terms beyond the contract expiration period.

**Sponsors:** Administration

**Attachments:** [R82 - AMGG](#)

#### R83

Authorization for Contract with Simone Collins Landscape Architecture in the amount of \$159,950.00 to provide detailed consulting and engineering services for design, construction documents and specifications, and construction cost estimates for the construction of the Franklin Park Improvements Project. Five (5) proposals were received; contract shall be for one (1) year with five (5) additional one (1) year renewals beyond the contract expiration period.

**Sponsors:** Administration

**Attachments:**      [R83 - Simone Collins](#)

R84

Authorization of Cooperative Contract(s) in an amount greater than \$40,000.00 to provide the City with various goods/services, for T.M. Fitzgerald & Associates, Samsara Networks Inc., and Invisio.

**Sponsors:**      Administration

**Attachments:**      [R84 Cooperative Approval - 7.23.25](#)

## Minutes of Previous Meeting

June 18, 2025 Public Hearing Bill 16 Meeting Minutes

**Sponsors:**      System

**Attachments:**      [June 18, 2025 Public Hearing Bill 16 Meeting Minutes.pdf](#)

## Communications

## Old Business

**REPORTS****Public Hearing: President Hendricks**

A Public Hearing is being scheduled for August 6th at 6:15 PM on Bill 47, a request from Cedar Crest College to Rezone 2851-2865 College Drive from Low Density Residential (R-L) to Institutional-Governmental (I-G).

**Budget and Finance: Chair Napoli, Santos, Gerlach**

The Committee met this evening; the next meeting is scheduled for August 6th at 5:15 PM.

**Community and Economic Development, Chair Mota, Hendricks, Napoli**

The Committee met on July 16th and forwarded an item on this evenings agenda; and this evening. the next meeting is scheduled on July 30th at 6 PM.

**Human Resources, Administration and Appointments: Chair Santos, Napoli, Hendricks**

The Committee has not met since the last council meeting. There are no future meetings scheduled at this time.

**Parks and Recreation: Chair Gerlach, Santos, Affa**

The Committee met this evening; the next meeting is scheduled for August 6 at 5:45 PM.

**Public Safety: Chair Affa, Zucal, Mota**

The Committee has not met since the last council meeting; the next meeting is scheduled for August 6 at 5:30 PM.

**Public Works: Chair Zucal, Gerlach, Affa**

The Committee met this evening; the next meeting is scheduled for August 6th at 6 PM.

**Rules, Chambers, Intergovernmental Relations, and Strategy: Chair Hendricks, Mota, Napoli**

The Committee met on July 16th at 6 PM and forwarded an item on tonight's agenda; there are no future meetings scheduled.

**Controller's Report**

There is a PCard report on the agenda.

Controller Reports

Attachments:      [PCard Review.pdf](#)

**ORDINANCES FOR FINAL PASSAGE (To be Voted On):****Bill 53**

Amending the 2025 General Fund to provide for a supplemental appropriation of Three Hundred Thousand Dollars (\$300,000.00) to support the Main Street Program in the Department of Community & Economic Development.

**Sponsors:** Administration

**Attachments:** [Bill 53 Main Street Program](#)  
[CED Committee Presentation Summary July 16 2025.docx](#)  
[DAA City Council 7.15.pdf](#)

**Bill 54**

Amending the 2025 Trexler Fund by authorizing a supplemental appropriation from the unappropriated balance of the Trexler Fund in the amount of One Hundred Twenty-One Thousand Seven Hundred and Fifty Dollars (\$121,750.00) to the operating and capital budgets of the Parks and Recreation Department and correspondingly increase the City Match amount by Seven Thousand Three Hundred and Five Dollars (\$7,305.00) to follow the 6% requirement.

**Sponsors:** Administration

**Attachments:** [Bill 54 - 2025 Trexler Allocation.docx](#)

**Bill 55**

Amending the 2025 General Fund budget by changing the Fixed Cost Distribution (FCD) for seven (7) positions within the Department of Community & Economic Development (DCED) to direct a portion of their salary and benefits expense to the Grant Fund Recompete Program budget to reflect work performed under the grant.

**Sponsors:** Administration

**Attachments:** [Bill 55 Recompete FCD Amendments](#)

**Bill 56**

Amending the 2025 Trexler Fund by authorizing a supplemental appropriation from the unappropriated balance of the Trexler Fund in the amount of One Hundred Ninety-Three Thousand Three Hundred and Five Dollars (\$193,305.00) to the operating and capital budgets of the Parks and Recreation Department.

**Sponsors:** Administration

**Attachments:** [Bill 56 - Capital 2025 Project Allocation](#)

**Bill 57**

Amending the 2025 General Fund budget to accommodate the upgrading, retitling, and addition of positions in the Departments of Law, Finance, City Council, Police and Public Works.

**Sponsors:** Administration, Affa, Hendricks, Napoli and Mota

**Attachments:**     [Bill 75 Personnel Changes.docx](#)  
[Benefits Coordinator.pdf](#)  
[CES Job Descript.docx](#)  
[Payroll & Treasury Coordinator final.docx](#)  
[Procurement Sourcing Specialist.pdf](#)  
[PW Operations Supervisor Job Description.docx](#)  
[Senior Accountant Job Description Updated.docx](#)

**Bill 58**

Amending the 2025 Capital Fund Budget to provide for a supplemental appropriation of One Million (\$1,000,000) Dollars from the Pennsylvania Department of Community and Economic Development (DCED) to support construction of the MLK Trail Extension.

**Sponsors:**            Administration

**Attachments:**        [Bill 58 - MLK Trail Grant.docx](#)

**Bill 59**

Providing for the vacation of Hill Street from the centerline of South 22nd Street to the centerline of South Ruhr Street in the Eighteenth Ward of the City of Allentown:

**Sponsors:**            Administration

**Attachments:**        [Bill 59 VAC-ORD Hill St.doc](#)  
[maps.pdf](#)  
[22nd and Hill Street \(2151 & 2143 W Fairview Streets\) Street Vacation Mailing L](#)  
[ACPC action Hill Street 12.10.24.pdf](#)  
[PW Staff Comment Hill St Vacation.pdf](#)  
[Hill Street DT.pdf](#)

## CONSENT AGENDA

**R85**

Roslyn Kuba, Commission on Homelessness, Term Expiration: 6/19/2029  
(Reappointment)

**Sponsors:**            Administration

**Attachments:**        [R85 Rosylan Kuba - Commission on Homelessness, 6-19-2029.doc](#)  
[Memo](#)

**R86**

Brandon Swayser, Environmental Advisory Council, Term Expiration: 1/3/2028  
(Appointment)

**Sponsors:**            Administration

**Attachments:**        [R86 Brandon Swayer - Environmental Advisory Council, 1-3-2028.doc](#)  
[Memo](#)

**R87**

William Rhoades, Board of Parks and Recreation, Term Expiration: 6/19/2030

**Sponsors:** Administration

**Attachments:** [R87 William Rhoades - Board of Parks and Recreation, 6-19-2030.doc](#)  
[Memo](#)

R88

Sewage Planning Module at Cumberland Apartments

**Sponsors:** System

**Attachments:** [R88 Cumberland Apartments - Sewage Planning Module.doc](#)  
[Cumberland Apartments Sewage Facilities Planning Module.pdf](#)

R89

Sewage Planning Module at Firehouse Flats – 711 West Chew Street

**Sponsors:** Administration

**Attachments:** [R89 Firehouse Flats at 711 W Chew Street - Sewer Planning Module.doc](#)  
[Sewage Planning Module - Firehouse Flats.pdf](#)

R90

Certificate of Appropriateness for work in the Historic Districts: 806 Monroe St.; 1022 Chew St.; 931 Gordon St.

**Sponsors:** Administration

**Attachments:** [R HARB Resolution.doc](#)  
[FINAL Review 806 Monroe Door.pdf](#)  
[FINAL Review 931 Gordon Street Steeple Roof.pdf](#)  
[FINAL Review 1022 Chew St Dormer.pdf](#)

## **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R72 .

Denial of a Certificate of Appropriateness – 1550 Chew Street

**Sponsors:** Administration

**Attachments:** [R72 1550 Chew St - HARB DENIED.doc](#)  
[FINAL Review 1550 Chew Roof Replacement.pdf](#)

R91

A resolution of the City of Allentown, approving the Walk Works Bike Plan. The Walk Works Bike Plan is a citywide initiative to make biking safer, more accessible, and more convenient for all residents. It outlines strategies to improve bicycle infrastructure, promote active transportation, reduce pollution, and support mobility, aligning with Allentown's long-term transportation and sustainability goals.

**Attachments:** [R91 - Adopting Walk Works Bike Plan.Revised - 6-23-2025.doc](#)  
[City of Allentown Bike Plan \(1\).pdf](#)

R92

Approves the submission of an application for a grant from the Commonwealth of Pennsylvania Department of Community and Economic Development for construction of the Dixon Street Sidewalk and Path Project, connecting the neighborhoods with a safe travel route via sidewalks and a path. The City is asking for \$98,382.71 in grant funding with no match required.

**Sponsors:** Administration

**Attachments:** [R92 DCED Grant Application Dixon St](#)

R93

Approves the submission of an application for a grant from the Commonwealth of Pennsylvania Department of Community and Economic Development for the continued development of the Martin Luther King Trail – Phase 2 - Cedar Creek to MLK. The City is asking for \$1,000,000.00 in grant funding with no match required.

**Attachments:** [R93 - DCED Grant Application MLK Phase 2](#)

R94

Authorizes the submission of a Formal Application for funding from the Pennsylvania Department of Community and Economic Development Multimodal Transportation Fund Grant in the amount of approximately Three Million Dollars (\$3,000,000) to complete a StreetScape Project on Jordan Street from Turner to Gordon Street.

**Attachments:** [R94 Public Works MultiModal Grant Application](#)

R95

Approves the following transfers: Public Safety/Police - \$131,000.00; CED – Planning & Zoning - \$50,000.00.

**Sponsors:** Administration

**Attachments:** [R95 Transfer of Funds.doc](#)

[CEDC.pdf](#)

[Pubic Safety.pdf](#)

[EMS.pdf](#)

R96

A resolution supporting HB 1200, the legalization of the recreational use of marijuana by adults, with sales through state-owned stores and Democratic Gov. Josh Shapiro's proposed budget which has included a plan to legalize and tax the sale and use of recreational marijuana.

**Sponsors:** Administration, Mota, Affa, Gerlach and Napoli

**Attachments:** [R96 HB1200 and budget.doc](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 60

Amending the 2025 Trexler Fund Budget to provide for a supplemental appropriation of Eighteen Thousand One Hundred Seventy-Eight Dollars and Sixty-Six Cents (\$18,178.66) from the 2024 Springwood Trust operating budget to the 2025



Springwood Trust operating budget. These funds will be used to complete projects at Trexler Memorial Park.

**Sponsors:** Administration

**Attachments:** [Bill 60 Springwood 2024 Unappropriated Funds](#)

#### Bill 61

Amending 2025 General Fund Budget to provide a supplemental appropriation of One Hundred Eighty-Two Thousand Dollars (\$182,000.00) from the Commonwealth of PA Economic Development & Community Development Initiatives Program to the City of Allentown Police Department to utilize the funding for replacement of Police Academy range tower.

**Attachments:** [Bill 61 EDCDI - Academy Range Tower](#)

#### Bill 62

Amending the 2025 Fire Department budget to provide for a supplemental appropriation of Two Hundred Thousand Three Hundred Seventy-Five Dollars (\$200,375.00) from the County of Lehigh grant. These funds will be used to update and repair the Fire Academy Training Tower.

**Sponsors:** Administration

**Attachments:** [Bill 62 Fire Academy County Grant Appropriation](#)

#### Bill 63

Amending the 2025 Fire Department budget to provide for a supplemental appropriation of Twenty-Five Thousand Dollars (\$25,000.00) from Commonwealth of Pennsylvania, Department of Community and Economic Development grant. These funds will be utilized to support the Public Affairs Office, The Honor Guard, and the Underwater Recovery Team.

**Sponsors:** Administration

**Attachments:** [Bill 63 Fire DCED Grant Appropriation](#)

#### Bill 64

An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Sponsors:** Administration

**Attachments:** [Bill 64 HUD Allocation](#)

#### Bill 65

Amending the 2025 General and Liquid Fuels Fund Budgets to provide for a transfer of Five Hundred Sixty-Seven Thousand Nine Hundred Fifty-One Dollars and Thirty-One Cents (\$567,951.31) from the unappropriated balance of the General Fund to the Liquid Fuels Fund. This transfer stems from an audit finding on the Liquid Fuels funding from 2016-2020 stating that the paving of more than one inch required prior approval from the Department of Transportation and that prior approval was not

received. This was not found in previous audits and has since been corrected once the city was made aware.

**Sponsors:** Administration

**Attachments:** [Bill 65 - Liquid Fuels Transfer Allocation](#)

#### Bill 66

Amending the 2025 Capital Fund Budget to provide for an increase of Two Million Seven Hundred Fifty Thousand Dollars (\$2,750,000.00) to a newly created Capital Account to complete the Center Square Project at 7th & Hamilton as part of the Public Improvement Project in accordance with ANIZDA guidelines. The City entered into a Reimbursable Agreement with PennDOT for up to \$2,500,000 for the improvements at 7th & Hamilton Street and 7th & Linden Street to include new traffic signals, paving, and pavement markings. The City's match is Two Hundred Fifty Thousand Dollars (\$250,000.00) for inspection fees and construction oversight. The City will be reimbursed up to Two Million Five Hundred Thousand Dollars (\$2,500,000.00) from PennDOT through discretionary funding for this project.

**Attachments:** [Bill 66 Center Square Project Transfer](#)

#### Bill 67

Amending the 2025 Capital Fund Budget to provide for a transfer of Two Hundred Ninety-Three Thousand Five Hundred Forty-Six Dollars and Eighty Cents (\$293,546.80) from various capital accounts to the Traffic Signals-Upgrade capital account to repair traffic equipment at 7 intersections in the City due to accident damage.

**Attachments:** [Bill 67 Traffic Equipment Transfer](#)

#### Bill 68

Amending the 2025 Trexler Fund by authorizing a supplemental appropriation in the amount of One Hundred Twenty Thousand Seven Hundred and Twenty Dollars (\$120,720.00) to the Parks and Recreation Department to support the Court Upgrades capital project, Roosevelt Park capital project, and Rose Garden capital project. This is part of the 2025-26 Trexler Capital Project allocation.

**Attachments:** [Bill 68 - 2025 Trexler Allocation.docx](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

## **NEW BUSINESS**

## **GOOD AND WELFARE**

## **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month beginning at 6:30 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Reference Materials:

Council Rules

Procurement Code

Ethics Code

**Attachments:**

[Procurement Code](#)

[Ethics Code](#)

[Rules](#)