



Allentown

435 Hamilton Street
Allentown, Pa. 18101

Meeting Agenda - Final

City Council

Wednesday, February 17, 2016

7:00 PM

Council Chambers

Invocation: Councilperson Affa

Pledge to the Flag

Roll Call

Courtesy of the Floor

Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.

There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.

Approval of Minutes:

February 1, 2016 Special Meeting to Interview and Vote on Controller Vacancy

Attachments: [08 February 1 Special Meeting to Interview and Vote on Controller Vacancy](#)

February 3, 2016 Special Meeting Contract Review and Approval

Attachments: [10 February 3 Special Meeting Contract Review and Approval](#)

February 3, 2016 Council Meeting Minutes

Attachments: [11 February 3 Council Meeting Minutes](#)

Old Business

Transfers

Signed Transfers June 18, 2015 - February 4, 2016

Attachments:

[Correction of part-time solicitor wages \\$54,000.00](#)
[Chiller Break Down at City Hall was Unexpected \\$8,000.00](#)
[Cover Current Expenditures and Ample Supply of Rock Salt for Winter - Streets](#)
[Cover Current Expenditures and Ample Supply of Rock Salt for Winter Fuel Cos](#)
[Cover Current Expenditures and Ample Supply of Rock Salt for Winter Stone Cr](#)
[Cover Current Expenditures and Ample Supply of Rock Salt for WinterSolid Lids](#)
[Original summer laborer accepted another position - did not find acceptable can](#)
[Chiller Unexpectedly broke down in May \\$15,000.00](#)
[Postage and Shipping Account Due to Fee Increases and Increased Mailings \\$5](#)
[Increase in Temporary Maintenance Staff at the Golf Course Parks and Recreat](#)
[More Temporary Summer Positions Were Able to Be Hired Parks and Recreatio](#)
[To Fix Negative Balance and to Pay for OT Parks and Recreation \\$20,000.00](#)
[To Fix Negative Balance and to Adjust for Rising Overtime Parks and Recreation](#)
[Increase Construction Account Funds to Cover the Bid Cost \(Livingston Waters\)](#)
[Fix Negative Balance in Premium Wages Cover Costs of Staffing an APD Office](#)
[Purchase Equipment for Maintenance and Snow Removal Less Chemicals were](#)
[To correct a negative balance in the premium pay account - Parks \\$10,000.00](#)
[Purchase Materials to Convert Fountain Pool House into Temporary Homeless :](#)
[Need to Place an Order for 600 tons of Road Salt for the Winter - Streets \\$43,00](#)
[The 2014 Rental Increase \(per the contract\) for the Queen City Garage was bill](#)
[To Cover Negative Account Balances - Public Works \\$6,700.00](#)
[More Contractual Services \\$500,000.00](#)
[More Anticipated for the Transfer for Call Outs for Code Books \\$8,000.00](#)
[Funds need to be in Construction Account Project has not commenced - Parks :](#)
[Golf Course to Correct Negative Balances \\$7,400.00](#)
[Due to vacancies throughout the year personal expenditure line items were not](#)
[Actual rent expenditures were less than 2015 projected costs - Health \\$7,610.85](#)
[Expenses in Account 46 and 50 were less than originally anticipated - Planning](#)
[Unexpected Retirement Staffing and Work Load - Finance Treasury \\$6,924.93](#)
[Self-Insured Employee Health Insurance Account Claims Beyond the Original B](#)

Communications

Council Rules

Attachments:

[Council Rules](#)

Committee Members

Attachments: [Committee Members - 2016](#)

REPORTS FROM COMMITTEES:

Budget and Finance: Chair - - Hendricks, Guridy

The Committee has not met since the last council meeting; a meeting is scheduled for February 23rd at 6 PM.

Community and Economic Development: Chair Guridy, Hendricks

The Committee has not met since the last meeting; we will meet tomorrow.

Human Resources, Administration and Appointments: Chair Affa, MacLean, Mota

The Committee has not met, there are no future meetings scheduled at this time.

Parks and Recreation: Chair Mota, Affa, O'Connell

The Committee has not met since the last Council meeting; there are no future meetings scheduled at this time.

Public Safety: Chair Hendricks, MacLean, Affa

The Committee met this evening; a future meeting has not yet been scheduled.

Public Works: Chair MacLean, Glazier, O'Connell

The Committee has not met: at this time there are no meetings scheduled.

Rules, Chambers, Intergovernmental Relations and Strategy: Chair O'Connell, Guridy, Mota

The Committee has no business at this time.

APPOINTMENTS:

R37

Appointment of Councilperson Affa to the Vacant Property/Blighted Property Review Board

Attachments: [R37 Vacant Property-Blighted Property Review Board - Candida Affa](#)

R38

Appointment to the Police Pension Fund Association and Aggregate Pension Board - Ray O'Connell

Attachments: [R38 Police Pension Fund Association and Aggregate Pension Board - Ray O'Connell](#)

ORDINANCES FOR FINAL PASSAGE (To be Voted On):

Bill 4 Public Safety Committee, prior to meeting
Amending the 2016 General Fund Budget to provide for a supplemental appropriation of \$116,087.00 from a FEMA US Department of Homeland Security Assistance Firefighters Grant to the Allentown Fire Department to provide for Wellness and Fitness equipment and health programs/training.

Sponsors: Administration

Attachments: [Bill 4 Fire Grant Wellness Equipment](#)
[Fire Grant](#)

RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):

R35
Certificate of Appropriateness for 330 North 9th Street

Attachments: [R35 HARB Approval](#)
[HARB Cases](#)

ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)

Bill 5 Refer to Parks and Recreation
Amending the 2016 Capital Project Fund Budget to provide for a transfer of Twenty Eight Thousand Three Hundred and Fifty One Dollars and Twenty One Cents (\$28,351.21) to complete payment to Langan Engineering for work that has been completed at the Jackson Street Playground.

Sponsors: Administration

Attachments: [Bill 5 Jackson Park Transfer](#)
[Jackson St Memo](#)

Bill 6 Refer to Public Works
Amending the 2016 General Fund budget by deleting the position of Clerk II (06M) and adding the position of Clerk III (08M) in the Bureau of Street Maintenance.

Sponsors: Administration

Attachments: [Bill 6 Public Works Clerk 3](#)
[Public Works Clerk 3 Memo](#)

Bill 7 Refer to CEDC

Amending the 2016 General Fund budget by deleting the position of Housing Coordinator (11N) and adding the position of Office Manager (09N) in the Bureau of Building Standards and Safety.

Sponsors: Administration

Attachments: [Bill 7 Building Standards Office Manager](#)
[Office Manager Memo](#)

Bill 8 Refer to Human Resources, Administration and Appointments

Amending the 2016 General Fund budget by deleting the position of Legal Administrative Assistant (05N) and adding the position of Executive Legal Administrative Assistant (07N).

Sponsors: Administration

Attachments: [Bill 8 Legal Reorg Ordinance](#)
[Legal Reorg Memo](#)

Bill 9 Refer to Human Resources, Administration and Appointments

Amending the 2016 General Fund budget by deleting the position of Executive Secretary to the Managing Director (09N) and adding the position of Administrative Assistant (07N).

Sponsors: Administration

Attachments: [Bill 9 Ordinance for Administrative Assistant Mayor's Office](#)
[Administrative Assistant Memo](#)

Bill 10 Refer to Public Works Committee

Amending the 2016 General Fund and the 2016 Liquid Fuels Fund budgets by transferring from the unappropriated balance to the Other Services and Charges Account in both funds to cover the unexpected cost of hiring contractors to assist with snow removal in the amount of Five Hundred Thirty-Three Thousand One Hundred Thirty-One Dollars and Fifty-Four Cents (\$533,131.54).

Sponsors: Administration

Attachments: [Bill 10 Transfer for Snow Emergency Contractors](#)
[Snow Contractor Memo](#)

Bill 11 Refer to Public Works

Providing for the vacation of a portion of Fairview Street being the Southern thirty (30) feet of Fairview Street starting at the Northeast corner of 1834-1844 Fairview Street and continuing Westerly One hundred and fifty-two and thirty-two one hundredths (152.32) feet to the Western limit of this subject street vacation in the Thirteenth Ward of the City of Allentown: Fairview Street - Street Vacation

Attachments: [Bill 11 Fairview Street - Street Vacation](#)
 [Fairview Street Vacation Plan](#)
 [fairviewvacation](#)
 [fairvvacreport](#)
 [Letter from Lehigh Valley Planning Commission A Portion of Fairview Street we:](#)
 [LVPC Fairview Street Report](#)

RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**R36 Refer to Public Works**

Authorizes the Administration to Lease City-owned Real Property located at 1902 Lehigh Street for a Sign

Sponsors: Administration

Attachments: [R36 LNAA 1902 LEHIGH STREET CITY COUNCIL Memo](#)
 [LNAA Sign Lease Template](#)

NEW BUSINESS**GOOD AND WELFARE****ADJOURN**

Council meetings are held on the first and third Wednesday of each month beginning at 7:00 pm in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at www.allentownpa.gov or contact the Clerk at Michael.Hanlon@allentownpa.gov to receive an email notice of the meetings.