

RECEIVED**AUG 28 2017**

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FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Brent A. Hartzell, Director	FROM:	Jeanne Marsteller
BUREAU:	Department of Finance	BUREAU:	Planning & Zoning

TRANSFER DETAIL

Date of Request:	25-Aug-17	Fund: General	Transfer Amount:	25,300.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0902-0001-46 <i>other contract serv.</i>	25,300.00	156,000.00	149,875.00	124,575.00
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-09-0902-0001-72 <i>Equipment</i>	25,300.00	-	-	25,300.00
				-
				-
				-
				-
				-

Reason Transfer is Required:

Purchase Plotter/Scanner and maintenance plan to replace used equipment that is unrepairable

Reason Funds are Available for Transfer:

Funds available due to lack of Director and direction

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
Amount is greater than \$5,000.00	
Department Head:	Date: 8/25/17
Director of Finance: <i>Brent Hartzell</i>	Date: 8/28/2017
Mayor or Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 8/28/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Date: 9/4/17
Daryl Hendricks, Vice President:	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Date: 06-SEPT-17
Candida Affa, Councilperson:	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Date: 9/4/17
Julio Guridy, Councilperson	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Date: 8/30/17
Roger MacLean, Councilperson	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Date: 9/6/2017
David McGuire, Councilperson	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	
Cynthia Mota, Councilperson	<i>[Signature]</i> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	