

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Finance Director	FROM: Jen Palenchar
BUREAU: Department of Finance	BUREAU: PW- Fleet

TRANSFER DETAIL

Date of Request	13-Feb-23	Fund: General	Transfer Amount: \$	63,904.50
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0704-0001-26 Printing	\$ 31.77	\$ 1,200.00	\$ 31.77	\$ -
000-03-0704-0001-42 Repairs	\$ 21,827.83	\$ 67,745.27	\$ 21,827.83	\$ -
000-03-0704-0001-62 Fuels	\$ 28,829.26	\$ 1,279,865.15	\$ 28,829.26	\$ -
000-03-0704-0001-66 Chemicals	\$ 787.30	\$ 5,590.01	\$ 787.30	\$ -
000-03-0704-0001-68 Op Material	\$ 18.00	\$ 99,205.00	\$ 18.00	\$ -
				\$ -
000-03-0702-0001-26 Printing	\$ 2,043.28	\$ 13,714.00	\$ 2,043.28	\$ -
000-03-0702-0001-34 Training	\$ 5,454.19	\$ 5,899.19	\$ 5,454.19	\$ -
000-03-0702-0001-50 Oth Svcs	\$ 3,937.05	\$ 4,539.00	\$ 3,937.05	\$ -
000-03-0702-0001-54 Repairs	\$ 975.82	\$ 1,056.00	\$ 990.06	\$ 14.24
				\$ -
				\$ -

TO (CREDIT)

000-03-0704-0001-02 Perm Wgs	\$ 54,003.76	\$ -	\$ (54,003.76)	\$ -
000-03-0704-0001-06 Prem Pay	\$ 1,795.80	\$ -	\$ (1,795.80)	\$ -
000-03-0704-0001-08 Longevity	\$ 150.96	\$ -	\$ (150.96)	\$ -
000-03-0704-0001-11 Shift Diff	\$ 336.43	\$ -	\$ (336.43)	\$ -
000-03-0704-0001-12 FICA	\$ 4,289.94	\$ -	\$ (4,289.94)	\$ -
000-03-0704-0001-20 Electric	\$ 3,327.61	\$ 19,752.47	\$ (3,327.61)	\$ -

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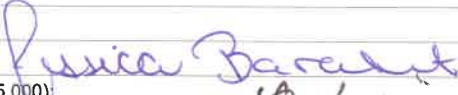

Reason Transfer is Required:

No personnel wages were budgeted in the new garage program in Nov-Dec 2022. \$51,494.16 is available within the program.

Reason Funds are Available for Transfer:

There is an available balance in the PW-Engineering account.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head/Deputy Director:		Date:	2/13/23
Director of Finance/Deputy Director:		Date:	2-14-23
City Controller (if amount is greater than \$5,000):		Date:	2-14-23
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	2-14-23
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

CITY COUNCIL

Daryl Hendricks, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cecilia Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Santo Napoli, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Year-to-date Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
000	GENERAL					
03	PUBLIC WORKS					
0704	FLEET MAINTENANCE OPERATIONS					
0001	FLEET SERVICE & REPAIR					
0001-02	PERMANENT WAGES	0.00	54,003.76	0.00	-54,003.76	0.00
0001-06	PREMIUM PAY	0.00	1,795.80	0.00	-1,795.80	0.00
0001-08	LONGEVITY	0.00	150.96	0.00	-150.96	0.00
0001-11	SHIFT DIFFERENTIAL	0.00	336.43	0.00	-336.43	0.00
0001-12	FICA	0.00	4,289.94	0.00	-4,289.94	0.00
0001-20	ELECTRIC POWER	19,752.47	23,080.08	0.00	-3,327.61	116.85
0001-26	PRINTING	1,200.00	1,168.23	0.00	31.77	97.35
0001-32	PUBLICATIONS & MEMBERSHIP	175.00	175.00	0.00	0.00	100.00
0001-34	TRAINING & PROF. DEVELOP	185.25	185.00	0.00	0.25	99.87
0001-42	REPAIRS & MAINTENANCE	67,745.27	45,917.44	0.00	21,827.83	67.78
0001-46	OTHER CONTRACT SERVICES	2,584,823.00	2,505,918.57	78,904.43	0.00	100.00
0001-50	OTHER SERVICES & CHARGES	1,198.75	1,198.75	0.00	0.00	100.00
0001-54	REPAIR & MAINT SUPPLIES	41,439.55	41,439.55	0.00	0.00	100.00
0001-56	UNIFORMS	143.55	143.55	0.00	0.00	100.00
0001-62	FUELS, OILS & LUBRICANTS	1,279,865.15	1,251,035.89	0.00	28,829.26	97.75
0001-66	CHEMICALS	5,590.01	4,802.71	0.00	787.30	85.92
0001-68	OPERATING MATERIALS & SUPP	99,205.00	99,187.00	0.00	18.00	99.98
	Total FLEET MAINTENANCE OPERATIONS	4,101,323.00	4,034,828.66	78,904.43	-12,410.09	100.30

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
0001	DESIGN, PERMITS & INSPECTION					
0001-02	PERMANENT WAGES	743,155.00	651,784.79	651,784.79	91,370.21	87.71
0001-06	PREMIUM PAY	3,000.00	28.18	28.18	2,971.82	0.94
0001-08	LONGEVITY	9,342.00	7,760.93	7,760.93	1,581.07	83.08
0001-11	SHIFT DIFFERENTIAL	1,150.00	1.02	1.02	1,148.98	0.09
0001-12	FICA	56,233.00	49,696.34	49,696.34	6,536.66	88.38
0001-14	PENSION	100,809.00	100,809.00	100,809.00	0.00	100.00
0001-16	INSURANCE - EMPLOYEE GRP	310,441.00	310,441.00	310,441.00	0.00	100.00
0001-26	PRINTING	13,714.00	11,670.72	11,670.72	2,043.28	85.10
0001-28	MILEAGE REIMBURSEMENT	50.00	33.00	33.00	17.00	66.00
0001-30	RENTALS	4,000.00	2,608.48	2,608.48	1,391.52	65.21
0001-32	PUBLICATIONS & MEMBERSHIP	2,745.00	1,386.32	1,386.32	1,358.68	50.50
0001-34	TRAINING & PROF. DEVELOP	5,899.19	445.00	445.00	5,454.19	7.54
0001-40	CIVIC EXPENSES	65.28	65.28	65.28	0.00	100.00
0001-42	REPAIRS & MAINTENANCE	20,500.00	18,637.63	18,637.63	1,862.37	90.92
0001-46	OTHER CONTRACT SERVICES	145,487.50	55,070.00	55,070.00	90,417.50	37.85
0001-50	OTHER SERVICES & CHARGES	4,539.00	601.95	601.95	3,937.05	13.26
0001-54	REPAIR & MAINT SUPPLIES	1,056.00	65.94	65.94	990.06	6.24
0001-56	UNIFORMS	1,848.52	1,348.52	1,348.52	500.00	72.95
0001-68	OPERATING MATERIALS & SUPP	17,624.59	11,882.44	11,882.44	5,742.15	67.42
0001-72	EQUIPMENT	1,119.89	1,114.93	1,114.93	4.96	99.56
0001-90	REFUNDS	1,835.53	589.78	589.78	1,245.75	32.13
	Total ENGINEERING	1,444,614.50	1,226,041.25	1,226,041.25	218,573.25	84.87