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FINANCE DIRECTOR'S OFFICE

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**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Vicky Kistler <i>VAK</i>
BUREAU: Department of Finance	BUREAU: Health

**TRANSFER DETAIL**

Date of Request: 19-Dec-17 Fund: General -2017 Transfer Amount: 10,253.06

**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0908-0019-46	10,253.06	10,600.00	10,600.00	346.94
Other Contract Services				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-05-0605-0003-06	3,000.00	433,818.00	(32,149.91)	(29,149.91)
Premium Pay (EMS)				-
000-05-0803-0001-06	3,000.00	17,100.00	755.50	3,755.50
Premium Pay (Fire)				-
000-04-0802-0001-06	4,253.06	1,721,000.00	(25,383.05)	(21,129.99)
Premium Pay (Police)				-

**Reason Transfer is Required:**

1) To reimburse Allentown EMS, Fire and Police for collaborating with the Health Bureau to review, build upon and support public health initiatives to prevent, control and respond to highly infectious diseases. 2) To reimburse Allentown Police for planning for public health special events and recovery from public health emergencies. The costs are 100% reimbursed through the Ebola and PHEP grants from the Pennsylvania Department of Health.

**Reason Funds are Available for Transfer:**

The funds in the Other Contract Services account were allocated in a grant from the PA Dept of Health for: 1) the formation of a multi-disciplinary team for public health emergency preparedness and response to highly infectious diseases (Ebola grant), and 2) researching, reviewing and assisting with updates to public health emergency response and recovery plans (PHEP SAF2 grant).

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head:	Date: 12/20/17
Director of Finance: <i>Brent Hartzell</i>	Date: 12/23/2017
Mayor or Managing Director (if amount is greater than \$5,000): <i>W. A. ...</i>	Date: 1/2/18
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Ray O'Connell, President:	[ ] Approved [ ] Disapproved	Date:
Daryl Hendricks, Vice President:	[ ] Approved [ ] Disapproved	Date: 17-JAN-18
Candida Affa, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Julio Gurdy, Councilperson:	[ ] Approved [ ] Disapproved	Date: 1/17/18
Roger MacLean, Councilperson:	[ ] Approved [ ] Disapproved	Date: 1-17-18
David McGuire, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Cynthia Mota, Councilperson:	[ ] Approved [ ] Disapproved	Date: