



# Allentown

435 Hamilton Street  
Allentown, Pa. 18101

## Meeting Agenda - Final

### City Council

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Wednesday, August 17, 2022

6:30 PM

Council Chambers

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#### Invocation:

#### Pledge to the Flag

#### Roll Call

#### Courtesy of the Floor

**Members and others given the privilege of the floor will address the Presiding Officer. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group (the idea being the entire group does not come up and make the same type of statements), you will have five minutes. Please be sure to state your name and address.**

**Courtesy of the Floor is meant to provide public comments, we will take all comments under advisement and have the appropriate agents get back to you if necessary. If you have materials for Council, please distribute them to the Clerk.**

*Please observe the Rules of Council when addressing the body. A full copy of Council Rules can be found on the city website or by email if you contact Council office.*

*There are multiple opportunities to address Council. Individuals can speak during Courtesy of the Floor (addressing items not on the agenda) and during Bills and Resolutions on Final Passage and Introduction. When given the Floor, please go to the podium and state your name and address. All remarks must be directed towards the presiding officer or council as a body; not a particular Council member or elected official, the audience or city staff. Unless otherwise determined, individuals shall have three minutes to address council and individuals representing a bona-fide group shall have five minutes. Privilege of the Floor will not be extended for personal insults or personal attacks on any individual, name calling or other behavior that is inconsistent with the purpose and intent of conducting official business. Please address council as a body. Refrain from using offensive language, cursing and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phones off.*

*(Council Speaking Rules: Members and others given the privilege of the floor will address the Presiding Officer. The Presiding Officer will extend the courtesy to the Councilperson(s) responsible for introducing legislation the opportunity to speak first. Each member will have the right to speak twice on any subject. No Member will be allowed to speak more than twice on any subject without permission of the Presiding Officer. No Member will speak more than three (3) times on the question without the unanimous consent of all the Members present.*

#### Contract Approvals

R123

Authorizes an update in the agreement between Carfax and the Allentown Police Department to enable the department to sell accident reports electronically through linking

Carfax's website to the Department's website.

Attachments:      [R123 Police and Carfax Update](#)

## **Minutes of Previous Meeting**

July 13, 2022 City Council - Special Meeting on Tourism and Entertainment ARPA

Attachments:      [July 13, 2022 City Council - Special Meeting on Tourism and Entertainment ARPA](#)

August 3, 2022 City Council Meeting Minutes

Attachments:      [August 3, 2022 City Council Meeting Minutes](#)

## **Communications**

## **Old Business**

**REPORTS**

**Special Committee Meeting (Mota, Hendricks, Siegel):** Chairperson Mota Council will hold a Special Meeting on August 24 at 6 PM on the bills that were introduced relating to the Roe decision. Mr. Siegel and Mr. Hendricks are on the committee, all Council is invited to attend.

**Budget and Finance: Chair Siegel, Hendricks, Santos**

The Committee has not met since the last council meeting. The next meeting is scheduled for August 24 at 5:30 PM.

**Community and Economic Development: Chair Gerlach, Siegel, Mota**

The Committee met on August 10 and forwarded two items on this evening's agenda. The next meeting is not yet scheduled.

**Human Resources, Administration and Appointments: Chair Santos, Hendricks, Siegel**

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

**Parks and Recreation: Chair Affa, Gerlach, Santos**

The Committee has not met since the last council meeting; there are no future meetings scheduled at this time.

**Public Safety: Chair Hendricks, Zucal, Affa**

The Committee met this evening; there are no future meetings scheduled at this time.

**Public Works: Chair Zucal, Affa, Hendricks**

The Committee met this evening; there are no future meetings scheduled at this time.

**Rules, Chambers, Intergovernmental Relations and Strategy: Chair Mota, Zucal, Gerlach**

The Committee has not met since the last council meeting; there are no future meetings scheduled.

**Controller's Report (3 minutes)**

**Mayor's Report (3 minutes)**

Controller Reports

**Attachments:**     [Accts Payable - Aug 3 Report](#)  
                              [Bank Rec - Aug 3 Report](#)  
                              [PCard - August 5 Report](#)

## **ORDINANCES FOR FINAL PASSAGE (To be Voted On):**

Bill 56     Public Works, this evening  
Providing for the vacation of Utica Street from the centerline of North Brick Street to its Eastern Terminus in the Sixth Ward of the City of Allentown:

**Sponsors:**         Administration

**Attachments:**     [Bill 56 Utica Street from the centerline of North Brick Street](#)  
                              [Letter from Mike Hanlon regarding Utica Street from the western property line of](#)  
                              [Report to the City Clerk and Allentown City Planning Commission - Utica Street](#)  
                              [Staff Report - Utica Street from N. Brick Street to its East Terminus](#)  
                              [Letter from Vicky Kistler regarding Allentown Planning Commission decision on](#)  
                              [Letter from Lehigh Valley Planning Commission - Utica Street from N. Brick Stre](#)  
                              [Utica Street Labels](#)

Bill 58     Community and Economic Development, forwarded favorably  
An Ordinance providing for the expenditure of certain monies received by the City of Allentown under Title I of the Housing and Community Development Act of 1976, as amended; The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and Title II of the National Affordable Housing Act of 1990, as amended; for the purpose of undertaking programs of housing and community development within the City.

**Sponsors:**         Administration

**Attachments:**     [Bill 58 Expenditure of certain monies received by the City of Allentown under Tit](#)

Bill 59     Public Safety  
Amending the 2022 General Fund Budget to provide for a supplemental appropriation of Thirty Seven Thousand Two Hundred and Thirty Seven Dollars (\$37,237) as a result from a grant from the PEMA, Office of the State Fire Commissioner, EMS COVID-19 Recovery Grant Program, to the Allentown Emergency Medical Services to purchase equipment.

**Sponsors:**         Administration

**Attachments:**     [Bill 59 EMS PEMA Grant 8-3-22](#)

Bill 51     Rules and Chambers, forwarded favorably  
Adhering to Part One Administrative Legislation, Chapter 80 Personnel Policies, Section 80-7, Part E (1) by forwarding the recommendations of the Reclassification Committee to City Council.

**Attachments:**     [Bill 51 First Reclassification Request 7-20-22](#)

Bill 53     Rules and Chambers, forwarded favorably  
Amends the Ethics code by adding provisions on nepotism, patronage, gifting and general procedures.

**Sponsors:** Mr. Zucal, Gerlach, Affa, Hendricks, Mota and Mr. Siegel

**Attachments:** [Bill 53 Ethics Bill](#)

### **Request to suspend the rules to introduce and vote on this bill this evening.**

Bill 65

Amending the 2022 General Fund budget by creating the position of Building Inspector Trainee (Grade 16M, step C) and allowing the most senior Housing Inspector (Grade 14M) who is willing to assume the position, train with existing Building Inspectors (Grade 18M[b]) for a period up to but not to exceed one year. During this time frame, this inspector will pass the necessary tests and certification allowing them to assume the duties of the Building Inspector. Failure to pass these necessary qualifications in one calendar year will result in the Housing Inspector returning to their position, and the next senior staff willing to enroll will be given the opportunity.

**Attachments:** Bill 65

### **CONSENT AGENDA**

R124

Sewage Planning Module at Riverview Lofts Allentown II LLC

**Attachments:** [R124 Riverview Lofts Allentown II LLC - Sewage Planning Module](#)

[Riverview Lofts II Sewage Planning Module](#)

[Riverview Lofts II - Signed Letter of Transmittal](#)

[Riverview Lofts II Sewage Planning Module](#)

### **RESOLUTIONS FOR FINAL PASSAGE (To be Voted On):**

R122 Community and Economic Development Committee, Forwarded Favorably Approves the Submission of the Action Plan to the United States Department of Housing and Urban Development.

**Sponsors:** Administration

**Attachments:** [R122 Approves the Submission of the Action Plan](#)

R125

Authorizes the submission of the City's application for the Department of Justice's 2022 Edward Byrne Memorial JAG Grant in the amount of Fifty One Thousand Two Hundred and Thirty Six Dollars (\$51,236.00)

**Attachments:** [R125 JAG Grant Application 8-17-22](#)

R126

Approves two transfers: (1) \$50,000 from Traffic Planning and Control to Complete the LED Street Lighting Conversion in the West End of Allentown – the funds were originally budgeted in 46 for design and construction which is now being done in house, the funds will be placed in an account to purchase materials; ; (2) \$10,057.40 from Recycling & Solid Waste due to an increase in cost for Wi Fi Costs at the Yard Waste Site and

additional fuel costs for the tub grinder and other equipment.

Attachments:      [R126 Transfer Funds](#)  
                              [LED Street Lighting](#)  
                              [Fuel and WIFI](#)

## **ORDINANCES FOR INTRODUCTION (To be referred to Committee with public comment prior to referral)**

Bill 64    Refer to Budget and Finance Committee  
Amending Part I: Administrative Legislation, Chapter 5 Administration of Government,  
Article IV Financial Procedures, Section 25 Temporary investment of funds.

Attachments:      [Bill 64 Investment Policy Ordinance 8-17-22](#)

## **RESOLUTIONS FOR INTRODUCTION (Can be voted on or Referred to Committee):**

### **NEW BUSINESS**

### **GOOD AND WELFARE**

### **ADJOURN**

*Council meetings are held on the first and third Wednesday of each month in Council Chambers. For copies of the agenda or meeting announcements, please visit our website at [www.allentownpa.gov](http://www.allentownpa.gov) or contact the Clerk at [Michael.Hanlon@allentownpa.gov](mailto:Michael.Hanlon@allentownpa.gov) to receive an email notice of the meetings.*

Council Rules  
Home Rule Charter  
Contract Procedures

Attachments:      [HOMERULE June 2021](#)  
                              [Council Rules March 2021 Edition](#)  
                              [Contracts \(4\)](#)  
                              [Ethics, Code of \(7\)](#)