

RECEIVED**OCT 03 2017**

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director

FROM: John Marchetto, Director

BUREAU: Department of Finance

BUREAU: Human Resources

TRANSFER DETAIL

Date of Request: 3-Oct-17 Fund: Risk Management Transfer Amount: 250,000.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-87 <i>Risk Mgmt - Prof. Losses</i>	250,000.00	900,000.00	668,244.00	418,244.00
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				-
				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0001-44	200,000.00	300,000.00	2,466.33	202,466.33
081-02-8001-0001-81 <i>Risk Mgmt - Prof. Svc. Fees</i> <i>Risk Mgmt - Property Losses</i>	50,000.00	75,000.00	22,721.33	72,721.33
				-
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Reason Transfer is Required:

1. Legal fees have trended higher than budgeted amount and funds are need for the remainder of the year. 2. On August 10, 2017 there was a flood in City Hall causing major damage and losses. The transfer of funds is required in order to cover insurance deductible and to pay vendors for services rendered in the repair of City Hall.

Reason Funds are Available for Transfer:

Funds originally allocated for lawsuit settlements. Such settlements not forecasted to occur in 2017.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head:	Date: 10-3-17
Director of Finance: <i>Brent Hartzell</i>	Date: 10/3/2017
Mayor or Managing Director (if amount is greater than \$5,000): <i>Baron</i>	Date: 10/14/17
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Ray O'Connell, President:	<i>Ray O'Connell</i>	[] Approved [] Disapproved	Date: 11/1/17
Daryl Hendricks, Vice President:		[] Approved [] Disapproved	Date:
Candida Affa, Councilperson:	<i>Candida Affa</i>	[] Approved [] Disapproved	Date: 11/1/17
Julio Guridy, Councilperson:	<i>Julio Guridy</i>	[] Approved [] Disapproved	Date: 10/18/17
Roger MacLean, Councilperson:	<i>R. MacLean</i>	[] Approved [] Disapproved	Date:
David McGuire, Councilperson:	<i>David McGuire</i>	[] Approved [] Disapproved	Date: 10/18/17
Cynthia Mota, Councilperson:	<i>Cynthia Mota</i>	[] Approved [] Disapproved	Date: