

**RECEIVED****MAR 02 2016**

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**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Brent A. Hartzell, Director	FROM:	Jeanne Marsteller
BUREAU:	Department of Finance	BUREAU:	Planning & Zoning

**TRANSFER DETAIL**

Date of Request:	2-Mar-16	Fund:	<i>General</i>	Transfer Amount:	6,800.02
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0902-0003-50	\$6,800.02	\$79,970	\$11,563.02	4,763.00
Other Services & charges				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-09-0902-0004-46	\$6,800.02	\$5,000.00	\$5,000	11,800.02
Other Contract Services				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Money should remain in the Planning General Fund.

**Reason Funds are Available for Transfer:****TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Shanna Callum</i>	Date: <i>3/2/16</i>
Director of Finance: <i>Brent Hartzell</i>	Date: <i>3/2/2016</i>
Managing Director (if amount is greater than \$5,000): <i>X. Dwyer</i>	Date: <i>3/2/2016</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Ray O'Connell, President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>3/2/16</i>
Daryl Hendricks, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>3/4/16</i>
Candida Affa, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>3/2/16</i>
Julio Guridy, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Roger MacLean, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
David McGuire, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: