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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Brent A. Hartzell, Director	FROM:	Craig Messinger
BUREAU:	Department of Finance	BUREAU:	Engineering

TRANSFER DETAIL

Date of Request:	20-May-16	Fund: Capital	Transfer Amount:	25,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-1248-1412-46	25,000.00	25,000.00	25,000.00	-
Other contract svcs.				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-1248-1412-76	25,000.00	75,000.00	75,000.00	100,000.00
Construction Contracts				-
				-
				-
				-
				-
				-




Reason Transfer is Required:

To provide additional funds toward construction of the Heart of the City streetscape improvements.

Reason Funds are Available for Transfer:

City Engineering staff performed the project design in lieu of contracting out engineering consulting services

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
x	Amount is greater than \$5,000.00		
Department Head:		Date:	5/19/16
Director of Finance:		Date:	5/23/2016
Managing Director (if amount is greater than \$5,000):		Date:	5/24/16
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Ray O'Connell, President:	[X] Approved [] Disapproved	Date:	6/1/16
Daryl Hendricks, Vice President:	[X] Approved [] Disapproved	Date:	6/1/16
Candida Affa, Councilperson:	[X] Approved [] Disapproved	Date:	5/27/16
Julio Guridy, Councilperson:	[X] Approved [] Disapproved	Date:	5/27/16
Roger MacLean, Councilperson:	[X] Approved [] Disapproved	Date:	
David McGuire, Councilperson:	[] Approved [] Disapproved	Date:	
Cynthia Mota, Councilperson:	[X] Approved [] Disapproved	Date:	5/27/16