

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Seth O'Neill, Director	FROM: Dana Giannini, HR Coord.
BUREAU: Department of Finance	BUREAU: Human Resources

**TRANSFER DETAIL**

Date of Request	22-Dec-22	Fund: General	Transfer Amount:	\$11,882.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0001-50	\$11,882.00	23,274.00	\$20,034.00	8,152.00
charges				-
				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

000-06-0603-0001-68	\$11,882.00	46,000.00	\$32,818.09	44,700.09
Supplies				-
				-
				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Fund are needed to pay invoice for Benefit Focus. Account was under budgeted and the benefit focus software was under budgeted.

**Reason Funds are Available for Transfer:**

Rev & Audit filing fees for civil complaints were less than needed.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head/Deputy Director:	Date: 27 Dec 22
Director of Finance/Deputy Director:	Date: 12/27/22
City Controller (if amount is greater than \$5,000):	Date: 12-26-22
Mayor/Managing Director (if amount is greater than \$5,000):	Date: 22 Dec 22
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
02 FINANCE						
0602 FINANCE						
0001 REVENUE & AUDIT						
0001-02 PERMANENT WAGES	758,945.00	535,789.68	535,789.68	0.00	223,155.32	70.60
0001-06 PREMIUM PAY	3,974.00	874.57	874.57	0.00	3,099.43	22.01
0001-08 LONGEVITY	4,882.00	2,850.97	2,850.97	0.00	2,031.03	58.40
0001-11 SHIFT DIFFERENTIAL	591.00	171.07	171.07	0.00	419.93	28.95
0001-12 FICA	58,568.00	40,815.07	40,815.07	0.00	17,752.93	69.69
0001-14 PENSION	115,682.00	106,040.00	106,040.00	0.00	9,642.00	91.67
0001-16 INSURANCE - EMPLOYEE GRP	356,244.00	326,557.00	326,557.00	0.00	29,687.00	91.67
0001-26 PRINTING	760.00	494.73	494.73	105.27	160.00	78.95
0001-28 MILEAGE REIMBURSEMENT	300.00	0.00	0.00	0.00	300.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	4,140.00	1,999.00	1,999.00	0.00	2,141.00	48.29
0001-34 TRAINING & PROF. DEVELOP	5,600.00	3,126.96	3,126.96	0.00	2,473.04	55.84
0001-46 OTHER CONTRACT SERVICES	2,000.00	150.00	150.00	0.00	1,850.00	7.50
0001-50 OTHER SERVICES & CHARGES	23,274.00	3,240.08	3,240.08	0.00	20,033.92	13.92
0001-68 OPERATING MATERIALS & SUPP	1,100.00	424.14	424.14	132.88	542.98	50.64
0001-72 EQUIPMENT	4,700.00	2,209.17	2,209.17	1,670.52	820.31	82.55
0001-90 REFUNDS	200,000.00	163,437.54	163,437.54	0.00	36,562.46	81.72
<b>Total GENERAL</b>	<b>1,540,760.00</b>	<b>1,188,179.98</b>	<b>1,188,179.98</b>	<b>1,908.67</b>	<b>350,671.35</b>	<b>77.24</b>
<b>Grand Total</b>	<b>1,540,760.00</b>	<b>1,188,179.98</b>	<b>1,188,179.98</b>	<b>1,908.67</b>	<b>350,671.35</b>	<b>77.24</b>

**Expenditure Status Report**  
 CITY OF ALLENTOWN  
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
000 GENERAL						
06 HUMAN RESOURCES						
0603 HUMAN RESOURCES						
0001 PERSONNEL ADMINISTRATION						
0001-02 PERMANENT WAGES	459,794.00	442,920.81	442,920.81	0.00	16,873.19	96.33
0001-04 TEMPORARY WAGES	5,000.00	521.25	521.25	0.00	4,478.75	10.43
0001-06 PREMIUM PAY	1,200.00	3,302.04	3,302.04	0.00	-2,102.04	275.17
0001-08 LONGEVITY	2,438.00	2,006.70	2,006.70	0.00	431.30	82.31
0001-12 FICA	35,835.00	33,409.17	33,409.17	0.00	2,425.83	93.23
0001-14 PENSION	57,841.00	53,020.00	53,020.00	0.00	4,821.00	91.67
0001-15 Employee - Health Insurance Opt Out	1,508.00	1,240.33	1,240.33	0.00	267.67	82.25
0001-16 INSURANCE - EMPLOYEE GRP	178,122.00	163,273.00	163,273.00	0.00	14,849.00	91.66
0001-26 PRINTING	1,500.00	823.95	823.95	176.05	500.00	66.67
0001-28 MILEAGE REIMBURSEMENT	300.00	0.00	0.00	0.00	300.00	0.00
0001-30 RENTALS	3,500.00	0.00	0.00	0.00	3,500.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	4,610.00	3,024.20	3,024.20	0.00	1,585.80	65.60
0001-34 TRAINING & PROF. DEVELOP	40,772.00	40,034.44	40,034.44	0.00	737.56	98.19
0001-46 OTHER CONTRACT SERVICES	49,683.60	41,412.27	41,412.27	7,728.20	543.13	98.91
0001-50 OTHER SERVICES & CHARGES	61,459.33	43,744.39	43,744.39	14,260.65	3,454.29	94.38
0001-53 WELLNESS	10,267.24	5,224.90	5,224.90	0.00	5,042.34	50.89
0001-68 OPERATING MATERIALS & SUPP	46,000.00	13,181.91	13,181.91	0.00	32,818.09	28.66
0001-72 EQUIPMENT	11,000.00	2,761.93	2,761.93	3,823.10	4,414.97	59.86
<b>Total GENERAL</b>	<b>970,830.17</b>	<b>849,901.29</b>	<b>849,901.29</b>	<b>25,988.00</b>	<b>94,940.88</b>	<b>90.22</b>
<b>Grand Total</b>	<b>970,830.17</b>	<b>849,901.29</b>	<b>849,901.29</b>	<b>25,988.00</b>	<b>94,940.88</b>	<b>90.22</b>