

# RECEIVED

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FINANCE DIRECTOR'S OFFICE

## CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director  
BUREAU: Department of Finance

FROM: Bryne Heffner  
BUREAU: Parks and Recreation

### TRANSFER DETAIL

Date of Request: 30-Aug-22 Fund: Golf Transfer Amount: \$24,000.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
091-08-9001-0004-42 Repairs and Maintenance	\$12,000.00	17,800.00		\$13,695.30	1,695.30
091-08-9001-0004-46 Other Contract Services	4,000.00	12,000.00		5,833.96	1,833.96
091-08-9001-0004-70 Pro Shop Inventory	4,000.00	70,000.00		10,998.70	6,998.70
091-08-9001-0004-72 Equipment	4,000.00	5,000.00		5,000.00	1,000.00
<b>TO (CREDIT)</b>					
091-08-9001-0001-62 Fuels, Oils and Lubricants	\$2,189.40	\$20,000.00		\$219.00	2,408.40
091-08-9001-0001-66 Chemicals	9,705.00	141,000.00		2,105.16	11,810.16
091-08-9001-0001-68 Operating Materials & Supplies	12,105.60	30,500.00		3,541.39	15,646.99

**Reason Transfer is Required:**

Needed to pay for chemicals and other materials to improve the course during the fall season and to pay for propane for heating the buildings at the course.

**Reason Funds are Available for Transfer:**

Did not have many repairs and maintenance issues this year, hard time getting all the inventory materials as we have in the past and not needing any new driving range equipment that falls under category 72.

### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

Amount is greater than \$5,000.00

Department Head/Deputy Director: *Karen M. El-Chaar*

Date: 8/30/22

Director of Finance/Deputy Director: *[Signature]*

Date: 8/30/22

City Controller (if amount is greater than \$5,000): *[Signature]*

Date: 8/31/22

Mayor/Managing Director (if amount is greater than \$5,000): *[Signature]*

Date: 9-1-22

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

### CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:

## Magliane, Casandra

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**From:** Heffner, Bryne  
**Sent:** Tuesday, August 30, 2022 1:18 PM  
**To:** Magliane, Casandra  
**Subject:** Transfer  
**Attachments:** 2022\_08\_30\_13\_16\_31.pdf

Cassie,  
Attached is a larger transfer that will need to go in front of council.  
Please let me know when we can expect this on council.  
Thanks,  
Bryne



Bryne Heffner (She/Her/Hers)  
Clerk III  
Department of Parks and Recreation | City of Allentown  
3000 Parkway Blvd.  
Allentown, PA, 18104  
☎ +1 (610) 437-7757 x2178  
📠 +1 (610) 437-7796  
✉ Bryne.Heffner@allentownpa.gov



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