



**MATT TUERK  
MAYOR**

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Allentown PA 18101

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**TO:** Michael Hanlon  
City Clerk

**FROM:** Matt Tuerk  
Mayor

**DATE:** December 9, 2022

**SUBJECT:** Authorities, Boards, Commissions Appointments

Mayor Tuerk has approved the following appointment for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
Michael Blichar, Jr.	Human Relations Commission	12/31/2025
Oscar Ghasab	Blighted Property Review Committee	1/1/2026
Louis Holzman	Blighted Property Review Committee	1/1/2026

Michael Blichar, Jr. will be filling a vacancy on the Human Relations Commission. Oscar Ghasab will be replacing Nicholas Miller on the Blighted Property Review Committee. Louis Holzman will serve as an alternate on the Blighted Property Review Committee, filling a vacancy on the committee.

**Authorities, Boards, and Commissions**  
**Request for Appointment**

**Applicant Name:** Oscar Ghasab

**Email:** [oghasab95@gmail.com](mailto:oghasab95@gmail.com)

**Phone:** 4842645123

**Address:** 522 N Saint George St Allentown PA 18104

**Authority, Board, Commission:** Vacant\_Property\_Blight\_Board

**Reason For Application:** Raised in Allentown, I watched vacant properties sit for years. I yearned to restore and rejuvenate my neighborhood. I believe, given the opportunity on this review board, I can use my knowledge and experience in real estate to revitalize our communities

**Agreement to Verify Tax Payments:** Agree

**Submitted Date:** 11/30/2022, 7:50:14 PM

# Oscar Ghasab

## Quality Control Analyst and Realtor

Email [oghasab64@gmail.com](mailto:oghasab64@gmail.com)

Phone 484-264-5123

LinkedIn <https://www.linkedin.com/in/oscar-ghasab-66746490/>

Ambitious Quality Analyst and Realtor with track record of dependability and leadership. Knowledgeable in the medical device, pharmaceutical analytics, and construction raw material analytics fields as well as real estate experience with proven history of resilience, extreme attention to detail, and a natural ability to lead and influence peers. Proficient and willing to effectively accomplish tasks on projects in any type of environment. Being extremely resourceful and dependable are my key characteristics that I plan to leverage to get me ahead.

## Work History

2021-03 - present

### Quality Control Specialist

*B. Braun Medical Inc., Allentown*

- Collaborated with the quality management team to implement procedural remedies for Discrepancy Notifications and Customer and/or Supplier Complaints in Incoming Inspection.
- Owned Change control processes to aid in internal efficiency and overall product development
- Managed the continuous editing and updating of Product specifications, SOPs, and other GMP Documents
- Conducted investigations through SAP, Employee interviews, and Device master records to address customer complaints
- Contributed to Material Review Boards to decide on nonconforming product dispositions
- Reviewed Discrepancy Notifications (NOE's), Change Controls, and Master Batch Records to ensure alignment with standard protocols
- Prepared and audited a variety of different written communications, reports and documents to ensure smooth operations.
- Managed the Annual Periodic Project to review material specifications and drawings to ensure detail as well as alignment with company policies.
- Proved successful working within tight deadlines and fast-paced atmosphere.

2020-02 - 2021-03

### Sample management and Logistics Scientist II (Eurofins)

*Merck, Sharpe, & Dohme Corp, West Point*

- Coordinated and completed required GMP and regulatory documentation such as CITIES and USDA permits, USDA Guideline statements, Sample transfer request forms, packing lists and invoices as Logistics Coordinator and Project lead for rVSV-ZEBOV or V920 vaccine project
- Supported efforts in acquisition, qualification, testing, and implementation of sample materials in a GMP environment through the physical sampling, labeling, distribution (import and export), and monitoring of these samples globally.
- Managed and updated GMP and non-GMP samples in BioInventory Systems
- Drove process improvements which resulted in savings and improved profit margins by supporting in deviation management and technical writing; Notice of Events (NOE), Corrective Action Preventative Action Plans (CAPA), SOPs
- Prepared a variety of different written communications, reports and documents to ensure smooth operations

2018-11 - 2020-01

### Environmental Engineer

*Haines & Kibblehouse Inc. Engineering Division, Skippack*

- Gathered environmental data detailing water, air and soil contaminations.
- Served as technical consultant on environmental policies to maintain regulatory compliance with OSHA and MSHA guidelines
- Conducted hazardous waste management audits as Hazardous Waste Site Supervisor
- Prepared detailed scientific reports and presentations based on findings

- Interpreted test data to determine whether contamination existed in accordance with environmental laws.
- Investigated accidents and analyzed root causes to develop comprehensive spill prevention countermeasure and contingency (SPCC) and Preparedness, Contingency and Countermeasure (PPC) programs

2019-12 - present

## **Real Estate Agent**

*Full Circle Realty, Allentown*

- Managed contracts, negotiations and all aspects of sales to finalize purchases and exceed customer expectations.
- Developed and maintained relationships with clients through networking, postcards and cold calling.
- Negotiated, facilitated and managed real estate transactions.
- Presented purchase offers to sellers for consideration.
- Advertised client properties through websites, social media and real estate guides.
- Maintained connections with clients to encourage repeat business and referrals.
- Marketed and sold property for clients by hosting open houses and advertising online and in print.

- present

## **Self-employed Resale Business**

*Self-employed*

Purchase, sell, and ship second hand merchandise via the internet (Ebay, Amazon, FB Marketplace)

## **Education**

2013-09 - 2018-05

### **Biology (Biotechnology), Bachelor of Science**

*Shippensburg University of Pennsylvania, Shippensburg, PA*

## **Skills**

Inventory and Data control and record keeping

Team Leadership and Time management

MS Office and CRM Platforms

Project Lifecycle Management

Entrepreneurship

Fluent in Arabic

## **Volunteering**

2014-04 - 2018-04

*Ship Shape Day*

Annual Earth Day township Cleanup

2014-05 - 2018-05

*James Burd Elementary Mentorship Program*

Mentored several elementary school students through homework and extracurricular activities

2014-06 - 2018-06

*Ron's Rising Stars Camp*

Assitant Coach at annual summer camps

2017-01 - 2020-01

*Miller Keystone Blood Center*

## **Certificates**

**OSHA 40-hour HAZWOPER Certification**

**OSHA 8-hour HAZWOPER Site Supervisor Certification**

**Licensed PA Real Estate Agent/ Member of Greater Lehigh Valley Association of REALTORS #RS351937**