

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: RISK MANAGEMENT
BUREAU: Department of Finance	BUREAU: RISK MANAGEMENT

TRANSFER DETAIL

Date of Request	12-Dec-22	Fund: RISK MANAGEMENT	Transfer Amount:	\$1,350,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-87 PROFESSIONAL LOSSES	\$1,000,000.00	1,600,000.00	\$1,117,262.00	117,262.00
081-02-8001-0001-44 LEGAL SERVICES	350,000.00	700,000.00	424,041.47	74,041.47
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				-
				-

TO (CREDIT)

081-02-8001-0003-37 INS - DENTAL, LIFE, DRUG	\$1,350,000.00	\$22,400,000.00	\$1,749,672.46	3,099,672.46
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Reason Transfer is Required:

The City expenditures for medical, dental, and prescription has exceeded the forecasted amount. This is mostly due to several larger than could be predicted medical claims than prior years.

Reason Funds are Available for Transfer:

Legal Services and settlements are lower than expected, mostly due to the backlog of cases the courts are currently experiencing from the COVID shutdown.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
XXXXXXXX	Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>Jessica Barakat</i>	Date:	<i>12/12/22</i>
Director of Finance/Deputy Director:		Date:	
City Controller (if amount is greater than \$5,000):	<i>J. Blaylock</i>	Date:	<i>12-19-22</i>
Mayor/Managing Director (if amount is greater than \$5,000):		Date:	<i>12-22-22</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
081 RISK MANAGEMENT						
02 FINANCE						
8001 RISK MANAGEMENT						
0001 PROPERTY & CASUALTY						
0001-02 PERMANENT WAGES	195,624.00	174,389.46	174,389.46	0.00	21,234.54	89.15
0001-04 TEMPORARY WAGES	3,500.00	0.00	0.00	0.00	3,500.00	0.00
0001-08 LONGEVITY	662.00	580.81	580.81	0.00	81.19	87.74
0001-12 FICA	15,323.00	13,257.86	13,257.86	0.00	2,065.14	86.52
0001-14 PENSION	24,789.00	22,726.00	22,726.00	0.00	2,063.00	91.68
0001-15 Employee - Health Insurance Opt Out	1,508.00	1,355.71	1,355.71	0.00	152.29	89.90
0001-16 INSURANCE - EMPLOYEE GRP	76,338.00	69,982.00	69,982.00	0.00	6,356.00	91.67
0001-26 PRINTING	500.00	90.87	90.87	409.13	0.00	100.00
0001-30 RENTALS	1,500.00	1,100.00	1,100.00	0.00	400.00	73.33
0001-32 PUBLICATIONS & MEMBERSHIP	1,000.00	932.79	932.79	0.00	67.21	93.28
0001-34 TRAINING & PROF. DEVELOP	75,874.00	55,319.75	55,319.75	11,874.00	8,680.25	88.56
0001-36 INS - PROPERTY & CASUALTY	863,000.00	734,903.00	734,903.00	0.00	128,097.00	85.16
0001-42 REPAIRS & MAINTENANCE	4,750.00	2,452.00	2,452.00	0.00	2,298.00	51.62
0001-44 LEGAL SERVICES	700,000.00	275,958.53	275,958.53	0.00	424,041.47	39.42
0001-46 OTHER CONTRACT SERVICES	343,480.60	180,396.29	180,396.29	5,538.93	157,545.38	54.13
0001-50 OTHER SERVICES & CHARGES	15,000.00	5,666.50	5,666.50	4,333.50	5,000.00	66.67
0001-54 REPAIR & MAINT SUPPLIES	500.00	30.00	30.00	0.00	470.00	6.00
0001-56 UNIFORMS	7,000.00	366.00	366.00	0.00	6,634.00	5.23
0001-68 OPERATING MATERIALS & SUPP	56,750.00	22,212.85	22,212.85	0.00	34,537.15	39.14
0001-72 EQUIPMENT	21,972.00	12,984.11	12,984.11	3,989.72	4,998.17	77.25
0001-80 SELF-INSURED LOSSES	239,235.66	140,449.82	140,449.82	12,601.32	86,184.52	63.98
0001-81 PROPERTY LOSSES	201,509.65	30,280.52	30,280.52	77,334.01	93,895.12	53.40
0001-85 AUTO LOSSES	304,617.68	264,839.76	162,178.76	0.00	142,438.92	53.24
0001-86 GENERAL CITY CHARGES	67,107.00	61,512.00	61,512.00	0.00	5,595.00	91.66
0001-87 PROFESSIONAL LOSSES	1,542,000.00	424,738.00	424,738.00	0.00	1,117,262.00	27.54
Total PROPERTY & CASUALTY	4,763,540.59	2,496,524.63	2,393,863.63	116,080.61	2,253,596.35	52.69
0002 WORKERS COMPENSATION						

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

081 RISK MANAGEMENT
 02 FINANCE
 8001 RISK MANAGEMENT

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
0002-32 PUBLICATIONS & MEMBERSHIP	3,000.00	592.27	592.27	0.00	2,407.73	19.74
0002-34 TRAINING & PROF. DEVELOP	8,000.00	0.00	0.00	0.00	8,000.00	0.00
0002-36 INS - PROPERTY & CASUALTY	156,100.00	137,665.00	137,665.00	0.00	18,435.00	88.19
0002-38 INS - OTHER EMPLOYEE	21,000.00	2,449.00	2,449.00	0.00	18,551.00	11.66
0002-46 OTHER CONTRACT SERVICES	59,000.00	40,087.50	40,087.50	0.00	18,912.50	67.94
0002-72 EQUIPMENT	10,000.00	9,362.00	9,362.00	0.00	638.00	93.62
0002-80 SELF-INSURED LOSSES	600,000.00	674,546.18	223,335.18	0.00	376,664.82	37.22
0002-86 GENERAL CITY CHARGES	67,107.00	61,512.00	61,512.00	0.00	5,595.00	91.66
Total WORKERS COMPENSATION	924,207.00	926,213.95	475,002.95	0.00	449,204.05	51.40
0003 EMPLOYEE HEALTH BENEFITS						
0003-37 INS - DENTAL, LIFE, DRUG	22,400,000.00	21,163,955.49	20,650,327.54	0.00	1,749,672.46	92.19
Total EMPLOYEE HEALTH BENEFITS	22,400,000.00	21,163,955.49	20,650,327.54	0.00	1,749,672.46	92.19
Total RISK MANAGEMENT	28,087,747.59	24,586,694.07	23,519,194.12	116,080.61	4,452,472.86	84.15
Grand Total	28,087,747.59	24,586,694.07	23,519,194.12	116,080.61	4,452,472.86	84.15