

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director	FROM: John Ferry
BUREAU: Department of Finance	BUREAU: Risk Management

TRANSFER DETAIL

Date of Request	15-Jul-22	Fund: RISK FUND	Transfer Amount:	\$55,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-87 PROFESSIONAL LOSSES	\$55,000.00	1,600,000.00	\$1,172,262.00	1,117,262.00
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				-
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				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0001-34 TRAINING & PROF. DEVELOP	\$55,000.00	\$9,000.00	\$7,629.25	62,629.25
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				-

Reason Transfer is Required:

This transfer is required to provide funding for the CDL certification training to our employees. The requirement for all CDL holders after 07 Feb 2022 to be trained via a certified training center has introduced the need for additional training funds to train/equip those affected employees. The 2023 budget will see this funding requirement moved to the Human Resources Dept. This is a one-time transfer to meet the needs of the City training requirements of multiple employees.

Reason Funds are Available for Transfer:

The professional losses for 2022 are not expected to reach anywhere near the original appropriation. The budgeting for FY2022 was predicated on the PA Courts and our known potential liability. The PA Courts have not scheduled many of the City cases for 2022.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
XXXXXXXX	Amount is greater than \$5,000.00		
Department Head/Deputy Director:	<i>Jessica Barakat</i>	7/14/22	Date:
Director of Finance/Deputy Director:	<i>Jessica Barakat</i>	7/14/22	Date:
City Controller (if amount is greater than \$5,000):	<i>10/10/22</i>	7-20-22	Date:
Mayor/Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	7-21-22	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04.			Date:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Expenditure Status Report
 CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
081 RISK MANAGEMENT						
02 FINANCE						
8001 RISK MANAGEMENT						
0001 PROPERTY & CASUALTY						
0001-02 PERMANENT WAGES	195,624.00	99,658.07	99,658.07	0.00	95,965.93	50.94
0001-04 TEMPORARY WAGES	3,500.00	0.00	0.00	0.00	3,500.00	0.00
0001-08 LONGEVITY	662.00	311.58	311.58	0.00	350.42	47.07
0001-12 FICA	15,323.00	7,574.50	7,574.50	0.00	7,748.50	49.43
0001-14 PENSION	24,789.00	12,396.00	12,396.00	0.00	12,393.00	50.01
0001-15 Employee - Health Insurance Opt Out	1,508.00	778.81	778.81	0.00	729.19	51.65
0001-16 INSURANCE - EMPLOYEE GRP	76,338.00	38,172.00	38,172.00	0.00	38,166.00	50.00
0001-26 PRINTING	500.00	0.00	0.00	500.00	0.00	100.00
0001-30 RENTALS	1,500.00	0.00	0.00	0.00	1,500.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,000.00	932.79	932.79	0.00	67.21	93.28
0001-34 TRAINING & PROF. DEVELOP	9,000.00	1,370.75	1,370.75	0.00	7,629.25	15.23
0001-36 INS - PROPERTY & CASUALTY	863,000.00	706,834.00	706,834.00	0.00	156,166.00	81.90
0001-42 REPAIRS & MAINTENANCE	3,000.00	702.00	702.00	0.00	2,298.00	23.40
0001-44 LEGAL SERVICES	700,000.00	133,326.17	133,326.17	0.00	566,673.83	19.05
0001-46 OTHER CONTRACT SERVICES	343,480.60	106,935.97	106,935.97	10,493.18	226,051.45	34.19
0001-50 OTHER SERVICES & CHARGES	15,000.00	5,666.50	5,666.50	4,333.50	5,000.00	66.67
0001-54 REPAIR & MAINT SUPPLIES	500.00	30.00	30.00	0.00	470.00	6.00
0001-56 UNIFORMS	7,000.00	366.00	366.00	0.00	6,634.00	5.23
0001-68 OPERATING MATERIALS & SUPP	58,500.00	9,001.51	9,001.51	0.00	49,498.49	15.39
0001-72 EQUIPMENT	21,972.00	2,456.28	2,456.28	0.00	19,515.72	11.18
0001-80 SELF-INSURED LOSSES	239,235.66	98,108.36	98,108.36	17,127.74	123,999.56	48.17
0001-81 PROPERTY LOSSES	201,509.65	18,911.19	18,911.19	44,079.84	138,518.62	31.26
0001-85 AUTO LOSSES	304,617.68	96,583.76	96,583.76	31,368.83	176,665.09	42.00
0001-86 GENERAL CITY CHARGES	67,107.00	33,552.00	33,552.00	0.00	33,555.00	50.00
0001-87 PROFESSIONAL LOSSES	1,597,000.00	424,738.00	424,738.00	0.00	1,172,262.00	26.60
Total PROPERTY & CASUALTY	4,751,666.59	1,798,406.24	1,798,406.24	107,903.09	2,845,357.26	40.12
0002 WORKERS COMPENSATION						

07/15/2022 11:26AM
 Periods: 0 through 14

CITY OF ALLENTOWN
 1/1/2022 through 12/31/2022

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
081 RISK MANAGEMENT						
02 FINANCE						
8001 RISK MANAGEMENT						
0002-32 PUBLICATIONS & MEMBERSHIP	3,000.00	195.00	195.00	0.00	2,805.00	6.50
0002-34 TRAINING & PROF. DEVELOP	8,000.00	0.00	0.00	0.00	8,000.00	0.00
0002-36 INS - PROPERTY & CASUALTY	156,100.00	126,135.00	126,135.00	0.00	29,965.00	80.80
0002-38 INS - OTHER EMPLOYEE	21,000.00	0.00	0.00	0.00	21,000.00	0.00
0002-46 OTHER CONTRACT SERVICES	59,000.00	35,500.00	35,500.00	0.00	23,500.00	60.17
0002-72 EQUIPMENT	10,000.00	0.00	0.00	6,972.00	3,028.00	69.72
0002-80 SELF-INSURED LOSSES	600,000.00	-129,362.90	-129,362.90	0.00	729,362.90	21.56
0002-86 GENERAL CITY CHARGES	67,107.00	33,552.00	33,552.00	0.00	33,555.00	50.00
Total WORKERS COMPENSATION	924,207.00	66,019.10	66,019.10	6,972.00	851,215.90	7.90
0003 EMPLOYEE HEALTH BENEFITS						
0003-37 INS - DENTAL, LIFE, DRUG	22,400,000.00	12,134,226.61	12,134,226.61	0.00	10,265,773.39	54.17
Total EMPLOYEE HEALTH BENEFITS	22,400,000.00	12,134,226.61	12,134,226.61	0.00	10,265,773.39	54.17
Total RISK MANAGEMENT	28,075,873.59	13,998,651.95	13,998,651.95	114,875.09	13,962,346.55	50.27
Grand Total	28,075,873.59	13,998,651.95	13,998,651.95	114,875.09	13,962,346.55	50.27