

RECEIVED

SEP 01 2022

Posting Year:

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" Period:

Ref #

Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director
BUREAU: Department of Finance

FROM: Bryne Heffner
BUREAU: Parks and Recreation

TRANSFER DETAIL

Date of Request 1-Sep-22 Fund: General - Recreation Transfer Amount: \$3,900.00

FROM (DEBIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 000-08-0905-0002-46 Other Contract Services, \$3,900.00, 191,524.00, \$38,704.00, 34,804.00.

TO (CREDIT)

Table with 5 columns: ACCOUNT (All 15 digits) and ACCOUNT TITLE, TRANSFER AMOUNT (\$), ORIGINAL APPROPRIATION (\$), CURRENT ACCOUNT TOTAL (\$), ACCOUNT TOTAL AFTER TRANSFER (\$). Row 1: 000-08-0905-0002-54 Repair & Maintenance Supplies, \$3,900.00, \$4,900.00, \$1,063.61, 4,963.61.

Reason Transfer is Required:

To repair the football lights at Percy Ruhe Park for youth sports utilizing our fields. Repairs were more than anticipated once started the work.

Reason Funds are Available for Transfer:

Unable to secure Summer Playground Program bussing.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

- X Amount not more than \$5,000.00
Amount is greater than \$5,000.00

Department Head/Deputy Director:

Karen M. Elthaar

Date: 9/1/22

Director of Finance/Deputy Director:

Fusica Barakat

Date: 9/1/22

City Controller (if amount is greater than \$5,000):

[Signature]

Date: 9-1-22

Mayor/Managing Director (if amount is greater than \$5,000):

[Signature]

Date: 9-1-22

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Table with 3 columns: Name, Approval Status (Approved/Disapproved), Date. Rows include Cynthia Mota, Ed Zucal, Candida Affa, Ce-Ce Gerlach, Daryl Hendricks, Natalie Santos, Joshua Siegel.

Magliane, Casandra

From: Magliane, Casandra
Sent: Thursday, September 1, 2022 1:44 PM
To: Heffner, Bryne; Rhoads, Robert
Cc: O'Neill, Seth
Subject: RE: Transfer

Bryne

This will need to go the route of signatures for council as a transfer was processed 8/24/2022 in the amount of \$4800 for the same purpose. **This puts the total transfer at \$8700.**

From: Heffner, Bryne <Bryne.Heffner@allentownpa.gov>
Sent: Thursday, September 1, 2022 12:21 PM
To: Magliane, Casandra <Casandra.Magliane@allentownpa.gov>
Cc: Rhoads, Robert <Robert.Rhoads@allentownpa.gov>
Subject: Transfer

Cassie,
Attached is a small transfer.

Rob, I copied you as I may be leaving early today so you are aware when Cassie completes this that you are good to use.

Thanks,
Bryne



Bryne Heffner (She/Her/Hers)
Clerk III
Department of Parks and Recreation | City of Allentown
3000 Parkway Blvd.
Allentown, PA, 18104
☎ +1 (610) 437-7757 x2178
📠 +1 (610) 437-7796
✉ Bryne.Heffner@allentownpa.gov



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RECEIVED

AUG 24 2022

Posting Year: 2022
" Period: 8

Posting Date: 8/24/2022

Posting # 105247
Ref # 5735

Doc # 3882312
Initials: CM

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Seth O'Neill, Director
BUREAU: Department of Finance

FROM: Bryne Heffner
BUREAU: Parks and Recreation

TRANSFER DETAIL

Date of Request: 23-Aug-22 Fund: General - Recreation Transfer Amount: \$4,800.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)			ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)		
000-08-0905-0002-46 Other Contract Services	\$4,800.00	196,324.00	\$44,334.00		39,534.00
000-08-0905-0002-54 Repair & Maintenance Supplies	\$4,800.00	\$100.00	\$100.00		4,900.00

Reason Transfer is Required:

To repair the football lights at Percy Ruhe Park for youth sports utilizing our fields.

Reason Funds are Available for Transfer:

Unable to secure Summer Playground Program bussing.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

X Amount not more than \$5,000.00
Amount is greater than \$5,000.00

Department Head/Deputy Director: Karen M. Elchhaar
Director of Finance/Deputy Director: [Signature]
City Controller (if amount is greater than \$5,000):
Mayor/Managing Director (if amount is greater than \$5,000):

8/23/22 Date:
8/24/22 Date:
Date:
Date:

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

CITY COUNCIL

Cynthia Mota, President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Vice President	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affia, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Natalie Santos, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: